# MANAGEMENT COMMITTEE 2019 WORK PLAN

# **Management Committee Charter:**

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

## Administrative

Management Committee Workplan

Admistrative Policy (New or Amended Policy):

- Regional Parks Finance Policy Bus Item 2018-333
- Government-to-Government Tribal Relationship Policy (Michelle Fure) Bus Item 2019-177
- Audit Policy 3-5 Revisions (Matt LaTour) Bus Item 2019-208
- Audit Committee Charter (Matt LaTour) Bus Item 2019-209
- Disability Management Policy Revision Bus Item 2019-70

## Budget

# Carryforward and Quarterly Operating and Capital Budget Amendments

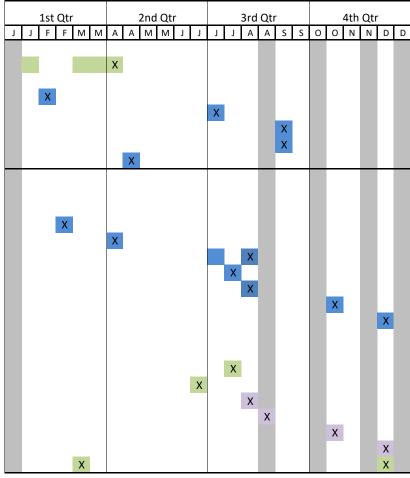
- Bus Item 2019-30 JT SW Unified Budget Amendment Regular Carry forward
- Bus Item 2019-55 Unified Budget Amendment 1st Qtr
- Bus Item 2019-166 JT Unified Budget Amendment 2nd Quarter Community Development
- Bus Item 2019-187 JT Unified Budget Amendment 2nd Quarter Transportation
- Bus Item 2019-205 JT Unified Budget Amendment Special Capital Budget Amendment
- Bus Item 2019-259 JT SW Unified Budget Amendment 3rd Qtr
- Bus Item 2019-355 JT SW Unified Budget Amendment 4th Qtr

# 2020 Preliminary Operating Budget, Capital Plan, & Levies

- 2020 Operating Budget Development Regional Administration/General Fund/Levies
- Council Levy Discussion
- Council Presentation Divisional Level Operating Budget
- Council Adopts Preliminary Budget & Levies (maximum) Bus Item 2019-194
- Council Adopts Public Hearing Draft Bus Item 2019-261
- Council Adopts Final Budget Bus Item 2019-333

State Budget/Forecast Briefing (February/November Forecast, End of Session)





Management Committee Workplan - 2019 Final

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# Finance - Investments - Debt

Quarterly Financial Reports - Operating Funds

Quarterly Investment Review Committee Report

Award GO Debt Within Established Financial Parameters - Bus Item 2019-81; Resolutions 2019-4/5

- Results of Sale - GO WW Bonds, GO Transit, GO Parks

Internal Cash Flow Loan - Environmental Services Capital Funds - Bus Item 2019-200

Loan Agreement MN Public Fac Auth (PFA) And Issuance of a GO Sewer Note - Bus Item 2019-286

SWLRT Cash Flow Financing Plan

List of Authorized Financial Institutions - Annual review - Bus Item 2019-314

Presentation: Debt 101 (Rich Koop)

Finance and Investment Strategy Discussion (Mary Bogie)

Presnetation: OPEB (Marie Henderson)

# **Human Resources - Labor Relations**

Labor Strategy & Parameters

# Bargaining Agreements:

- AFSCME (exp. 12/31/2020) -no action
- ATU (exp. 07/31/2020) no action
- Electricians (exp. 4/30/18) Bus Item xxxx-xxx
- Machinists (exp. 12/31/17) no action
- MANA (exp. 12/31/2020) no action
- Oper Engineers, Local No 49 (exp. 12/31/20) no action
- Painters (exp. 4/30/19) Bus Item 2019-247
- Pipefitters (exp. 4/30/19) Bus Item 2019-196
- Police FT-LELS 432 (exp. 12/31/17) Bus Item 2019-53
- Police PT LELS 192 (exp. 12/31/17) Bus Item 2019-155
- Police Adm/Supv LELS 203 (exp. 12/31/17) Bus Item 2019-262
- TMSA (exp. 12/31/20) no action

Non-Rep Plan changes - Bus Item 2019-319

Recommend RA Salary Adjustments - Bus Item 2019-22

Annual Workforce Statistics/Building Diversity Initiative

Annual Health and Wellness Update & Annual Well@Work Clinic Report

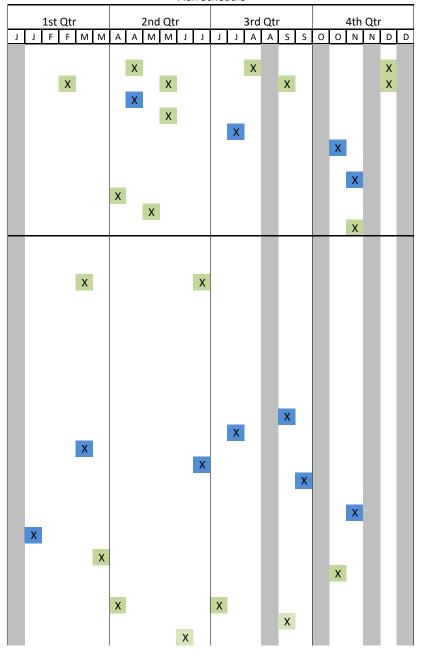
Open Enrollment Update

Self-Insurance Report

Presentation: Recommend 2020 Health and Dental Premium Rates

Presentation: Health Insurance Administrative Services

## Plan Schedule



Management Committee Workplan - 2019 Final

Occupational Health and Medical Services Contract Amendment - Bus Item 2019-62

COBRA and Retiree Billing Administrative Services - Bus Item 2019-82

Well@Work Clinic Contract - Bus Item: 2019-188

Medical Plan Administration - Bus Item 2019-176

Dental Claims Administration - Bus Item 2019-206

Long-Term Disability Insurance Contract - Bus item 2019-225

Temporary Staffing Services Contract - Bus Item 2019-287

# **Procurement**

**Quarterly Procurement Report** 

Annual Support Renewal for Checkpoint Hardware - Bus Item 2019-35 SW

SWLRT - Legal Services Contracts - Bus Items 2019-57/58

SWLRT - Condemnation Legal Services Master Contracts (19P037) - Bus Item 2019-97

Master Contracts for Outside Appraisal Services - Bus Item 2019-132 SW

Oracle Annual Renewal - Bus Item 2019-167

SWLRT - Amendment #4 to the Legal Services Contract Greene Espel, PLLP - Bus Item 2019-207

2020 Sole Source Procurement of Information Services - Bus Item 2019-250

Presentation: Contracting @ the Council

Resolution 2019-29: Reducing Disparities in Contracting & Procurement - Bus Item 2019-360 SW

# **Risk Management**

Railroad Liability Insurance for Northstar Operations - Bus Item 2019-98

Council Property Insurance Contract Renewal - Bus Item 2019-185

Annual Risk Management Claims/Liability Statistics

COOP - Continuity of Operations Updates - Bus Item 2019-146

Legal Contracts for Risk Management Tort Claims - Bus Item 2019-146

Insurance Broker and Risk Consulting Services, Contract Number 19P120 - Bus Item 2019-263

Risk Management Information System Contract 19P142 - Bus Item 2019-292

# **Other Reports**

MCUB Initiative & Goals Update (OEO/Procurement)

Litigation Review (closed session)

## Plan Schedule

