

## Management Committee

Meeting Date: February 12, 2020

**Subject:** Procurement Summary for Fourth Quarter 2019  
**Policy/Legal Reference:** Council Policy 3-3 Expenditures  
**Staff Prepared/Presented:** Jody Jacoby, Procurement Director, 651-602-1144 and Cyrenthia Jordan, OEO Director, 651-602-1085

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer's Probable Construction Costs plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The Fourth Quarter 2019 Procurement Summary Information is attached.

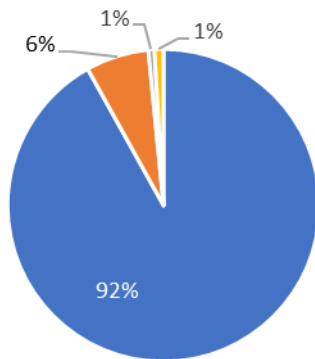


# Metropolitan Council

## Procurement Summary Information - Fourth Quarter, 2019

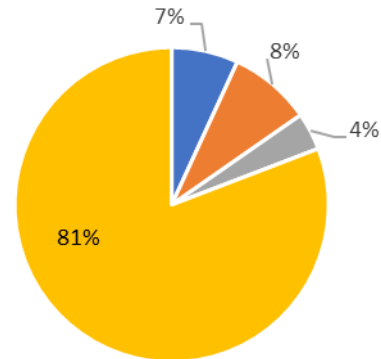
Dollar Amount Range	Number of Procurements		Percent Value \$	Total Value	
	Fourth Quarter	YTD	Fourth Quarter	Fourth Quarter	YTD
\$0 - \$5,000	10,303	30,230	6.8%	\$9,998,404	\$26,870,936
\$5,001 - \$50,000	731	2,698	8.5%	\$12,072,731	\$40,665,180
\$50,001 - \$100,000	70	223	3.8%	\$6,487,983	\$17,632,227
100,001 - \$250,000	56	138	7.2%	\$9,638,445	\$23,979,463
\$250,001 - \$500,000	31	76	8.3%	\$10,895,081	\$28,263,833
Greater Than \$500,000	19	67	65.4%	\$81,707,593	\$332,377,638
<b>Grand Total</b>	<b>11,209</b>	<b>33,432</b>	<b>100.000%</b>	<b>\$130,800,237</b>	<b>\$469,789,277</b>

Procurements by # of Transactions Q4-2019



■ \$0-5,000 ■ \$5,000-50,000 ■ \$50,000-100,000 ■ \$100,000+

Procurements by Contract \$ Value Q4-2019



■ \$0-5,000 ■ \$5,000-50,000 ■ \$50,000-100,000 ■ \$100,000+

# Details of Procurement Valued Between \$100,000 and \$250,000

## Award Based on Formal Invitation for Bid

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	North Shore Track Services Inc	\$231,585	MT	Professional Services	Bid	Hudson, Wi	18P387	None	None
2	Hamline Construction Inc	\$126,000	MT	Construction Services	Bid	Roseville	18P388	10%	12%
3	K&J Contracting Inc	\$113,750	MT	Professional Services	Bid	Fridley	19P169	None	None
4	K&J Contracting Inc	\$117,500	MT	Professional Services	Bid	Fridley	19P168	None	None
5	The 106 Group Ltd	\$146,400	MT	Misc Consultant Services	Bid	St. Paul	19P052	None	100%
6	Thompson Tarasek Lee-O'halloran Pllc	\$100,000	RA	Legal Services	Bid	Edina	19P348	None	None

## Details of Procurement Valued Between \$250,001 and \$500,000

### Award Based on Formal Invitation for Bid

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	BSI Mechanical Inc	\$451,942	MT	Maintenance Services	Bid	Woodstock, Ga	19P189	None	None
2	JPMI CONSTRUCTION CO	\$239,500	MT	Professional Services	Bid	St. Paul	19p165	None	100%

## Details of Procurement Valued Between \$100,001 and \$250,000

### Award Based on Request for Proposal

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	Arthur Chapman Kettering Smetak & Pikala	\$250,000	MT	RA-FAHP - 237-26020-000-000-0	Proposal	Minneapolis	19P073B	None	None
2	Tewksbury & Kerfeld	\$250,000	CD	RA-FAHP - 237-26020-000-000-0	Proposal	Minneapolis	19P073C	None	None
3	Short Elliott Hendrickson Inc	\$159,915	MT	Professional Services	Proposal	Hutchinson	17P366F PO#255042	15%	15%
4	TERRACON CONSULTANTS INC	\$107,141	ES	Professional Services	Proposal	St Paul	14P045C PO# 19012292	None	None
5	HR GREEN INC	\$109,100	ES	MCES Project 802883 Chanhassen	Proposal	St. Paul	15P013C PO# 19013183	15%	15%

