

Management Committee

Meeting date: May 22, 2019

Subject: Summary of First Quarter 2019 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Jody Jacoby, Director,
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Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer’s Probable Construction Costs plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The First Quarter 2019 Procurement Summary Information is attached.



Metropolitan Council

Procurement Summary Information - First Quarter, 2019

Dollar Amount Range	Number of Procurements		Percent Value	Total Value	
	First Quarter	YTD	First Quarter	First Quarter	YTD
Up to \$2,500	3399	3399	72.319%	\$2,104,783.57	\$2,104,783.57
\$2,501 - \$5,000	592	592	12.596%	\$1,700,982.08	\$1,700,982.08
\$5,001 - \$50,000	617	617	13.128%	\$9,029,441.55	\$9,029,441.55
\$50,001 - \$100,000	49	49	1.043%	\$3,762,312.05	\$3,762,312.05
100,001 - \$250,000	11	11	0.234%	\$1,886,782.14	\$1,886,782.14
\$250,001 - \$500,000	18	18	0.383%	\$6,723,944.30	\$6,723,944.30
Greater than \$500,000	14	14	0.298%	\$23,370,591.72	\$23,370,591.72
Grand Total	4700	4700	100.000%	\$48,578,837.41	\$48,578,837.41

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location
1	HENRICKSEN PSG	\$119,842.78	MT	Provide Wall Partitions, Installation	IFB	1 Year	Minneapolis

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	DBE/ MCUB Goal	DBE/ MCUB Commitment
1	STREET FLEET	\$250,083.36	MT	Courier & Messenger Services	IFB	3 Years	Roseville	None	None
*2	PERFECTION PLUS INC	\$287,820	RA	Janitorial services for the RA Building	IFB	3 Years	Eden Prairie	None	100%
3	NUSS TRUCK & EQUIPMENT	\$299,855	ES	6,000-gallon Sludge Truck	IFB	1 Year	Roseville	None	None
4	PCI ROADS	\$336,160	MT	Grout Tunnel Cracks	IFB	6 Months	St. Michael	None	None

***Outreach and Engagement**

For projects that are not assigned a MCUB or DBE goal, the Office of Equal Opportunity provides a list of the targeted business group (TBG) to Procurement to notify of the solicitation.

Procurement staff will notify and follow up with these targeted businesses to ensure awareness of meeting dates, project deadlines and provide instruction and communication of the solicitation requirements.

These efforts of engagement and outreach are intended to increase participation and overall spending with targeted businesses.

*Rows that are **highlighted**, indicate a project that exceeded the assigned MCUB/DBE goal.*

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location
1	WENCK ASSOC INC	\$150,000	MT	Air Quality Permitting Reports; Hazardous Waste Permitting Reports; Storm Water Permitting Reports; SPCC Reports	RFP	4 Years	Golden Valley
2	AMERICAN ENGINEERING TESTING	\$150,000	MT	Air Quality Permitting Reports; Hazardous Waste Permitting Reports; Storm Water Permitting Reports; SPCC Reports	RFP	4 Years	St. Paul

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	DBE/MCUB Goal	DBE/MCUB Commitment
1	EMA SERVICES INC	\$320,000	ES	GIS/WAM/Business Objects Practices & Systems Integration Services	RFP	1 Year	St. Paul	None	None
*2	RANI ENGINEERING INC.	\$350,000	MT	Master Contracts for Design Services	RFP	4 Years	Minneapolis	None	100%
3	SUMTOTAL SYSTEMS LLC	\$407,708	RA	Learning Management System	RFP	5 Years	Gainesville, FL	None	None
4	SHORT ELLIOTT HENDRICKSON INC	\$497,133.75	MT	Phase II ESA.	RFP	1 Year	St. Paul	None	None

Details of Procurement Valued Between \$100,000 and \$250,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location
1	TRUCK UTILITIES & MANUFACTURING CO	\$110,155	MT	2019 Ford F-350 Crew Cab 4x4 60"CA	State Contract	1 Year	St. Paul
2	RADIUS HEALTH	\$150,000	MT	HAT Team members	Sole source	1 Year	Fridley
3	PARKSON CORP	\$151,108	ES	Recondition of Bar Screen #1	Sole Source	1 Year	Fort Lauderdale, FL
4	SAP PUBLIC SERVICES	\$187,215.08	RA	Support renewal for SAP Business Objects	Sole Source	1 Year	Washington, DC
5	STATE OF MN/AUDITOR	\$225,000	RA	State Audit 2019	Non-Competitive	1 Year	St. Paul
6	GS SYSTEMS INC DBA WONDERWARE	\$232,938	RA	SCADA - Wonderware Subscription Access Renewal	Sole Source	1 Year	Brookfield, WI
7	RANGER CHEVROLET	\$163,023.28	MT	2019 Chevy Tahoe w/ police package	State Contract	1 Year	Hibbing
8	TRANSTECH OF SOUTH CAROLINA INC	\$247,500	TR	Pantograph Ice Cutter Transtech Type 2 **LRV**	Sole Source	1 Year	South Carolina

