MANAGEMENT COMMITTEE 2019 WORK PLAN

Management Committee Charter:

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

Administrative

Management Committee Workplan

Admistrative Policy (New or Amended Policy):

- Regional Parks Finance Policy - Bus Item 2018-333

Budget

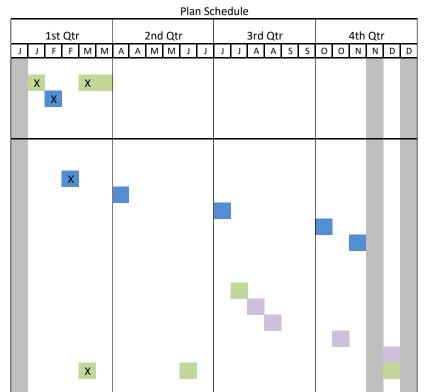
Carryforward and Quarterly Operating and Capital Budget Amendments

- Bus Item 2019-30 Unified Budget Amendment Regular Carry forward
- Bus Item 2019-xxx Unified Budget Amendment 1st Qtr
- Bus Item 2019-xxx Unified Budget Amendment 2nd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 3rd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 4th Qtr

2017 Preliminary Operating Budget, Capital Plan, & Levies

- 2019 Operating Budget Development Regional Administration/General Fund/Levies
- Council Presentation Divisional Level Operating Budget
- Council Adopts Preliminary Budget & Levies (maximum)
- Council Adopts Public Hearing Draft
- Council Adopts Final Budget

State Budget/Forecast Briefing (February/November Forecast, End of Session)



Finance - Investments - DebtQuarterly Financial Reports - Operating FundsQuarterly Investment Review Committee ReportGO Bond Parameters Resolution - Bus Item 2019-xxx; Resolutions 2019-xxx- Results of Sale - GO WW Bonds, GO Transit, GO ParksPFA Loan Agreement - Bus Item 2019-xxxSWLRT Cash Flow Financing PlanAnnual Affirmation of Transaction Based Financial Contracts - Bus Item 2019-xxxAuthorized Financial Institutions - Annual review - Bus Item 2019-xxx

Human Resources - Labor Relations

Labor Strategy & Parameters

Bargaining Agreements:

- AFSCME (exp. 12/31/2020) -no action
- ATU (exp. 07/31/2020) no action
- Electricians (exp. 4/30/18) Bus Item xxxx-xxx
- Machinists (exp. 12/31/17) no action
- MANA (exp. 12/31/2020) no action
- Oper Engineers, Local No 49 (exp. 12/31/20) no action
- Painters (exp. 4/30/19) Bus Item xxxx-xxx
- Pipefitters (exp. 4/30/19) Bus Item xxxx-xxx
- Police FT-LELS 192 (exp. 12/31/17) Bus Item 2019-53
- Police PT LELS 192 (exp. 12/31/17) Bus Item xxxx-xxx
- Police Adm/Supv LELS 203 (exp. 12/31/17) Bus Item xxxx-xxx
- TMSA (exp. 12/31/20) no action

Plan Schedule			
1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
JJFFMM	AAMMJJ	JJAASS	0 0 N N D D
X			1
X			
X			

Non-Rep Plan changes - Bus Item 2019-xxx

Recommend RA Salary Adjustments - Bus Item 2019-22

Annual Workforce Statistics/Building Diversity Initiative

Annual Health and Wellness Update & Annual Well@Work Clinic Report Open Enrollment Update

open Enrollment opdate

Annual Self-Insurance Report Recommend 2020 Health and Dental Premium Rates

Health Insurance Administrative Services Contract

Occupational Health and Medical Services Contract Amendment Bus Item 2019-62

Procurement

Quarterly Procurement Report Annual Support Renewal for Checkpoint Hardware - Bus Items 2019-35 SWLRT - Legal Services Contracts - Bus Items 2019-57/58 Annual Sole Source Hardware/Software Maint Services - Bus Item 2019-xxx Various Contract Awards

Risk Management

Railroad Liability Insurance for Northstar Operations - Bus Item 2019-xxx Council Property Insurance Contract Renewal - Bus Item 2019-xxx Annual Risk Management Claims/Liability Statistics COOP - Continuity of Operations Updates

Other Reports

MCUB Initiative Update (OEO) Litigation Review (closed session)

