

Management Committee

Meeting date: May 13, 2020

Subject: Procurement Summary for First Quarter 2020

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Jody Jacoby, Procurement Director, 651-602-1144, and Cyrenthia Jordan, OEO Director, 651-602-1085

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000
- (b) The construction project was included in the Council-adopted capital budget
- (c) The cost of the project is less than the Engineer's Probable Construction Costs, plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

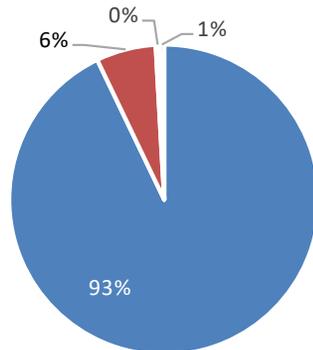
The First Quarter 2020 Procurement Summary Information is attached.

Metropolitan Council

Procurement Summary Information - First Quarter, 2020

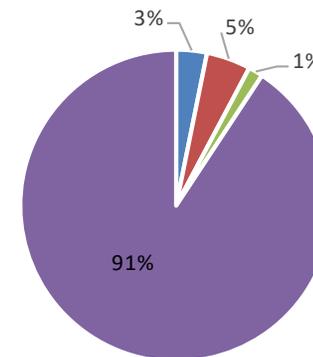
Dollar Amount Range	Number of Procurements		Percent Value \$	Total Value	
	First Quarter	YTD	First Quarter	First Quarter	YTD
\$0 - \$5,000	11,515	11,515	3.7%	\$8,131,077	\$8,131,077
\$5,001 - \$50,000	772	772	4.5%	\$11,727,897	\$11,727,897
\$50,001 - \$100,000	53	53	1.4%	\$3,859,502	\$3,859,502
100,001 - \$250,000	23	23	1.3%	\$3,526,997	\$3,526,997
\$250,001 - \$500,000	19	19	2.7%	\$7,068,286	\$7,068,286
Greater Than \$500,000	15	15	86.4%	\$221,110,656	\$221,110,656
Grand Total	12,397	12,397	100.000%	\$255,424,415	\$255,424,415

Procurements by # of Transactions Q1-2020



■ \$0-5,000 ■ \$5,000-50,000 ■ \$50,000-100,000 ■ \$100,000 +

Procurements by Contract \$ Value Q1-2020



■ \$0-5,000 ■ \$5,000-50,000 ■ \$50,000-100,000 ■ \$100,000 +

Details of Procurement Valued Between \$100,000 and \$250,000

Award Based on Formal Invitation for Bid

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Contract Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	C.O.D. Services LLC	\$108,420	ES	Courier Services for Laboratory Samples	Bid	Eden Prairie	19P084A	None	100%
2	Jamaica Bearings Co Inc	\$120,028	MT	LRV Parts	Bid	New Hyde Park, NY	19P233A	None	None
3	Gillig Corp	\$129,525	MT	Goods	Bid	Livermore, CA	19P358	None	None
4	Restoration Construction Services LLC	\$148,890	MT	Major Construction	Bid	Clear Lake	19P302	None	100%
5	Derau Construction	\$149,500	MT	Construction Services	Bid	Burnsville	19P255	10%	70%

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Formal Invitation for Bid

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Contract Number	DBE/ MCUB Goal	DBE/ MCUB Commitment
1	Atlantic Track	\$313,152	MT	Goods	Bid	Wheaton, IL	19P369	None	None
2	Modem Express	\$335,870	MTS	Goods	Bid	Monticello	19P329	None	None
3	L&S Electric Inc	\$450,000	ES	Non-Construction Services	Bid	Minneapolis	19P076A	None	None
4	Grounds Maintenance Service Inc	\$450,000	ES	Non-Construction Services	Bid	Osseo	19P270	None	None
5	Grounds Maintenance Service Inc	\$450,000	ES	Non-Construction Services	Bid	Osseo	19P290	None	None

