



Data Practices Office

Annual Update



February 2025 | Management Committee



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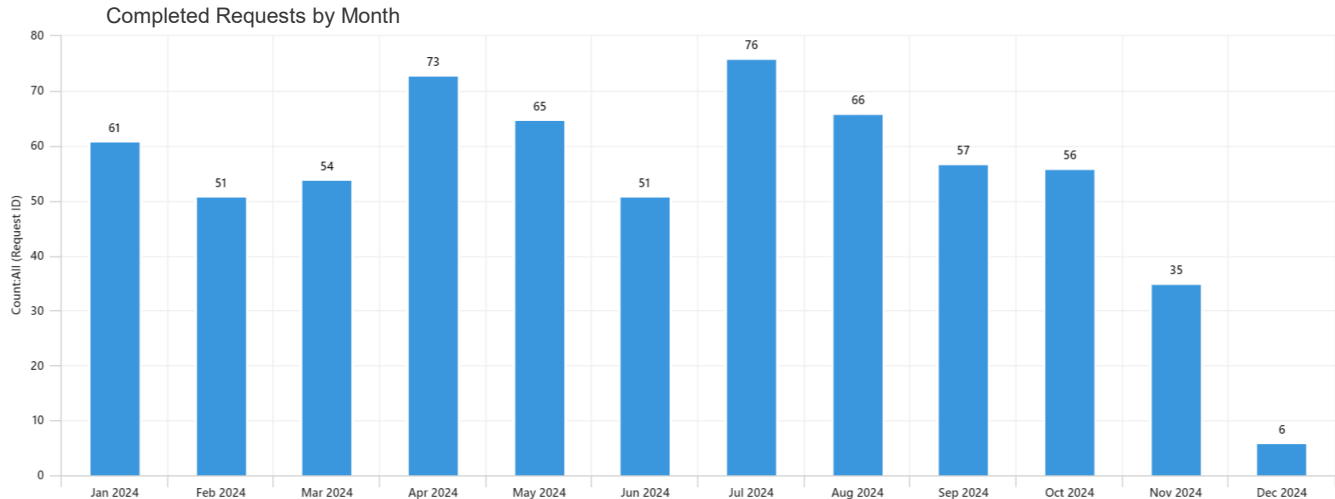
1. Data Request Trends
2. 2024 Highlights
3. Internal Data Practices Supports
4. Customer Access Enhancements

