

# Information Item

Management Committee



Meeting Date: May 24, 2023

## Topic

Metropolitan Council Diverse Spend Plan.

<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Statute or policy
<b>Staff Prepared/Presented:</b>	Ashanti Payne, Assistant Director, Office of Equity and Equal Opportunity, 612-349-7660
<b>Division/Department:</b>	Regional Administration

## Background

The Diverse Spend Plan will include a Policy and procedure to require Divisions/Departments to forecast spend and develop a plan for how they will incorporate vendors/businesses owned and controlled by Black, Indigenous, Hispanic, and Asian-owned individuals. The plans will project out one year and will be organized around each of the various procurement methods. To achieve equitable outcomes, it is important that the spend plans are created in a disaggregated manner and there is a plan to spend broken out by race.

Diverse Spend Plans will establish shared responsibility across all Council Divisions for equitable outcomes in contracting and Council procurements. This effort places the Office of Equity and Equal Opportunity (OEEO) and Procurement in a position to support and provide technical assistance to Divisions/Departments in their efforts to achieve equity in Council procurements. It allows for the Council to be intentional in our planning, provides the space for innovation, establishes accountability, and is consistent with the goals and objectives identified in the Council's Equity Strategy and Framework.

The Office of Equity and Equal Opportunity (OEEO) has drafted an outline for Division/Department Diverse Spend Plans. OEEO will solicit input from internal stakeholders and Council advisory committees. The final Policy will be drafted, and policy adoption/approval will come back to this Committee as a Business Item in August 2023.

# 2023 Metropolitan Council Diverse Spend Plan

**Division/Department:**

**Division Equity Champion:**

**Division Director/General Manager:**

**Projected Overall Spend for FY 2024:**

## Outreach Efforts

*(Include all planned outreach and engagement efforts and activities that promote inclusive contracting, strengthen community trust, and connect certified small business to current and future Council contracts, programs, services, and activities.)*

## Division/Department Spend on Goods

*This section should include your Division/Department overall projected spend on all goods, including any warehouse purchases. Targets should be established for diverse spend on goods and organized in the following manner:*

- Target for overall MCUB spend
- Targets for each racial category
  - Black
  - Hispanic
  - Indigenous
  - Asian
  - Non-Persons of Color (MCUBs)

## Micro Purchases

*Micro Purchases are Procurements valued up to \$10,000 for all funding types and up to \$25,000 when purchasing from a Metropolitan Council Underutilized Business (MCUB) supplier with only local funds will be considered [Micro Purchases](#), and can be made without obtaining competitive quotations or proposals. Procurements valued at \$25,000 or less, made with local funds from a Vendor registered with the Metropolitan Council's Underutilized Business (MCUB) program do not require multiple quotes (MCUB Direct Spend). This section should include your Division/Department overall projected spend on Micro Purchases. Targets should be established for diverse spend on Micro Purchases and organized in the following manner:*

- Target for overall MCUB spend
- Targets for each racial category
  - Black
  - Hispanic
  - Indigenous
  - Asian
  - Non-Persons of Color (MCUBs)

## **Sheltered Market**

*MCUB Select is a sheltered market program for locally funded procurements that will apply when at least three (3) MCUBs are available and capable of providing the goods or performing the scope of work identified within the solicitation. Only MCUBs are eligible to participate in an MCUB Select solicitation. Targets established in this section should include:*

- *The number of projects identified for MCUB Select*
- *Scope of work/Type of project(s)*
- *Estimated dollar value for the project(s)*
- *Anticipated advertisement for identified project(s)*
- *Anticipated Notice(s) to Proceed.*

## **As Needed/On Call Services**

*Targets established in this section should include:*

- *Overall projected spend for on call/as needed services*
- *Type(s) of work included in these projects*
- *Target for overall MCUB spend*
- *Targets for each racial category*
  - *Black*
  - *Hispanic*
  - *Indigenous*
  - *Asian*
  - *Non-Persons of Color (MCUBs)*

## **Construction**

*This section should include your Division/Department overall projected spend on all construction related procurements. Targets should be established for diverse spend on construction and organized in the following manner:*

- *Target for overall MCUB spend*
- *Targets for each racial category*
  - *Black*
  - *Hispanic*
  - *Indigenous*
  - *Asian*
  - *Non-Persons of Color (MCUBs)*

## **Request For Proposals (RFP)**

*This section should include your Division/Department overall projected spend on all services procured through an RFP process. Targets should be established for diverse spend on these services and organized in the following manner:*

- *Target for overall MCUB spend*
- *Targets for each racial category*
  - *Black*
  - *Hispanic*
  - *Indigenous*

- Asian
- Non-Persons of Color (MCUBs)

## **Master Contracts**

*Targets established in this section should include:*

- Overall projected spend for master contracts
- Type(s) of work included in these projects
- Target for overall MCUB spend
- Targets for each racial category
  - Black
  - Hispanic
  - Indigenous
  - Asian
  - Non-Persons of Color (MCUBs)

## **Sub Recipient Contracts**

*(This section is only applicable to Metro Transit and Metropolitan Transportation Services. There is not a requirement to establish goals for sub recipients and related contractors. However, you should include any efforts and/or activities that will be implemented to establish the importance of eliminating racial disparities in contracting and workforce, and the importance of these outcomes to the Council.)*

## **Narrative**

*(This section should be completed by the Division Director/General Manager. It should include the Division's commitment to inclusive contracting and eliminating racial disparities in the region. It should also include your approach and all methods that will be incorporated to establish accountability for achieving the goals and objectives identified in this plan. It can include things like periodic meetings with Project Managers and/or department heads to review goals and objectives, periodic reviews of completed OEEI Intake Forms for construction and service-related projects prior to CIM initiation, ensuring all major capital projects and planning efforts have an outreach and engagement plan. It must include your plan for measuring, tracking, and communicating progress.)*