MANAGEMENT COMMITTEE
2021 WORK PLAN

Management Committee Charter:

The **purpose** of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

Administrative

Management Committee Workplan

Admistrative Policy (New or Amended Policy):

- Policy & Procedures Review Project

Budget

Carryforward and Quarterly Operating and Capital Budget Amendments

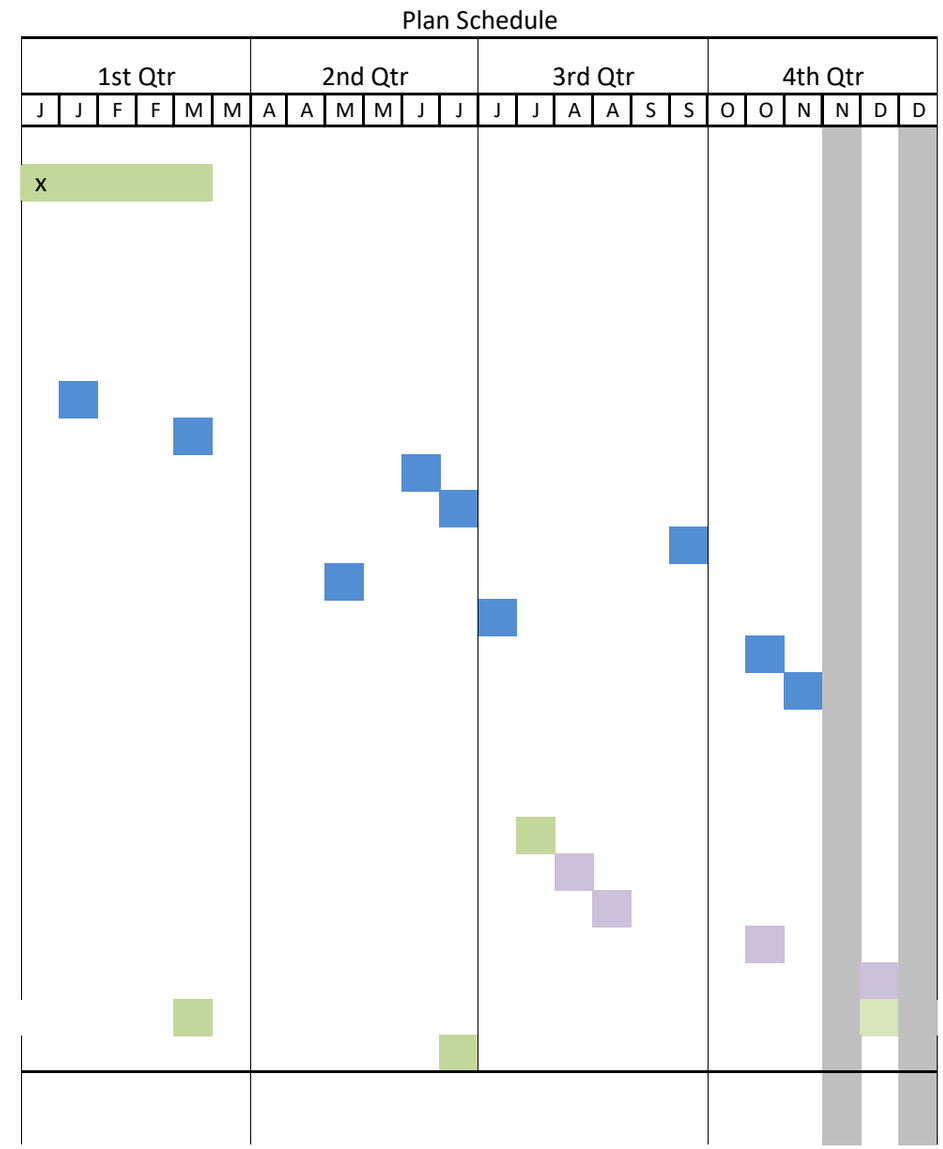
- Bus Item 2021-XXX - Unified Budget Amendment
- Bus Item 2021-XXX - Unified Budget Amendment - Carryforward
- Bus Item 2021-XXX - Unified Budget Amendment - 2nd Quarter Transportation
- Bus Item 2021-XXX - Unified Budget Amendment - 2nd Quarter Transportation
- Bus Item 2021-XXX - Unified Budget Amendment - 3rd Qtr
- Bus Item 2021-XXX - May 2020 Unified Budget Amendment
- Bus Item 2021-XXX - July 2020 Unified Budget Amendment
- Bus Item2021-XXX - October Budget Amendment
- Bus Item 2021-XXX- November Capital Budget Amendment
- Bus Item 2021-XXX - November Operating Budget Amendment

