

Management Committee

Meeting date: August 14, 2019

Subject: Summary of Second Quarter 2019

Procurements District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Jody Jacoby, Director,
Procurement Department 651-602-1144

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer's Probable Construction Costs plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

Quarter 2019 Procurement Summary Information is attached.



Metropolitan Council

Procurement Summary Information - Second Quarter, 2019

Dollar Amount Range	Number of Procurements		Percent Value	Total Value	
	Second Quarter	YTD	Second Quarter	Second Quarter	YTD
Up to \$2,500	4671	8071	3.6%	\$2,635,840.05	\$4,740,623.05
\$2,501 - \$5,000	803	1395	4.2%	\$3,015,434.38	\$4,716,416.46
\$5,001 - \$50,000	646	1263	12.4%	\$8,995,673.06	\$18,025,114.61
\$50,001 - \$100,000	29	78	2.6%	\$1,901,780.88	\$5,664,092.93
100,001 - \$250,000	40	50	10.1%	\$7,345,579.23	\$9,232,361.37
\$250,001 - \$500,000	11	29	6.2%	\$4,480,437.30	\$11,204,381.60
Greater than \$500,000	14	28	60.9%	\$44,113,083.48	\$67,483,675.20
Grand Total	6216	10,916	100.000%	\$72,487,828.38	\$121,066,665.22

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	SHEEHY CONSTRUCTION COMPANY	\$104,300	MT	VF Track Support Columns Maintenance	Major Construction	1 Year	St. Paul	18P276A	None	None
2	HAMLIN CONSTRUCTION INC	\$126,000	MT	Fall Protection & Pit Fill Systems Upgrade	Major Construction	1 Year	Roseville	18P388	10%	12%
3	CONSTRUCTION RESULTS CORP.	\$135,680	MT	Transit Store Renovations	Major Construction	1 Year	Plymouth	18P231	5%	45%
4	JET EDGE	\$165,000	MT	Waterjet Cutting Machine - OHB Body Shop	IFB Goods	1 Year	St. Michael	19P035	None	None
5	LHC TECHNOLOGY CORPORATION	\$220,935	MT	Contactless Smartcard Procurement 2019	IFB Goods	1 Year	Richmond, BC	19P085	None	None

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	LOVDAL ELECTRONICS	\$495,000	MT	CCTV and Low Voltage Maintenance Contract	Non-Construction Services	3 Years	Lindstrom	18P408	None	None

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	GALE-TEC ENGINEERING INC	\$100,000	MT	Master Contracts for Geotechnical Investigations and Investigation Services	PTS Master Contract	5 Years	Wayzata	18P268C	None	None
2	TOLTZ KING DUVALL ANDERSON	\$109,418	MT	Building Commissioning Consulting Services	A/E	5 Years	St. Paul	18P273	None	None
*3	WILEY LAW OFFICE PC	\$150,000	RA	Master Contract for Employment Investigations	PTS	3 Years	Edina	18P255A	None	None
4	JULEE QUARVE-PETERSON INC	\$151,500	RA	ADA Self-Evaluation	PTS	1 Year	Richfield	19P021	None	None
5	DELOITTE CONSULTING LLP	\$171,000	RA	Actuarial Assessment of Other Post Employment Benefits (OPEB)	PTS	5 Years	Atlanta, GA	18P214	None	None
6	AMERICAN ENGINEERING TESTING, INC.	\$200,000	MT	Master Contracts for Geotechnical Investigations and Investigation Services	PTS Master Contract	5 Years	St. Paul	18P268A	None	None
7	SRF CONSULTING GROUP	\$245,000	MT	Fulfilling the FTA Title VI Requirements	PTS	5 Years	Minneapolis	19P018	None	None