DATA PRACTICES REQUEST TRENDS



2024 Data Practices Request KPIs

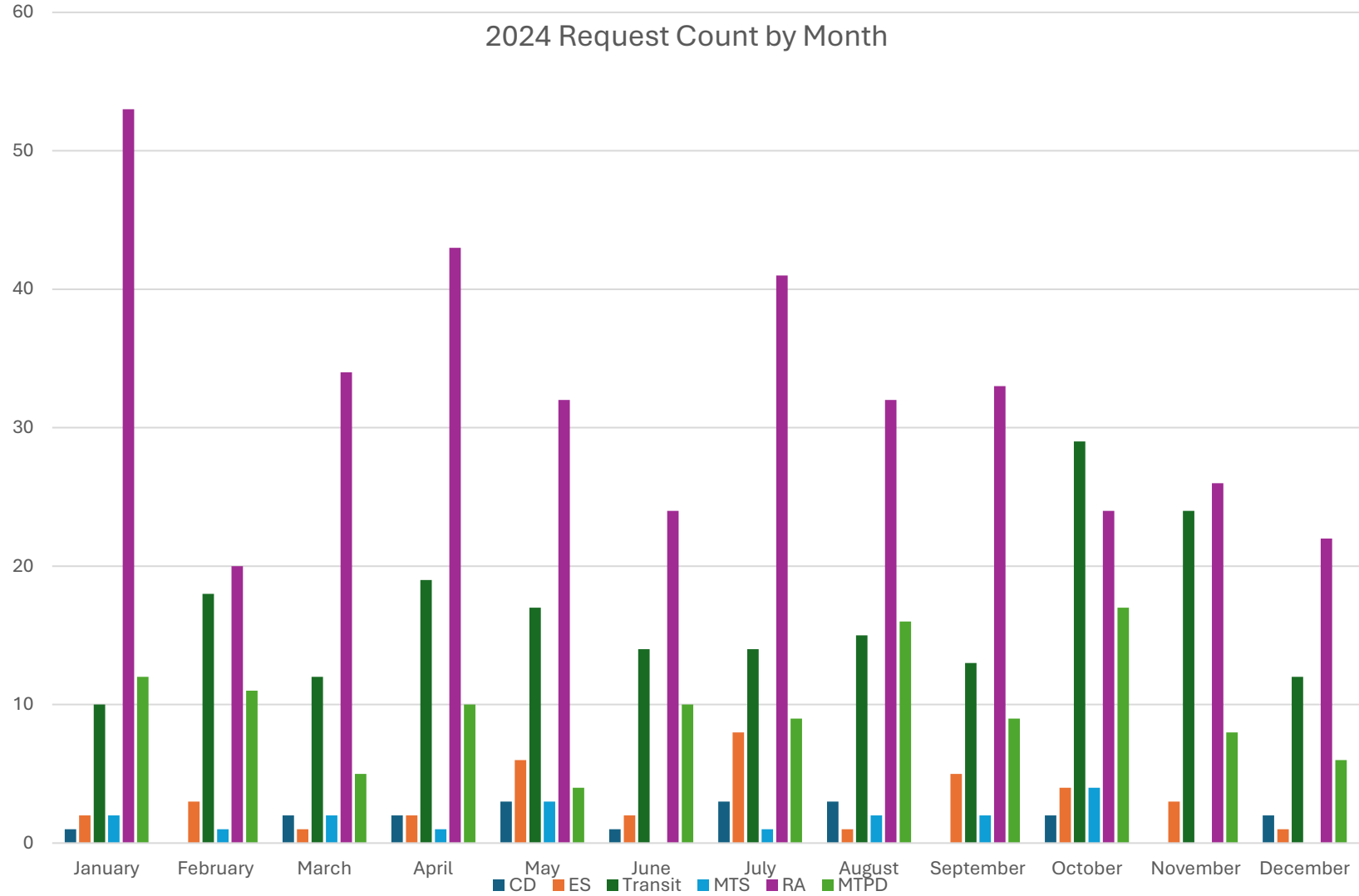
- 777 total requests received in 2024
- Increase of **52%** from 2023 total request count of 511
- 651 total requests completed in 2024
*84% completion rate



