

## Management Committee

Meeting date: July 14, 2021

For the Metropolitan Council meeting of July 28, 2021

**Subject:** Network Equipment Refresh, Contract 20P261

**District(s), Member(s):** All

**Policy/Legal Reference:** FM14-2 Expenditures for the Procurement of Goods and Services.

**Staff Prepared/Presented:** Theresa Nistler, Assistant Director of IS Finance and Budget, Information Services, 651-602-1504; Jody Jacoby, Director Contracts and Procurement, 651-602-1144

**Division/Department:** Regional Administration/Information Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute contract 20P261 with Insight Public Sector, Inc., for the refresh of network equipment in an amount not to exceed \$6,000,000.

### Background

The Council currently refreshes network equipment on an ongoing basis throughout the calendar year. Rather than soliciting individual procurements we solicited our equipment needs for the upcoming three years including incorporating critical purchases for the D Line and Green Line Extension.

The Invitation for Bids was advertised on April 27, 2021. On May 4, 2021, a pre-bid meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquires. There were eight plan holders, four prime bidders, two subcontractors, two plan rooms, and two of the plan holders identified as disadvantaged business enterprises. Procurement facilitated a public bid opening on June 24, 2021 and three bids were received.

### Rationale

The Council is dependent upon equipment that is current and up to date in order to ensure systems stay operational and secure. This new agreement will provide additional volume discounts over and above the regular smaller solicitations done in the past.

Bids were structured to provide a discount on list price. Bids received ranged from 40.5% to 64% discount off list price for total procurement value range of \$1,080,000 to \$1,770,000. Insight Public Sector, Inc, is the low, responsive, and responsible bidder and is recommended for award. The execution of a goods or services contract in excess of \$500,000 requires Council approval.

### Office of Equal Opportunity

The Office of Equal Opportunity reviewed this project for a DBE goal. The review analysis resulted in no identifiable subcontracting opportunity; therefore, no DBE goal was set.

### Thrive Lens Analysis

This supports the Thrive outcomes of Stewardship and Sustainability by ensuring reliability, resilience, security and cost-effectiveness of the Council's network equipment.

**Funding**

Information Services operating budget and Transit line project budgets.

**Known Support / Opposition**