## Details of Procurement Valued Between \$100,001 and \$250,000

### Award Based on Request for Proposal

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Procurement Number	DBE/ MCUB Goal	DBE/ MCUB Commitment
6	Stantec Consulting Services	\$135,946	MT	V-Misc Professional Services	Proposal	Minneapolis	17P366P PO#253223	15%	15%
7	Baker Tilly Virchow Krause	\$159,500	MT	Professional Services	Proposal	Minneapolis	18P424	15%	15.5%
8	American Engineering Testing	\$112,447	ES	809311, Brooklyn Park-Champlin	Proposal	St. Paul	14P045A PO# 19012278	None	None
9	Short Elliott Hendrickson Inc	\$175,000	ES	Rogers WWTF Miscellaneous Serv	Proposal	Hutchinson	16P125C PO# 19013447	15%	15%
10	HR Green Inc	\$235,000	ES	809311, Brooklyn Park-Champlin	Proposal	St. Paul	15P013C PO#19012274	15%	15%

## Details of Procurement Valued Between \$100,001 and \$250,000

### Award Based on Request for Proposal

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Procurement Number	DBE/ MCUB Goal	DBE/ MCUB Commitment
11	Black & Veatch Corp	\$200,000	ES	Metro WWTP Electrical Renewal-	Proposal	Overland Park, KS	15P160 PO# 19013446	15%	15%
12	Short Elliott Hendrickson Inc	\$196,100	ES	MCES project 805636, M228 Improvements	Proposal	Hutchinson	18P061C PO# 19012544	15%	15%
13	Short Elliott Hendrickson Inc	\$182,533	ES	Hastings Condition Assessment	Proposal	Hutchinson	16P125C PO# 19010443	15%	15%

## Details of Procurement Valued Between \$250,001 and \$500,000

### Award Based on Request for Proposal

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	Stanley Consultants, Inc.	\$269,818	MT	Professional Services	Proposal	Minneapolis	17P044 PO# 255208	None	None
2	Xigent Solutions Llc	\$399,858	MT	Support Services	Proposal	Plymouth	18P012 PO# 19010924	None	None
3	Dell-Comm Inc	\$308,632	MT	Construction Services	Proposal	St. Paul	18P225A	None	100%
4	HR Green Inc	\$430,000	ES	MCES Project 809315 - Brooklyn	Proposal	St. Paul	15P013C PO#19013303	15%	15%
5	Verint Americas Inc	\$276,613	RA	Master SAAS Agreement	Proposal	Melville, NY	19P121	None	None



## Details of Procurement Valued Between \$100,000 and \$250,000

### Award Based on Other Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Procurement Number	MCUB/DBE Goal	MCUB/DBE Commitment
1	Thompson Tarasek Lee-O'halloran Pllc	\$250,000	RA	Advice & Consultation - Schedu	Other	Edina	19P360	None	None
2	Works Computing, A Pds Company	\$234,711	RA	Hewlett-Packard - Hpe Tpm 2.0	State Contract	Bloomington	19P279	None	None
3	Trapeze Software Group Inc	\$123,385	RA	Trapeze ATIS-SOAP Interfaceup	Sole Source	Cedar Rapids, IA	19P001	None	None
4	State of MN	\$245,000	ES	18I099 - Mndot E-Builder Consu	State contract	St Paul	18I099	None	None
5	HP Inc	\$116,073	ES	HP Elitedesk 800 G4 Desktop Mi	State contract	Palo Alto, CA	19P320	None	None
6	Titania Software Llc	\$115,334	ES	Subscription Renewal Date Chan	State contract	Ypsilanti, MI	19P395	None	None
7	Qwest Corporation dba Centurylink	\$165,198	MT	V-Misc Professional Services	Other	Phoenix, AZ	16M144 PO# 252953	None	None

## Details of Procurement Valued Between \$100,000 and \$250,000

### Award Based on Other Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Procurement Number	MCUB/DBE Goal	MCUB/DBE Commitment
8	Brasco International Inc	\$129,050	MT	M-	Sole Source	Madison Heights, MI	19P293	None	None
9	Motion Industries	\$126,320	MT	M-	Sole Source	St. Paul	19P269	None	None
10	Quality Assured Label, Inc	\$150,000	MT	V-	Other	Hopkins	19P377	None	None
11	Egan Company	\$224,994	MT	V-Misc Miscellaneous	Pdf	Brooklyn Park	N/A	None	None
12	Works Computing, A PDS Company	\$161,198	MT	Quote 2056424	State Contract	Bloomington	19P338	None	None
13	Qwest Corporation Dba Centurylink	\$165,368	MT	V-Misc Professional Services	Other	Phoenix, AZ	16M144 PO# 255043	None	None