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Request for Proposal

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Contract Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	Lake State Realty Svc Inc	\$120,000	MT	Appraisal Services	Proposal	White Bear Lake	19P256C	None	100%
2	Click and Go Way Finding Maps LLC	\$127,500	MT	Non-Construction Services	Proposal	St. Paul	19P106	None	None
3	WSP USA	\$133,619	MT	Professional Technical Services	Proposal	Minneapolis	19P342	None	None
4	Wilder Foundation	\$193,544	CD	2020 Park and Trail Visitors Study	Proposal	St. Paul	19P136A	None	None
5	Patchin Messner Dodd & Brumm	\$200,000	MT	Appraisal Services	Proposal	Burnsville	19P256A	None	None
6	Integra Realty Resources	\$200,000	MT	Appraisal Services	Proposal	Bloomington	19P256B	None	None
7	Alliant Engineering Inc	\$220,662	MT	Professional Technical Services	Proposal	Minneapolis	19P174	15%	30%

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Request for Proposal

#	Contractor	Amount	Division	Description	Solicitation Method	Contractor Location	Contract Number	DBE/ MCUB Goal	DBE/ MCUB Commitment
1	SRF Consulting Group	\$256,175	MTS	Non-Construction Services	Proposal	Minneapolis	19P266	6%	0%
2	SRF Consulting Group	\$346,979	RA	Professional Technical Services	Proposal	Minneapolis	19P331	None	None
3	Civic Initiatives LLC	\$395,980	RA	Professional Technical Services	Proposal	Austin, TX	19P178	None	None
4	Sand Creek Group Ltd	\$400,000	RA	Professional Technical Services	Proposal	Stillwater	19P024	None	None

Details of Procurement Valued Between \$100,000 and \$250,000

Award Based on Other Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Contract Number	MCUB/DBE Goal	MCUB/DBE Commitment
1	Enfotech	\$103,010	ES	Professional Technical Services	Sole Source	Brunswick, NJ	19M156	None	None
2	Walker Process Equipment	\$105,850	ES	Goods	Sole Source	Aurora, IL	20P008	None	None
3	Gideon Taylor Consulting Llc	\$115,982	RA	Professional Technical Services	Sole Source	Pleasant Grove, UT	19P129	None	None
4	Ubisense America Llc	\$117,376	RA	Software Maintenance & Support	Sole Source	Denver, CO	19P399	None	None
5	Intl Transportation Learning Center	\$120,000	MT	Professional Technical Services	Sole Source	Silver Spring, MD	19P325	None	None
6	Act Traffic Solutions Inc	\$120,000	MT	Software Support	Sole Source	Chanhassen	19P274	None	None
7	Ranger Chevrolet	\$168,887	ES	Vehicle Purchase	State Contract	Hibbing	19P390	None	None
8	Vaske Computer Db a Collier It	\$188,375	RA	Software Maintenance & Support	State Contract	St. Paul	20P004	None	None
9	EMC Corporation	\$205,285	RA	Non-Construction Services	State Contract	Eden Prairie, MN	20P076	None	None

Details of Procurement Valued Between \$100,000 and \$250,000

Award Based on Other Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Contract Number	MCUB/DBE Goal	MCUB/DBE Commitment
10	Henricksen PSG	\$212,882	MT	Goods	State Contract	Minneapolis	19P355	None	None
11	GS Systems Inc DBA Wonderware	\$217,660	RA	Software Support	Sole Source	Minnetonka	20P000	None	None