2020 Preliminary Operating Budget, Capital Plan, & Levies

- 2021 Operating Budget Development - Regional Administration/General Fund/Levies
- Council Presentation - Divisional Level Operating Budget
- Council Adopts Preliminary Budget & Levies (maximum) - Bus Item 2021-XXX
- Council Adopts Public Hearing Draft - Bus Item 2021-XXX
- Council Adopts Final Budget - Bus Item 2021-XXX

State Budget/Forecast Briefing (February/November Forecast, End of Session)

Regional Administration Budget Discussion (Marie H)



Plan Schedule

1st Qtr: J J F F M M | 2nd Qtr: A A M M J J | 3rd Qtr: J J A A S S | 4th Qtr: O O N N D D

Finance - Investments - Debt

Quarterly Financial Reports - Operating Funds
Quarterly Investment Review Committee Report
Award GO Debt Within Established Financial Parameters - Bus Item 2021-XXX; Resolutions 2021-X, 2021-X - Results of Sale - GO WW Bonds, GO Transit, GO Parks, GANS
Loan Agreement MN Public Fac Auth (PFA) And Issuance of a GO Sewer Note - Bus Item 2021-XXX
Southwest Corridor Light Rail Transit (SWLRT) Expansion Cash Flow Financing Plan - Bus Item 2021-XXX
List of Authorized Financial Institutions - CD Program - Bus Item 2021-XXX
List of Authorized Financial Institutions - Annual Certification - Bus Item 2021-XXX
Info: Impact Investing
2021 Parametors Resolution; 2021 Grant Anticipation Notes and Refunding bonds (Resolutions: 2021-XX, 2021-XX, 2021-XX) - Bus Item 2021-XXX

Human Resources - Labor Relations

Labor Strategy & Parameters

Bargaining Agreements:
- AFSCME (exp. 12/31/2020) - Bus Item 2021-##
- ATU (exp. 07/31/2020) - Bus Item 2021-##
- Electricians (exp. 4/30/21) - Bus Item xxxx-##
- Machinists (exp. 12/31/20) - Bus Item 2021-##
- MANA (exp. 12/31/2020) - Bus Item 2021-##
- Oper Engineers, Local No 49 (exp. 12/31/20) - Bus Item 2021-##
- Painters (exp. 4/30/22) - Bus Item xxxx-##
- Pipefitters (exp. 4/30/22) - Bus Item xxxx-##
- Police FT-LELS 432 (exp. 12/31/20) - Bus Item 2021-##
- Police PT - LELS 192 (exp. 12/31/20) - Bus Item 2021-##
- Police Adm/Supv LELS 203 (exp. 12/31/20) - Bus Item 2021-##
- TMSA (exp. 12/31/20) - Bus Item 2021-9

Non-Rep Plan changes - Bus Item 2021-##

Recommend RA Salary Adjustments - Bus Item XXXX-XXX

Annual Workforce Statistics/Building Diversity Initiative
Annual Health and Wellness Update & Annual Well@Work Clinic Report
Health Care: Self-Insurance
- Self-insured Plan Update
- Presentation: Recommend 2022 Health and Dental Premium Rates

Human Resources - Labor Relations, cont.

