

## Management Committee

Meeting date: October 14, 2020

For the Metropolitan Council meeting of October 28, 2020

**Subject:** Occupational Health Medical Services contract extension

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Expenditure Policy 3-3 Procurement of Goods and Services over \$500,000

**Staff Prepared/Presented:** Deb Aebi, Sr. Manager of Human Resources, (651-602-1319)

**Division/Department:** Human Resources

### Proposed Action

That the Metropolitan Council approve an extension to the medical services contract with Minnesota Occupation Health(17P110) for 12 months and add \$320,000 to cover additional requested services during the extension period. This would bring the total value of the contract to \$1,484,000.

### Background

The contract and funding are required to provide medical services to meet the business and regulatory needs of the Council. These services include pre-employment, DOT, and Fit for Duty medical exams, Rail vision exams, audiograms, respirator fit-testing, and exposure prevention services for employees in safety-sensitive positions.

### Rationale

The occupational health medical services contract was last solicited in 2017 and will end October 31, 2020. Preparing to bid the contract took longer than anticipated due to the events of this year. In addition, we became aware of an opportunity to obtain services through one or more State of Minnesota MMCAP vendors. This opportunity prompted us to consider alternative ways to perform the body of work so that we can better manage employee leaves. This extension will allow us time to fully assess our program, assess vendor capabilities and transition to the new vendor(s) and/or rebid the services.

### Thrive Lens Analysis

The Thrive outcome of Stewardship is supported by seeking competitively priced services that follow federal requirements for testing employees. This extension will also support Equity by allowing us to consider ways to include MCUB vendors in the work. This ensures the Council provides services to the public performed by employees who are safe to do so.

### Funding

Occupational health medical services are included in the 2021 Human Resources budget. This change does not require additional budget authorization.

### Known Support / Opposition

None