## Details of Procurement Valued Between \$250,001 and \$500,000

### Award Based on Other Processes

#	Contractor	Amount	Div	Description	Type	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	Motorola Inc	\$407,622	MT	I-Radio Handheld Apx6000 Model	State Contract	Chicago, IL	19P314	None	None
2	Red River Valley & Western Railroad Co	\$356,400	MT	V-Misc Technical Services	Sole Source	Minneapolis	19P192	None	None
3	Energy Cap Inc	\$350,574	MT	Perpetual Software License And	Sole Source	State College, PA	19M109	None	None
4	CDW LLC	\$359,482	MT	C9300-48P- Acatalyst 9300 48-P	State Contract	Chicago, IL	19P309	None	None
5	Northern States Power Co	\$311,900	MT	V-Misc Professional Services	Other	Minneapolis	16M148	None	None
6	Northland Business Systems	\$301,497	MT	V-Misc Miscellaneous	Sole Source	Burnsville	19P278	None	None
7	Northern States Power Co	\$283,508	MT	V-Misc Technical Services	Other	Minneapolis	16M148	None	None

## Details of Procurement Valued Between \$250,001 and \$500,000

### Award Based on Other Processes

#	Contractor	Amount	Div	Description	Type	Contractor Location	Procurement Number	DBE/MCUB Goal	DBE/MCUB Commitment
8	Qwest Corporation dba Centurylink	\$278,713	MT	V-Misc Professional Services	Other	Phoenix, AZ	16M144 PO# 252731	None	None
9	Logis	\$399,994	RA	Appl Supp - Police Cad	Sole Source	Golden Valley	20P000	None	None
10	Information Systems Corp	\$375,000	RA	Application Xtender	Sole Source	Fargo, ND	19P304 PO# 19012831	None	None

## Details of Procurement Valued Over \$500,000

### Award Based on All Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Procurement Number	Business Item #	Council Action Date	MCUB/DBE Goal	MCUB/DBE Commitment
1	Dellner Inc	\$3,169,800	MT	I-Coupler Auto Hiawatha *LRV*	Sole Source	Charlotte, NC	19P117	2019-246	10/9/19	None	None
2	Qwest Corporation Dba Centurylink	\$936,180	MT	Misc Professional Services	Other	Phoenix, AZ	16M144 PO# 252955	2017-32	2/8/17	None	None
3	Brendel & Zinn Ltd	\$640,000	MT	Mt-Bus (702-43510-868-0999-560	Proposal	St Paul	19P073D	2019-146	7/24/19	None	None
4	Northern States Power Co	\$536,237	MT	Misc Professional Services	Other	Minneapolis	16M148	2017-104 SW	5/24/17	None	None
5	Aldridge Parsons A Joint Venture	\$17,224,005	MT	V-Misc Construction Services	Bid	Libertyville, IL	17P000 PO# 253709	2019-180	9/18/19	12%	12.9%
6	Minger Construction Inc	\$614,410	ES	19p283 - Emergency Declaration	Bid	Jordan	19P283	2019-144	6/26/19	None	None

## Details of Procurement Valued Over \$500,000

### Award Based on All Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Procurement Number	Business Item #	Council Action Date	MCUB /DBE Goal	MCUB/ DBE Prime
7	Twin Cities & Western Railroad	\$9,500,000	MT	V-Misc Professional Services	Sole Source	Minneapolis	19M152	2019-186	8/28/19	None	None
8	North Central Bus & Equipment	\$2,249,041	MTS	Misc Technical Services	Bid	St Cloud	19p310	2019-212	8/28/19	None	None
9	CENTERPOINT ENERGY	\$744,423	MT	Professional Services	Other	Minneapolis	16M143 PO# 253385	2017-31	2/08/17	None	None
10	Sm Hentges And Sons	\$19,892,252	ES	Project 809089	Bid	Jordan	19P143	2019-191	7/24/19	16%	5.95%
11	Magney Construction Inc	\$5,024,528	ES	18p373 - Coon Rapids L34 Improvements	Bid	Chanhasen	18P373	2019-164 SW	6/26/19	12%	12.14%