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Div	Description	Type	Contractor Location	Contract Number	DBE/MCUB Goal	DBE/MCUB Commitment
1	Insight Public Sector	\$272,00	RA	Goods Purchase	Emergency Declaration Covid-19	Bloomington, IL	20P090A	None	None
2	Xigent Solutions LLC	\$279,777	RA	Software License	State Contract	Englewood, CO	20P088	None	None
3	Ancom Communications INC	\$299,040	MTS	Professional Technical Services	Sole Source	Burnsville	19P196	None	None
4	Motorola Inc	\$309,225	MT	Goods	State Contract	Chicago, IL	20P016	None	None
5	Titania Software LLC	\$352,000	RA	Software Support	Sole Source	Ann Arbor, MI	20P080	None	None
6	White Bear Mitsubishi	\$364,199	MT	Vehicle Purchase	State Contract	White Bear Lake	20P013	None	None
7	LRG Technologies dba Mobile Pro Systems	\$375,000	MT	Professional Technical Services	Sole Source	West St Paul	19P376	None	None

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Div	Description	Type	Contractor Location	Contract Number	DBE/MCUB Goal	DBE/MCUB Commitment
8	Ballard Spahr LLP	\$450,000	MT	Professional Technical Services	Sole Source	Minneapolis	19P246	None	None
9	Trapeze Software Group INC	\$474,374	MT	Software Purchase & Support	Sole Source	Cedar Rapids, IA	19P402	None	None
10	EMC Corporation	\$494,515	RA	Software Purchase & Support	State Contract	Jessup, MD	19P394	None	None

Details of Procurement Valued Over \$500,000

Award Based on All Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Contract Number	Business Item #	Council Action Date	MCUB /DBE Goal	MCUB/DBE Commitment
1	E-Builder	\$644,876	MT	Software Purchases & Support	Sole Source	Sunrise, FL	19P343	2019-321	12/11/19	None	None
2	Trapeze Software Group Inc	\$659,708	MT	Software Purchases & Support	Sole Source	Cedar Rapids, IA	20P000	2019-250	10/23/19	None	None
3	Minger Construction Inc	\$800,00	ES	Construction Services	Emergency Declaration	Jordan	19P334	2019-279	10/23/19	None	None
4	Braun Intertec	\$918,899	MT	Non-construction Services	Proposals	St Paul	18P430	2020-23	1/22/20	10%	10%
5	Visual Productions Group Inc	\$1,797,436	MT	LRV Parts	Bid	Mesick, MI	19P210	2020-56	3/10/20	None	None
6	Schlomka's Vac Truck Svc Inc	\$2,000,000	ES	Non-construction Services	Bid	Hastings	19P371	2020-68 SW	2/12/20	None	None
7	First Transit Inc	\$2,500,000	MTS	Non-construction Services	Sole Source	Minneapolis	19P370	2019-351 SW	12/11/19	None	None

Details of Procurement Valued Over \$500,000

Award Based on All Processes

#	Contractor	Amount	Div	Description	Solicitation Method	Contractor Location	Contract Number	Business Item #	Council Action Date	MCU B/DB E Goal	MCUB/DBE Prime
8	Meyer Contracting Inc	\$2,739,619	ES	Major Construction	Bid	Maple Grove	19P258	2019-358 SW	12/11/19	15%	22%
9	Total Mechanical Services Inc	\$2,761,131	ES	Major Construction	Bid	St Paul Park	19P023	2019-304	12/13/19	9%	3.5%
10	Visu-Sewer Clean & Seal Inc	\$3,690,537	ES	Major Construction	Bid	Blaine	19P199	2019-326	12/11/19	12%	12%
11	N/S Corporation	\$4,351,975	MT	Professional Technical Services	Proposal	Minneapolis	18P063	2019-335	12/11/19	None	None
12	Rice Lake Construction Group	\$23,745,000	ES	Major Construction	Bid	Hudson, WI	19P155	2019-324 SW	11/13/19	13%	9.54%
13	First Transit Inc	\$27,095,290	MTS	Non-construction Services	Proposal	Minneapolis	19P363	2020-79 SW	2/26/20	None	None
14	Health Partners	\$46,617,500	RA	Professional Technical Services	Proposal	Minneapolis	19P020	2019-176	7/24/19	None	None
15	Transit Team Inc	\$100,788,685	MTS	Professional Technical Services	Proposal	Minneapolis	19P212	2020-78 SW	2/26/20	None	None