8	WELLS FARGO	\$250,000	RA	General Banking Services - Investment Custodian Services	PTS	5 Years	Minneapolis	17P212A	None	None
9	RISING MEDICAL SOLUTIONS LLC	\$250,000	RA	Risk Management Electronic Bill Review	PTS	3 Years	Chicago, IL	18P132A	None	None
10	TKDA	\$250,000	MT	Master Contract for Mechanical Engineering	PTS Master Contract	4 Years	St. Paul	18P251A	None	None
11	LHB ENGINEERS & ARCHITECTS	\$250,000	MT	Master Contract for Mechanical Engineering	PTS Master Contract	4 Years	Duluth	18P251B	None	None
12	STANLEY CONSULTANTS, INC.	\$250,000	MT	Master Contract for Mechanical Engineering	PTS Master Contract	4 Years	Muscatine, IA	18P251C	None	None
13	HALLBERG ENGINEERING INC	\$250,000	MT	Master Contract for Mechanical Engineering	PTS Master Contract	4 Years	White Bear Lake	18P251D	None	100%
14	SHORT ELLIOTT HENDRICKSON INC	\$250,000	MT	Master Contract for Mechanical Engineering	PTS Master Contract	4 Years	Minneapolis	18P251E	None	None

**Details of Procurement Valued Between \$250,001 and \$500,000
Award Based on Request for Proposals**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	STANTEC CONSULTING SERVICES	\$270,000	MT	Master Contract for Land Use Planning Consultant for SWLRT	PTS Master Contract	5 Years	St. Paul	18P377	None	None
2	J SELMER LAW PA	\$270,000	MT	Master Contract for SWLRT Legal Services	PTS Master Contract	5 Years	Minneapolis	19P037A	None	100%
3	VERINT AMERICAS INC	\$300,000	RA	Support Agreement for IVR	PTS	3 Years	Alpharetta, GA	19P121	None	None
4	RAILTERM CORP	\$458,000	MT	Bass Lake Spur Dispatching Agreement	PTS	5 years	Rutland, VA	18P402	None	None
5	INDEPENDENT EMERGENCY SERVICES	\$475,000	MT	Next Generation 911 System	PTS	2 Years	Hutchinson	18P236	None	None

Details of Procurement Valued Between \$100,000 and \$250,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
2	UBISENSE AMERICA LLC	\$102,187.20	MT	Heywood & MJR Smart Transit Additional Sensors	Sole Source PO	1 Year	Denver, CO	19P056	None	None
3	TOSHIBA BUSINESS SOLUTIONS	\$104,720	RA	2019 Metro Transit Copier Refresh	State Contract PO	1 Year	Eagan	19005319	None	None
4	WEG ELECTRIC CORP	\$106,468	ES	H.P motor P529	Sole Source PO	1 Year	Atlanta, GA	18002140	None	None
5	SMART SOFTWARE INC	\$120,336	RA	Support Renewal for Smart Forecasts	Sole Source PO	1 Year	Belmont, MA	19005322	None	None
6	GARTNER INC	\$135,883.33	RA	Gartner Annual Subscription	Sole Source PO	1 Year	Stamford, CT	19004373	None	None
7	SHI INTERNATIONAL CORP	\$137,316.47	RA	Support renewal for AvePoint	State Contract PO	1 Year	Bloomington	19006872	None	None
8	ALFA LAVAL INC	\$145,096.89	ES	Gearbox Assembly for Model 'DS-706' Centrifuge	Sole Source PO	1 Year	Warminster, PA	19003396	None	None
9	ACE SUPPLY	\$150,000	MT	Southwest LRT Project-Relocation of Parcel #608A, Ace Supply	PO	1 Year	Minneapolis	19P184	None	None

