

# Business Item

Management Committee



Committee Meeting Date: September 14, 2022

For the Metropolitan Council: September 28, 2022

## Business Item: 2022-249

Information Technology Temporary Staffing Services Contract 22P330

**District(s), Member(s):** All

**Policy/Legal Reference:** FM 14-2, Expenditures for Procurement of Goods, Services, and Real Estate; Minn. Stat. § 471.345

**Prepared/Presented:** Craig Bantz, Chief Information Officer, 651-602-1443  
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**Division/Department:** Regional Administration, Information Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute contracts 22P330 A-D for Information Technology temporary staffing services for a total amount not to exceed \$6,000,000. The estimated contract award values are as follows:

<u>Organization</u>	<u>Contract Number</u>	<u>Contract Amount</u>
Infojini, Inc.	22P330A	\$1,500,000
22nd Century Technologies, Inc.	22P330B	\$1,500,000
Judge Technical Services	22P330C	\$1,500,000
CDW Government	22P330D	\$1,500,000

### Background

Information Services (IS) provides essential technology services that underpin the critical business operations of all Metropolitan Council divisions. IS has a responsibility for the continuous operation and security of more than 200 critical applications and hundreds of databases, as well as thousands of computers, mobile devices, phones, servers, and pieces of network equipment.

Council demand for IS services is highly variable. Major one-time projects such as the extension of a light rail or BRT line, network/server hardware replacement, ERP upgrades or cyber security improvements cannot be done in a timely fashion using only Council employees. In situations where Council IS staff do not have sufficient capacity or the optimal skills to address Council demand for IS services, the use of temporary staff makes it possible for IS to deliver critical services on time. When staff vacancies exist in IS department temporary staffing permits us to continue operations as we fill the vacancy.

The effective and timely delivery of IS services is critical to the success of the Council and its divisions. Demand for IS services ebbs and flows with the projects of our divisions requiring different types of skills and levels of capacity. Contracting for temporary staff enables needs to be filled in a timely manner. The ability to utilize these contracts will be in effect through September 10, 2025.

## **Rationale**

The Council's procurement process used a Cooperative Purchasing Venture conducted by Sourcewell, a Minnesota Service Cooperative. The Council has statutory authority under Minnesota Statutes §471.345 to utilize such cooperative service agreements. The execution of professional service contracts exceeding \$500,000 require Council approval.

## **Thrive Lens Analysis**

This action advances the Thrive Outcome of Stewardship. Public financial resources will be invested efficiently and effectively to maintain critical Information Technology staff critical capacity needed to support and advance the operations of all the Council's divisions.

## **Funding**

This project will be funded with line items in the IS budget for professional services and salary savings from vacancies in the IS department.

## **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEO) thoroughly reviewed this procurement for Metropolitan Council Underutilized Business (MCUB) opportunities in accordance with applicable federal and state laws and regulations as well as contract specifications. Upon conclusion of OEEO's research and analysis, no MCUB goal was set.