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location
1	INSIGHT PUBLIC SECTOR INC	\$261,319.60	MT	MTPD networking and wireless access points	State Contract	1 Year	Bloomington, IL
2	ECOLANE SOFTWARE	\$266,349	MTS	Hennepin County Transit Link Services - Scheduling	Sole source	1 Year 6 Months	Lisle, IL
3	CARBPURE TECHNOLOGIES LLC	\$273,360	ES	Powdered Activated Carbon for Metro Plant	Quotes	3 Years	Littleton, CO
4	ST PAUL TMO	\$290,466	MT	CMAQ Funded Support for City of St. Paul TDM Programs	Grant	1 Year	St. Paul
5	I-494 CORRIDOR COMMISSION	\$303,468	MT	Outreach & Engagements- Bloomington, Eden Prairie, Edina	Grant	1 Year	Richfield
6	DOWNTOWN MINNEAPOLIS TMO DBA MOVE MPLS	\$330,898	MT	CMAQ Funded Support for City of Minneapolis TDM Programs	Grant	1 Year	Minneapolis
7	INSIGHT PUBLIC SECTOR INC	\$372,894.85	RA	Network refresh for Regional Administration	State Contract	AE1 Year	Bloomington, IL

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location
8	TIERNEY BROTHERS INC	\$394,813.21	MT	Audio Visual equipment for Transit Police Department	State Contact	1 Year	Minneapolis
9	MACQUEEN EQUIPMENT INC	\$488,745	ES	Vactor 2100i 2-Stage Fan on Kenworth Chassis Procurement	State Contact	1 Year	St. Paul
10	EVOQUA WATER TECHNOLOGIES	\$499,999.53	ES	Nitrate Salts and Odor Control and Corrosion Services	Sole Source	1 Year	Sarasota, FL

Details of Procurement Valued Over \$500,000

Award Based on All Processes

#	Contractor	Amount	Div	Description	Type	Term	Contractor Location	Business Item #	Council Action Date	MCUB/DBE Goal	MCUB/DBE Commitment
1	CDW LLC	\$561,529	RA	Checkpoint Renewal Year 1	State Contract	1 Year	Vernon Hills, IL	2018-253	11/14/2018	N/A	N/A
2	TRAPEZE SOFTWARE GROUP INC	\$622,311	RA	Renewal for Trapeze PASS and Ranger	Sole Source	1 Year	Cedar Rapids, IA	2018-253	11/14/2018	N/A	N/A
3	SIEMENS MOBILITY	\$697,672	MT	Manufacturer or Supplier of LRV Train Tires	IFB	1 Year	McClellan, CA	2019-7	1/23/2019	N/A	N/A
4	CDW LLC	\$885,152	RA	Checkpoint Renewal Year 2 & 3	State Contract	1 Year	Vernon Hills, IL	2018-253	11/14/2018	N/A	N/A
5	HENRICKS EN PSG	\$888,455.22	MT	MTPD Furniture- State Contract Hendricksen	Sole Source	1 Year	Minneapolis	2019-36SW	2/13/2019	N/A	N/A
6	SIEMENS MOBILITY	\$1,000,000	MT	Replace Light Rail Vehicle Monitoring and Diagnostic System	RFP	3 Years	McClellan, CA	2018-298	11/14/2018	N/A	N/A
7	PCI ROADS	\$1,022,050	ES	Construction of access structures and cleaning of debris	IFB	1 Year	St. Michael	N/A	N/A	2.0%	2.95%

Details of Procurement Valued Over \$500,000

Award Based on All Processes

#	Contractor	Amount	Div	Description	Type	Term	Contractor Location	Business Item #	Council Action Date	MCUB/DBE Goal	MCUB/DBE Commitment
8	VISU-SEWER CLEAN & SEAL INC	\$1,387,747.50	ES	Construction services for rehabilitation of 3-BV-35	IFB	1 Year	Pewaukee, WI	N/A	N/A	6%	6%
9	NEWT MARINE SERVICE	\$1,500,000	ES	Repair Eagles Point WWTP outfall.	ED	N/A	DUBUQUE, IA	N/A	N/A	N/A	N/A
10	AE2S CONSTRUCTION DBA EIM	\$1,522,225	ES	Installation of Wi-Fi access points and Ethernet Switches.	IFB	1 Year 6 Months	Fridley	N/A	N/A	10%	22.6%
11	MAGNEY CONSTRUCTION INC	\$2,384,205	ES	Replacement of 4 bar screens, repair concrete around 4 influent gates, replace one chemical scrubber	IFB	1 Year	Chanhassen	N/A	N/A	7%	10.2%
*12	STAR SECURITY INC	\$2,942,520	MT	To collect and transport bus and ticket vending machine revenues and deliver to bank	IFB	5 Years	Forest Lake	2018-323	12/12/18	None	100%
13	SECURITAS SECURITY SERVICES USA INC	\$3,885,000	ES	Security Services for MCES Facilities and 390 North Robert St.	RFP	3 Years	Roseville	2018-348	12/12/2018	None	None
14	METROPOLITAN TRANSPORTATION NETWORK	\$4,071,725	MT S	Local and limited stop service -St Paul and Minneapolis. Routes 16, 39, 84, and 762.	Sole Source	1 Year 6 Months	Fridley	2018-260		10/24/2018	

A/E = Architectural/Engineering
 PTS = Professional and Technical Services