10	DODGE OF BURNSVILLE	\$166,761	MT	7- 2019 Grand Caravan 7Pass 29S package	State Contract PO	1 Year	Burnsville	246666	None	None
11	ANOKA COUNTY	\$168,000	MT	Anoka County TMO Solutions - TDM Outreach Employers & Colleges	Grant PO	1 Year	Anoka	SG-2018-014	None	None
12	US TRAIN PRODUCTS LLC	\$174,900	MT	Compressor Sanding LRV	Sole Source PO	1 Year	Kennesaw, GA	19P096	None	None
13	GEISLINGER & SONS INC	\$175,000	ES	Emergency Declaration Force main 8253-328	ED	1 Year	Watkins	19P214	None	None
14	DUO-GARD INDUSTRIES	\$185,792.08	MT	ABRT Shelter/Pylon Option Purchase for 8th Street stations	PO	3 Years	Canton	14P084B	None	None
15	BRAUN INTERTEC	\$200,000	MT	Master Contracts for Geotechnical Investigations and Investigation Services	PTS Master Contract	5 Years	Minneapolis	18P268B	None	None
16	CHCR LLC	\$200,000	MT	Southwest LRT Project-Relocation of Parcel #202, CHCR	PO	1 Year	Chanhassen	19P133	None	None
17	TRUCK UTILITIES & MANUFACTURING CO	\$202,434	MT	Outfitting Kenworth T370's with Knapheide Service Body & Other Equipment	State Contract PO	1 Year	St. Paul	248890	None	None

18	E-BUILDER	\$202,560	MT	E-Builder Enterprise Software, Implementation & Consulting Services	Sole Source PO	1 Year	Plantation, FL	19M009	None	None
19	SIERRA WIRELESS AMERICA INC	\$224,094.23	RA	Renewal for Sierra Wireless	Sole Source PO	1 Year	Carlsbad, CA	19004802	None	None
20	HP INC	\$224,615.73	RA	Refresh for Metro Transit	State Contract PO	1 Year	Palo Alto, CA	19004513	None	None
21	RIHM MOTOR CO	\$224,833.50	MT	2020 Kenworth T370	State Contract PO	1 Year	St. Paul	0000247735	None	None

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	GIRO INC	\$315,074	RA	Support Renewal for Giro/Hastus	Sole Source PO	1 Year	Montreal, QC	19006305	None	None
2	TOSHIBA BUSINESS SOLUTIONS	\$328,420	RA	Support Council-wide for Toshiba Multi-Function Devices	Sole Source PO	1 Year	Eagan	19005365	None	None
3	SHI INTERNATIONAL CORP	\$350,043.02	RA	5-year renewal for Citrix	State Contract PO	5 Year	Bloomington	19006842	None	None
4	SIEMENS INDUSTRY	\$355,400.28	MT	Controller Master Complete TYPE2 LRV	Sole Source	1 Year	Buffalo Grove, IL	248296	None	None
5	SIEMENS MOBILITY	\$364,000	MT	UNIT Converter APS TYPE2 LRV	Sole Source	1 Year	New York, NY	248540	None	None
6	REMIX	\$390,000	MT	Building Commissioning Consulting Green Line Extension	Sole Source	3 Yeas	San Francisco, CA	19M025	None	None
7	WOOD MACHINERY SYSTEMS	\$450,000	MT	Relocation Costs For #424N SWLRT Project	PO	1 Year	Hopkins	19P185	None	None
8	NEOGOV	\$499,500	RA	Talent Hub	Sole Source PO	5 Years	El Segundo, CA	19P146	None	None
9	TWIN CITIES & WESTERN RAILROAD	\$500,000	MT	Flagging Services for Construction of SWLRT Project	ED	1 Year	Glencoe	19M133	None	None

