

Management Committee

Meeting date: October 14, 2020

For the Metropolitan Council meeting of October 28, 2020

Subject: Drug and Alcohol Collection Services contract extension

District(s), Member(s): All

Policy/Legal Reference: Council Expenditure Policy 3-3 Procurement of Goods and Services over \$500,000.

Staff Prepared/Presented: Deb Aebi, Sr. HR Manager, 651-602-1319

Division/Department: Human Resources

Proposed Action

That the Metropolitan Council approve an extension to Minnesota Occupational Health Onsite Drug and Alcohol Collection Services contract (15P057) for an additional twelve months and add \$330,000 to cover the requested services during the extension period. This would bring the total value of the contract to \$1,546,500.

Background

The contract and funding are required to provide drug and alcohol testing services to meet the business and regulatory needs of the Council. These services include on-site drug and alcohol collection for random, post-accident and reasonable suspicion drug tests. These services also include pre-employment drug testing services for new hires in safety-sensitive positions. Drug and Alcohol testing services are mandated by the Federal Transportation Administration (FTA), the Federal Railroad Administration, FRA, and the Federal Motor Carrier Safety Administration (FMCSA), 49 CFR Part 40.

Rationale

The Occupational Health Drug and Alcohol Onsite Drug Collection contract (15P057) was last solicited in 2015 and will end October 31, 2020. Preparing the solicitation took longer than anticipated due to the events of this year. In addition, we became aware of an opportunity to obtain services through one or more State of Minnesota MMCAP vendors. This opportunity prompted us to consider alternative ways to think about the body of work so that we can better manage our drug and alcohol program. This extension will allow us time to fully assess our program, vendor capabilities and transition to the new vendor(s) and/or resolicit the services.

Thrive Lens Analysis

Thrive outcome of Stewardship is supported by seeking competitively priced services that follow federal requirements for testing employees. This extension will also support Equity by allowing us to consider ways to include MCUB vendors in the work. This ensures the Council provides services to the public performed by employees who are safe to do so.

Funding

These services are included in the 2021 Human Resources budget. This change does not require additional budget authorization.

Known Support / Opposition

None