

Management Committee

Meeting date: August 26, 2020

For the Metropolitan Council meeting of September 9, 2020

Subject: Onsite Clinic Administrative Services, Contract 20P086

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$500,000

Staff Prepared/Presented: Terri Bopp, HR Manager, Benefits, 651-602-1370

Division/Department: RA Human Resources - Benefits

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award, negotiate and execute a contract with HealthPartners in an amount not to exceed \$4,491,260 (\$3,672,494 fixed costs plus \$818,766 Council-estimated pass-through expenses) to provide onsite clinic administrative services for a period of five years, January 1, 2021 through December 31, 2025.

Background

Metropolitan Council offers two onsite clinics that provide routine healthcare services such as preventive care, chronic disease management care, and vaccinations at no cost to the eligible employee and dependents. One clinic is located near the Robert Street building and the other clinic is located at the Heywood campus. The current onsite clinic administrative services contract with HealthPartners expires December 31, 2020.

A formal Request for Proposals was issued June 3, 2020. Proposals were due July 2, 2020. There were fourteen plan holders, and proposals were submitted by the following companies: CareATC, Cerner, HealthPartners, Marathon, NeoPath, One to One, and Paladina. All proposals were evaluated individually by each panel member without collaboration with any other panel member. Proposals were evaluated on the following criteria: quality of the proposal; qualifications of the proposer; experience of the proposer. The fourth criteria, price of the proposal, was approximately equal in importance to a combination of all other criteria. The evaluation panel then met as a group on July 27, 2020 and reached consensus that the proposal submitted by HealthPartners represents the best value to the Council.

HealthPartners has demonstrated, extensive experience operating multiple onsite clinics in the Metro area, including with Metropolitan Council, and proposed the lowest price.

Rationale

The award and execution of a professional/technical services contract exceeding \$500,000 requires Council approval.

Thrive Lens Analysis

Authorization to enter into a contract with HealthPartners for onsite clinic administrative services supports the Thrive outcome of Stewardship by providing onsite clinic administrative services at reasonable rates over the course of the next five years.

The Office of Equal Opportunity reviewed the scope of work and did not assign an MCUB goal, and no potential MCUB vendors were identified.

Funding

Funding for onsite clinic administrative services is considered in premium rate setting for the self-funded medical reserve account.

Known Support / Opposition

There is no known opposition

Employees appreciate the onsite clinic services