Details of Procurement Valued Over \$500,000.01

Award Based on All Processes

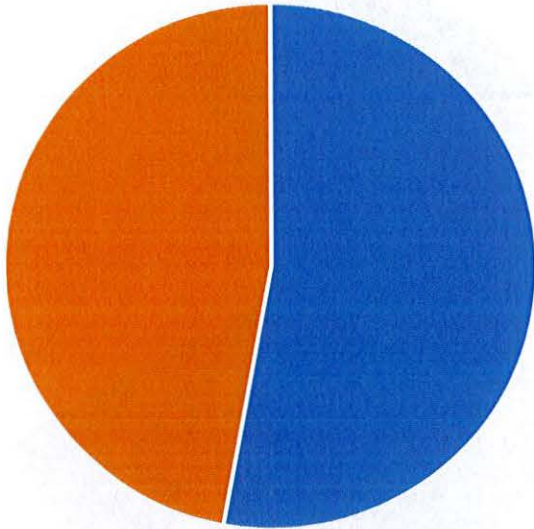
#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	MINGER CONSTRUCTION INC	\$625,000	ES	Emergency Declaration - Rosemount Interceptor 7112 & 9208	ED	1 Year	Jordan	19P157	None	None
2	KENNEDY & GRAVEN	\$680,000	MT	Master Contract for SWLRT Legal Services	PTS Master Contract	5 Years	Minneapolis	19P037B	None	None
3	MIDWAY FORD CO	\$731,987.04	MTS	24 -2019 Ford Flex Vehicles	State Contract PO	1 Year	Roseville	19005273	None	None
4	TOTAL MECHANICAL SERVICES INC	\$1,042,221.20	ES	EBU - Eagles Point Diffuser Improvements and Hastings RAS Chlorination System	IFB	1 Year	St. Paul Park	19P028	2%	2.02%
5	BEST & FLANAGAN	\$1,250,000	MT	Master Contract for SWLRT Legal Services	RFP	5 Years	Minneapolis	19P037C	None	None
6	CDW LLC	\$1,280,787.24	RA	Regional Wastewater Treatment Plant Wi-Fi project.	State Contract PO	1 Year	Vernon Hills, IL	19004177	None	None
7	AMERICAN LIBERTY CONSTRUCTION	\$1,463,000	MT	Hoists Replacement	Major Construction	1 Year	Rockford	18P392	10%	19.7%

8	NORTH SHORE TRACK SERVICES INC	\$1,530,434	MT	Bass Lake Spur - West Freight Rail Maintenance and Repair	Non-construction Services	3 Years	Duluth	18P387	None	None
9	RAILWORKS TRACK SYSTEMS INC	\$2,880,000	MT	Mall of America Curve Replacement Project	Major Construction	1 Year	Chicago, IL	18P389	7%	7%
10	POLYDYNE INC	\$3,750,000	ES	Blue Lake Wastewater Treatment Plant Polymer Procurement	PO	5 Years	Atlanta, GA	18P280	None	None
11	FIRST TRANSIT INC	\$11,622,310	MTS	Small Bus - Fixed Route Transit Service	PTS	4 Years	Cincinnati, OH	18P247	None	None
12	RICE LAKE CONSTRUCTION GROUP	\$13,495,700	ES	Lift Station L55 Replacement	Major Construction	3 Years	Deerwood	19P009	13%	14.36%

A/E = Architectural/Engineering

PTS = Professional and Technical Services

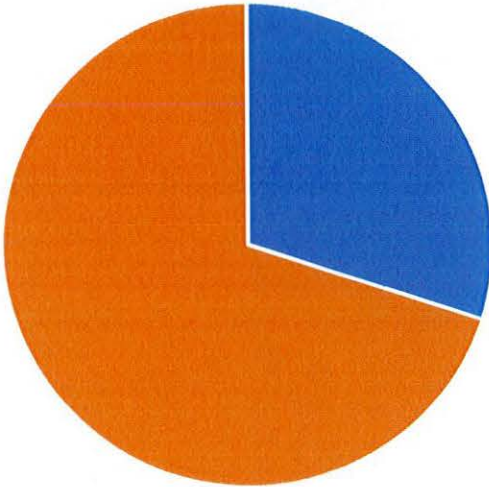
Total Procurement Spend Q2 2019-
\$79,478,074