2020 Workforce Report

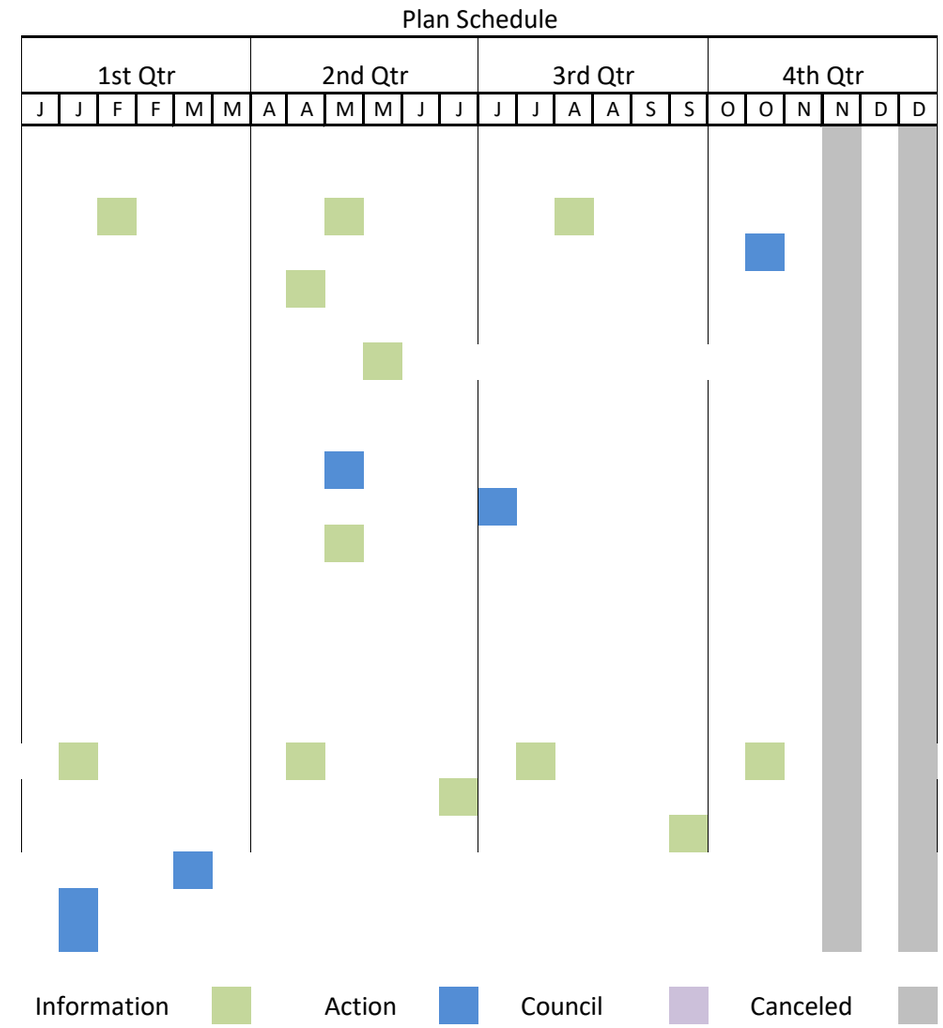
Minnesota State Retirement System (MSRS) Program Unclassified Retirement Plan Resolution: 2021-xx - Bus Item 2021-xxx

Procurement

Quarterly Procurement Report
Annual Sole Source Hardware/Software Maintenance Services - Bus Item 2021-XXX
MCUB Initiative, Goals, Disaggregated Data (OEO/Procurement)
- Gaps/opportunites
MCUB Commitment Summary Report

Risk Management

Railroad Liability Insurance for Northstar Operations - Bus Item 2021-XXX
Council Property Insurance Contract Renewal - Bus Item 2021-XXX
Annual Risk Management Claims/Liability Statistics
COOP - Continuity of Operations Update

Other Reports

Strategic Initiatives/Perf Reporting
MCUB Initiative & Goals Update (OEO/Procurement)
Litigation Review (closed session)
Small Business Disparities Discussion (M. Bogie)
2020-2022 Affirmative Action Plan (OEO)
Microsoft Enterprise agreement Renewal (C. Bantz) Bus Item 2021-27
Ratification of Declaration of Emergency for I.S. Network Room Fire-Water Sprinkler Damage (T. Nistler, M Henderson) Bus Item 2021-24