# MANAGEMENT COMMITTEE 2019 WORK PLAN

#### **Management Committee Charter:**

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

#### **Administrative**

Management Committee Workplan Admistrative Policy (New or Amended Policy):

- Regional Parks Finance Policy - Bus Item 2018-333

# **Budget**

# Carryforward and Quarterly Operating and Capital Budget Amendments

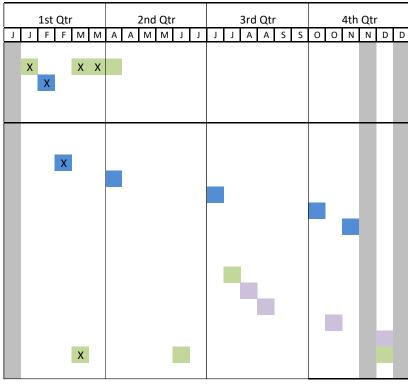
- Bus Item 2019-30 Unified Budget Amendment Regular Carry forward
- Bus Item 2019-55 Unified Budget Amendment 1st Qtr
- Bus Item 2019-xxx Unified Budget Amendment 2nd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 3rd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 4th Qtr

## 2017 Preliminary Operating Budget, Capital Plan, & Levies

- 2019 Operating Budget Development Regional Administration/General Fund/Levies
- Council Presentation Divisional Level Operating Budget
- Council Adopts Preliminary Budget & Levies (maximum)
- Council Adopts Public Hearing Draft
- Council Adopts Final Budget

State Budget/Forecast Briefing (February/November Forecast, End of Session)

#### Plan Schedule



Draft Management Committee Workplan - Jan 2019

#### - 2

#### Finance - Investments - Debt

Quarterly Financial Reports - Operating Funds

**Quarterly Investment Review Committee Report** 

GO Bond Parameters Resolution - Bus Item 2019-xxx; Resolutions 2019-xxx

- Results of Sale - GO WW Bonds, GO Transit, GO Parks

PFA Loan Agreement - Bus Item 2019-xxx

SWLRT Cash Flow Financing Plan

Annual Affirmation of Transaction Based Financial Contracts - Bus Item 2019-xxx

Authorized Financial Institutions - Annual review - Bus Item 2019-xxx

Debt 101 (Rich Koop)

# **Human Resources - Labor Relations**

Labor Strategy & Parameters

#### Bargaining Agreements:

- AFSCME (exp. 12/31/2020) -no action
- ATU (exp. 07/31/2020) no action
- Electricians (exp. 4/30/18) Bus Item xxxx-xxx
- Machinists (exp. 12/31/17) no action
- MANA (exp. 12/31/2020) no action
- Oper Engineers, Local No 49 (exp. 12/31/20) no action
- Painters (exp. 4/30/19) Bus Item xxxx-xxx
- Pipefitters (exp. 4/30/19) Bus Item xxxx-xxx
- Police FT-LELS 192 (exp. 12/31/17) Bus Item 2019-53
- Police PT LELS 192 (exp. 12/31/17) Bus Item xxxx-xxx
- Police Adm/Supv LELS 203 (exp. 12/31/17) Bus Item xxxx-xxx
- TMSA (exp. 12/31/20) no action

#### Plan Schedule

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	1st Qtr						2nd Qtr						3rd Qtr						4th Qtr					
J	J	F	F	М	М	Α	Α	М	М	J	J	J	J	Α	Α	S	S	0	0	N	Ν	D	D	
			X																					
				X																				
				X																				

Draft Management Committee Workplan - Jan 2019

Non-Rep Plan changes - Bus Item 2019-xxx

Recommend RA Salary Adjustments - Bus Item 2019-22

Annual Workforce Statistics/Building Diversity Initiative

Annual Health and Wellness Update & Annual Well@Work Clinic Report

Open Enrollment Update

Quarterly Self-Insurance Report

Recommend 2020 Health and Dental Premium Rates

Health Insurance Administrative Services Contract

Occupational Health and Medical Services Contract Amendment Bus Item 2019-62

Disability Management Policy Revision Bus Item 2019-70

### **Procurement**

**Quarterly Procurement Report** 

Annual Support Renewal for Checkpoint Hardware - Bus Items 2019-35

SWLRT - Legal Services Contracts - Bus Items 2019-57/58

Annual Sole Source Hardware/Software Maint Services - Bus Item 2019-xxx

Various Contract Awards

#### **Risk Management**

Railroad Liability Insurance for Northstar Operations - Bus Item 2019-xxx

Council Property Insurance Contract Renewal - Bus Item 2019-xxx

Annual Risk Management Claims/Liability Statistics

**COOP** - Continuity of Operations Updates

#### Other Reports

MCUB Initiative Update (OEO)

Litigation Review (closed session)

#### Plan Schedule