■ Total Less Exclusions- \$42,064,350 ■ Exclusions-\$37,413,723

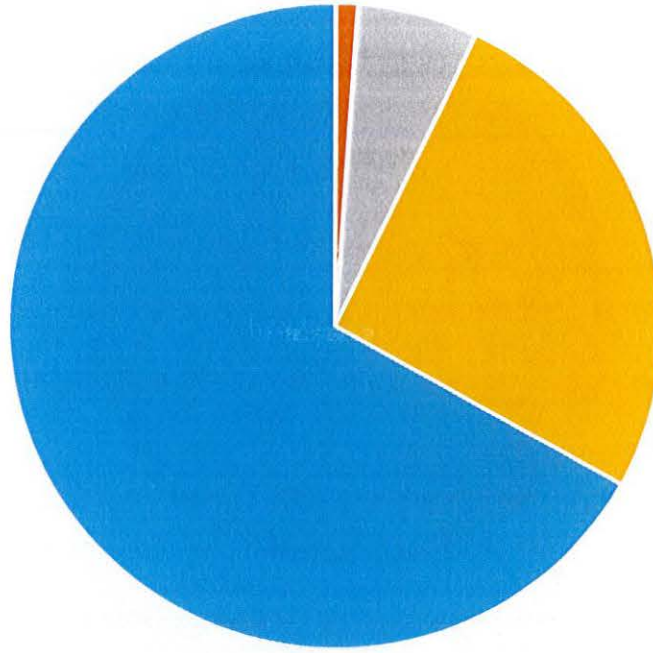
Exclusions: Sole Sources, Licenses, Subscriptions, Leases, Insurance, Transit Fleet Procurements, Utilities, Bank Fees, Petroleum, Grants, Chemicals, Transit Fleet Parts, FTA Funded Procurements

Total MCUB Spend Q2 2019- \$3,709,139



■ Total MCUB PTS/Goods/Services Spend- \$1,112,558
■ Total MCUB Construction Spend- \$2,596,581

% Total MCUB Spend by Division Q2 2019



■ MTS - <.5% \$548 ■ CD - 1% \$37,779 ■ RA - 7% \$211,374
■ MT - 26% \$915,422 ■ ES - 66% \$2,356,153

Total Spend with MCUBS Q2 2019- \$3,709,139

19 Procurements of Construction - \$2,596,581

- 11.42% of local funding

543 Procurements of Goods and Services- \$1,112,558

- 5.76% of local funding
- 124 P-card transactions- \$52,138

Total Spend with MCUBS Q1 2019- \$1,072,862

Construction/PTS- \$880,883

- % Goal- N/A- Report capabilities have been enhanced since Q1 report
- # POs- N/A- Report capabilities have been enhanced since Q1 report
- # Contracts- N/A-Report capabilities have been enhanced since Q1 report

Goods and Services- \$191,979

- % Goal- N/A- Report capabilities have been enhanced since Q1 report
- # POs- N/A-Report capabilities have been enhanced since Q1 report
- # Contracts- N/A-Report capabilities have been enhanced since Q1 report

Comparison Q1 to Q2

- Q1 Total \$1,072,862 compared to Q2 Total \$3,709,139
- \$2,636,2767 more in Q2 than Q1 or a **246% growth**

Goods and Services opportunities

- TX-Base -Annuals
- WAM/Tx-Base- Stock industrial supplies (Fastenal, MSC, and Grainger purchases to MCUBs)
- PCARD- Food, office supplies, industrial supplies (Fastenal, MSC, and Grainger purchases to MCUBs)
- WAM- IS State Contract purchases

2019 Q2 MCUB Spend by Division/Department

A. Total Spend -	ALL divisions \$79,478,074
B. Total Exclusions -	\$37,413,723 (47%)
C. Total Spend (Less Exclusions) -	\$42,064,350(53%)
D. Total MCUB Direct Spend -	\$3,709,139 (8.8% of C)

Breakdown of D.

1. Total PTS Spend	\$504,301 (14%)
2. Total Construction Spend	2,596,581 (70%)
3. Total Goods/Services Spend	\$608,257 (16%)

REGIONAL ADMINISTRATION- \$211,374 Total or 7% of all MCUB Spend

TOTAL \$/# P-CARD- \$7,276/19 TRANSACTIONS

TOTAL \$/# GOODS/SERVICES/PTS- \$204,097/9

390 Rent and Operating Expense \$152,690	HR Director-Admin \$6,065	HR-Benefits \$26,618
Central Services-Admin \$5,000	HR Employee Recognition <\$500	Departmental Duties – ADM \$7,283
HR LOD <\$500	HR_Workforce Development <\$500	IS-Management \$12,642
Procurement <\$500	Regional Administrator <\$500	

