

## Management Committee

Meeting date: March 27, 2019

For the Metropolitan Council meeting of April 10, 2019

**Subject:** Occupational Health Onsite Services Contract Amendment

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000

**Staff Prepared/Presented:** Deb Aebi, Senior HR Manager, 651-602-1319 and Marcy Syman, Director Human Resources, 651-602-1417

**Division/Department:** Human Resources

### Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to amend the contract with Minnesota Occupational Health in an amount not to exceed \$856,500 to provide on-site specimen collection for drug and alcohol to Council employees through October 30, 2020.

### Background

The contract and funding are required to provide drug and alcohol testing services to meet the business and regulatory needs of the Council. These services include on-site drug and alcohol collection services for random, post-accident and reasonable suspicion drug tests. These services also include pre-employment drug testing services for new hires in safety-sensitive positions. Drug and Alcohol testing services are mandated by the Federal Transportation Administration (FTA), the Federal Railroad Administration, FRA, and the Federal Motor Carrier Safety Administration (FMCSA), 49 CFR Part 40.

### Rationale

Recent changes in FTA drug test rates require more tests than when the contract was originally solicited. The addition of funds will allow the Council to meet its regulatory obligations through the term of the contract and allow this contract to be co-termed with the Occupational Health medical services contract. We intend to issue one solicitation for these services in Q2 2020. Combining these services will increase the efficiency of Occupational Health services for Council employees.

### Thrive Lens Analysis

Authorization to amend the contract with Minnesota Occupational Health supports the Thrive outcome of Stewardship by providing occupational medicine services that prevent and treat job-related injuries and illnesses, ensures the Council meets regulatory requirements and provides services to the public performed by employees who are safe and healthy to do so.

### Funding

Funding is available through the Human Resources budget.

### Known Support / Opposition

None