

Management Committee

Meeting date: June 10, 2020

For the Metropolitan Council meeting of June 24, 2020

Subject: Professional Services Contract 17P110

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurement of Goods and Services exceeding \$500,000

Staff Prepared/Presented: Alexis Rogers, Occupational Health Manager, 612-322-2527, Deborah Aebi, Senior HR Manager, 651-425-0095

Division/Department: Human Resources

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to amend contract 17P110 with Minnesota Occupational Health (OCC), for an additional \$200,000. The new contract total will be \$1,164,000. OCC will continue to provide occupational health & medical services to Council employees through October 31, 2020.

Background

The contract and funding are required to provide medical services to meet the business and regulatory needs of the Council. These services include pre-employment, DOT, and Fit for Duty medical exams, Rail vision exams, audiograms, respirator fit-testing, and exposure prevention services for employees in safety-sensitive positions.

Rationale

Council Policy 3-4-3(a) establishes expenditure procedures relative to procurement actions. Section 2.1.2.23 states, "Amendments that are greater than 10% of the original contract value. If the amount is greater than \$500,000 and the Council has already acted upon the item because of its value, then additional amendments, if they exceed the 10% threshold, regardless of amount, must be approved by the Council".

Thrive Lens Analysis

Authorization to enter into a contract with Minnesota Occupational Health for medical services supports the Thrive outcome of Stewardship by providing occupational medicine services that prevent and treat job-related injuries and illnesses as well as assist with assuring services to the public are provided by employees who are safe and healthy to do so.

Funding

Funding is available through the Human Resources budget.

Known Support / Opposition

No opposition