COMMUNITY DEVELOPMENT- \$37,779 Total or 1% of all MCUB Spend

TOTAL \$/# P-CARD- \$5,499/17 TRANSACTIONS

TOTAL \$/# GOODS/SERVICES/PTS - \$32,280/8

Comm/Administration \$19,319	Customer Relations \$2,845	Mktg Graphics Sales Comm Minn \$15,615
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METROPOLITAN TRANSPORTATION SERVICES- \$548 or < .5% Total of all MCUB Spend

TOTAL \$/# P-CARD- <\$500/7 TRANSACTIONS

TOTAL \$/# GOODS/SERVICES/PTS - <\$500/2

Metro MO Service Center <\$500	Planning UPWP 0% Federal <\$500	Planning UPWP 80% Federal <\$500
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2019 Q2 MCUB Spend by Division/Department

ENVIRONMENTAL SERVICES- \$2,356,153 Total or 66% of all MCUB Spend

TOTAL \$/# P-CARD- \$10,022/16 TRANSACTIONS

TOTAL \$/# GOODS/SERVICES/PTS- \$184,837/303

TOTAL \$/# CONSTRUCTION- \$2,160,732/7

Blue Lake Maintenance \$1,367	Seneca Administration \$2,437	Seneca Maintenance <\$500	Eagles Point Operations <\$500
Eagles Point Maintenance \$4,022	East Bethel Maintenance \$3,225	Empire Administration <\$500	Empire Maintenance \$22,017
Empire Operations \$11,755	Environmental, Health & Safety <\$500	Hastings Maintenance \$1,860	Interceptor Maintenance \$5,338
Interceptor Operations \$932	MCES General Administration <\$500	MCES General Manager Office <\$500	MCES Materials Supplies Adjs \$121,102
Metro LBU Maintenance \$5,254	Metro LBU Operations \$910	Metro SMBU Maintenance \$9,787	St Croix Valley Operations <\$500
Supp Svcs-Adminstration <\$500	SuppSrvcs-Analytical Lab Svcs \$9,160	Tech Svcs Construction \$2,995	Tech Svcs Eng Plan \$61,593
Technical Services Interceptor \$2,090,966	WWS Warehouse <\$500		

TRANSIT- \$915,422 Total or 26% Total of all MCUB Spend

TOTAL \$/# P-CARD- \$26,871/68 TRANSACTIONS

TOTAL \$/# GOODS/SERVICES/PTS - \$658,620/92

TOTAL \$/# CONSTRUCTION - \$229,931/5

Body/Paint Shop-Bus Maint <\$500	Bus Maintenance Admin \$6,256	Bus Transportation Admin \$2,944.77	Engineering and Facilities Adm \$495,690.00
Heywood-Bus Maintenance \$14,183	LRV Overhaul \$2,086	Maint of Equip-NorthStar- \$953	Maint of Public Facilities \$57,000
Maint of Support Facilities \$90,462	Maintenance of Way - Northstar \$113,608	Maintenance Routine \$50,259	Mpls O andM Stores-TXBase \$12,961
MPLS RSF Stores, TxBase Only \$1,736	Non-Rev Vehicles/Warr-Bus Mtn <\$500	Northstar Stores Txbase only \$804	Overhaul-TXbase \$27,748
Police Admin and Investigation \$2,114	Revenue Vehicle Maint St Paul \$1,074	Small Starts Development <\$500	Track - Mpls RSF \$522
Transit Control Ctr-Bus Transp \$6,132	Transit Info /Schedule Dist \$24,475	Transit-Oriented Development <\$500	Transportation Adm \$2,161
Transportation - Gen and Admin \$546	Unit Overhaul-Bus Maintenance \$586		

EXCLUSIONS -

Sole Sources, Licenses, Subscriptions, Leases, Insurance, Transit Fleet Procurements, Utilities, Bank Fees, Petroleum, Grants, Chemicals, Transit Fleet Parts, FTA Funded Procurements