Management Committee

Meeting date: October 27, 2021

For the Metropolitan Council meeting of November 10, 2021

Subject: Annual Sole Source Hardware/Software Maintenance Services

District(s), Member(s): All

Policy/Legal Reference: FM 14-2 Expenditures for the Procurement of Goods and Services Policy

Staff Prepared/Presented: Theresa Nistler, Assistant Director, IS Finance and Budget, 651-602-1504

Division/Department: RA - Information Services

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance, hosted services and support service payments as Sole Source purchase orders in an amount not to exceed $5,496,600. This includes installed software and hardware as listed on the attached 2022 Information Services Sole Source Vendor list.

Background

Computer hardware and software purchased by the Council require ongoing maintenance, hosted services and support. Competitive procurements for the hardware and software have already been completed; this item addresses ongoing maintenance and support services resulting from these competitive procurements.

Council Procurement Procedure 10.4.1 addresses Sole Source procurements and provides the following guidance: "Sole source procurement of Original Equipment Manufacturer (OEM) repairs, parts, equipment and systems, software maintenance and support, or other services that are required on a continuous basis may be authorized on an ongoing basis."

The 2022 Information Services Sole Source Vendor list was reviewed by Procurement staff for accuracy and reasonableness.

Rationale

It is Council practice to annually update the list of vendors and request approval to authorize the vendor payments throughout the subsequent year. This allows for ongoing authorization, transparency, and efficient administration.

Thrive Lens Analysis

Maintenance services for software and hardware are needed to address the reliability, resilience, security and cost-effectiveness of the Council's technology systems which support the Thrive outcomes of stewardship and sustainability. By integrating maintenance across the Council, we are able to efficiently track efforts, which supports the Thrive accountability principle.

Funding

Funding for these software and hardware services is included in the Council's operating budget.

Known Support / Opposition

Authorization for IS Sole Source purchases has been requested and approved annually. This request provides for the authorization of an updated list of Information Services Sole Source vendors for 2022.

Division	Vendor	Product	PO Amount
COMMUNITY DEVELOPMENT/HRA			
CD	Qualtrics LLC	Datacollection Software	12,000
CD	Regional Economic Models	Support renewal for Policy Insight modeling software	9,000
		Total for Community Development	**21,000**
ENTERPRISE			
Enterprise	Allstream	Phones - 90% discount off list	100,000
Enterprise	Articulate	Software to build curriculum for online training courses	25,000
Enterprise	Benefit Focus	Hosted Services used by HR for Employee Benefits	240,000
Enterprise	Dulles Technology Partners	Hosted Service for grant management software	25,000
Enterprise	Freedom US acquision corp	JAWS - provides text-based output of the JAWS screen reader.	10,600
Enterprise	Granicus/GovDelivery	Hosted service for bulk e-mail and list management	90,000
Enterprise	Granicus	Web streaming for Council Meetings - hardware and software	28,000
Enterprise	Information Systems Corp	AppXtender - document management software	133,000
Enterprise	Korn Ferry	Talent Hub database (competency architecture)	200,000
Enterprise	Microsoft	Unified support	90,000
Enterprise	Ncompass Technologies	GIS: street centerlines and landmarks data	75,000
Enterprise	NeoGov	Hosted service for HR recruiting, applicant tracking, onboarding and performance management.	96,000
Enterprise	NorthPoint Geographic Services	GIS: MetroGIS regional GIS projects	24,000
Enterprise	RTVision	Real estate software	17,000
Enterprise	SAP America	Business intelligence software	283,400
Enterprise	Sympro	Treasury Software to track journal Entries	21,000
Enterprise	Veracode	Enterprise application security	18,000
Enterprise	Veritas	Hosted service for legal litigation hold service	11,000
Enterprise	Vivid	Occupational Health and Safety eLearning courses & curriculum	17,300
		Total for Enterprise	**1,504,300**
ENVIRONMENTAL SERVICES			
ES	Enfotech	Industrial waste software	100,000
ES	Envirosim Assoc LTD	BioWin	40,000
ES	GS Systems	WonderWare - industrial control system software	300,000
ES	Kisters North America	Wiski - Data management and analytics for water professionals	35,000
ES	Power/mation	Cimplicity - industrial control software for interceptors	40,000
ES	PTC / Oberon	Arbortext. Development and technical authoring for operations documents	70,000
ES	QuestionMark	Enterprise Partipant Plan for up to 1,000 participants	15,000
ES	System Improvements, Inc.	Taproot - Root cause analysis application	12,000
ES	Thermo Fisher Scientific	SampleManager - laboratory information management system	120,000
		Total for Environmental Services	**732,000**
METRO TRANSIT AND MTS			
MT	Acepela	Text-to-Voice software used for announcement system on bus	10,000

MT	ACT Traffic Solutions	EMTRAC - Software Maintenance for Signal Priority System	180,000
MT	Noregon/Allison Transmission	Diagnostic software for Allison Transmissions	42,000
MT	Apollo	DVR system to record videos on buses and LRT vehicles	20,300
MT	Contact Solutions (Verint)	Calls made to IVR system	60,000
MT	Cummins	Diagnostic software for bus operations	25,000
MT	Egan/ACT	Real-Time Sign System	55,000
MT	Fleetwatch	Fuel and fluid management system for bus operations	68,000
MT	GIRO/HASTUS	Scheduling and garage operations	321,000
MT	Hitachi	Video support	70,000
MT	IBI Group	Alerts Manager	160,000
MT	Init Innovations	Annual ridership data input to the National Transit Database	25,000
MT	Kipsu	Text for safety	53,000
MT	Tritech/Central Square	LETG/Zeurcher - Police Information Management System maintenance	20,000
MT	LOGIS	Local Government Information System	450,000
MT	Meritor Wabco	ToolBox Software - bus brake systems	13,000
MT	Milestone	Recording system - Video recording software on 5 camera trailers	20,000
MT/MTS	Northland Business Systems	Verint AudioLog System - phone, radio and rail recording system	95,000
MT	PCS Mobile	Squad camera recording system	11,000
MT	QuestionMark	SSP Perception Software Mechanics Certification	13,000
MT	Safe Net	Database Connector License	10,000
MT	Smart Software	Inventory Optimization Software	42,000
MT	Strategic Mapping		30,000
MT	Tracker Products	Property/Evidence software (Additional licenses were purchased)	43,000
MT/MTS	Trapeze	Software to book and schedule trips and displatch buses in real time	881,000
MT	Verint	Video recording for buses trains, platforms and park and rides	85,000
MT	XoRail	Talon Configureaiton management Software	60,000
MT	Workfront	Project management application for the marketing department	86,000
MT	ZF Testman	Diagnostic Software	20,000
		Total for Metro Transit and MTS	**2,968,300**
PROJECT OFFICES			
BPO	Bentley Systems	Essential engineering software	80,000
SPO/BPO	DLT Solutions	AutoCAD - engineering software	100,000
SPO	EquipmentWatch	Estimators Package - 3 year contract	10,000
SPO	On-Center	On Screen Take Off - Construction cost estimating software	15,000
SPO	Transoft	AutoTurn Pro 3D - engineering software	20,000
SPO/BPO	HCSS	Bidding and estimating engineering application	15,000

SPO/BPO	Interactive Design Systems	Bridge design & analysis software	10,000
SPO/BPO	RS Means	Costworks - construction cost estimating software	11,000
SPO/BPO	XP Solutions	Xpswmm - storm water modeling software	10,000
		Total for Project Offices	**271,000**
		Total	**5,496,600**