DATA PRACTICES REQUEST TRENDS



Steady Influx of Data Practices Requests

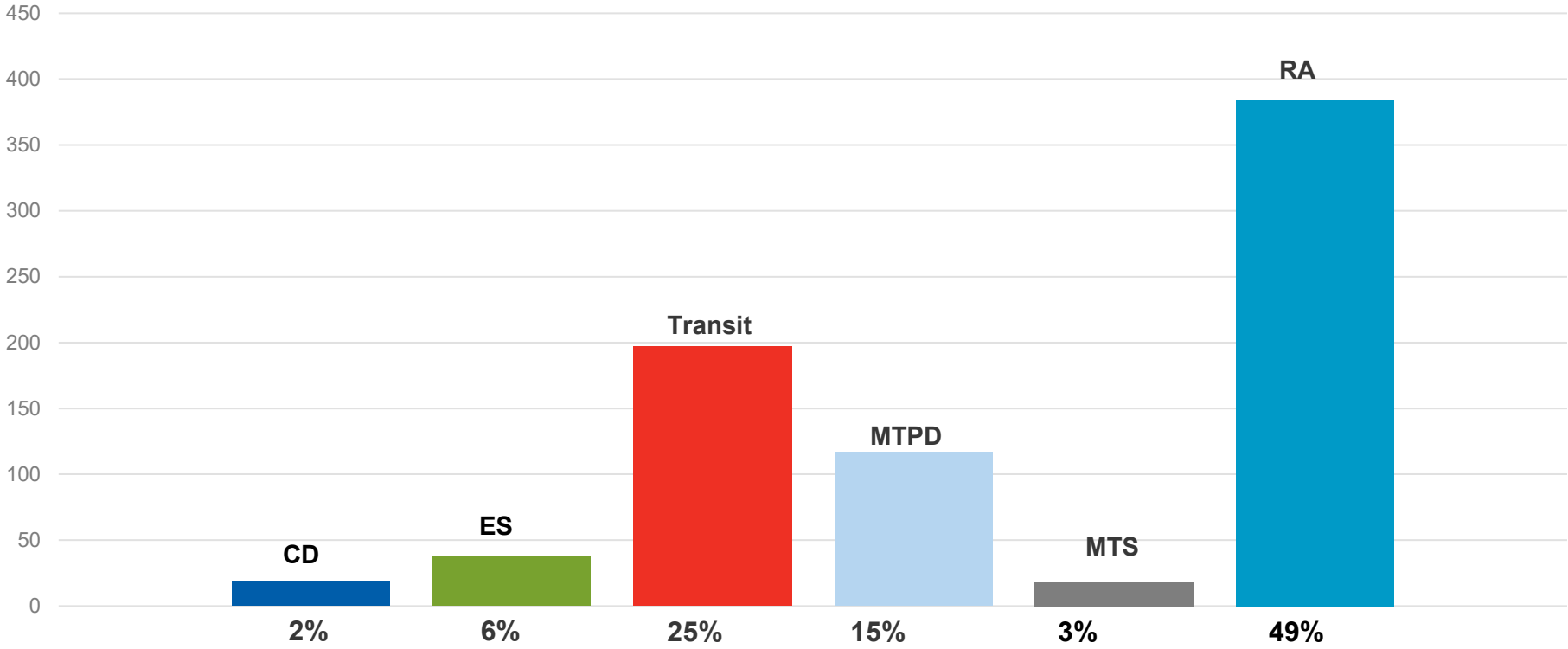


DATA PRACTICES REQUEST TRENDS



Division View

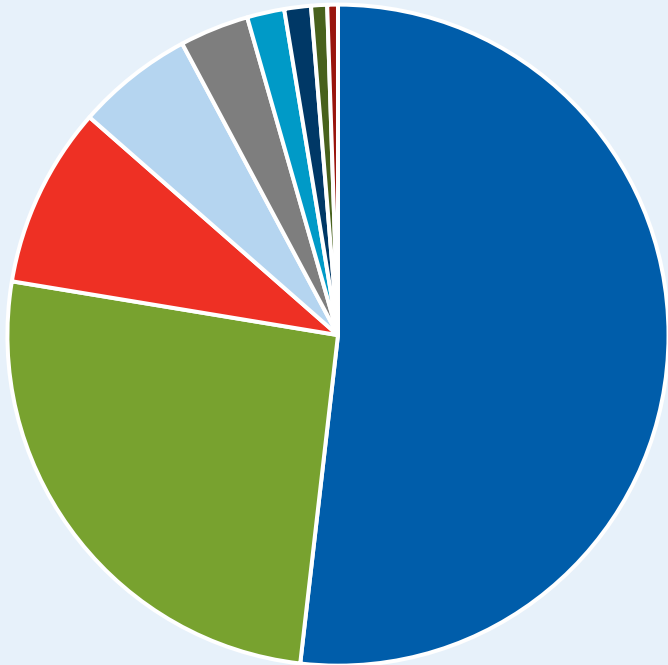
Total Request Count by Division



DATA PRACTICES REQUEST TRENDS

Regional Administration Department Breakdown

RA Breakdown



Department Percentage

- HR - 53%
- Procurement - 26%
- Finance - 9%
- OEEEO - 6%
- Correspondence Search - 3%
- Risk - 1%
- Real Estate - <1%
- Communications - <1%
- Misc. - <1%

Commonly Requested Data

MTPD

- Background Summaries
- Video*
- Crime Stats.

Regional Administration

- Personnel Files
- Interview Scoring
- RFPs/Contracts
- Employee Wages
- Communication Searches
- Investigation Reports

Environmental Services

- Influent/Effluent Amounts
- Discharge Permits
- Municipal Charges
- SAC data

Community Development

- Affordable Housing
- Population Growth
- Park Planning

Transit

- Video*
- Operational Costs
- Ridership Stats.
- Vehicle Info.

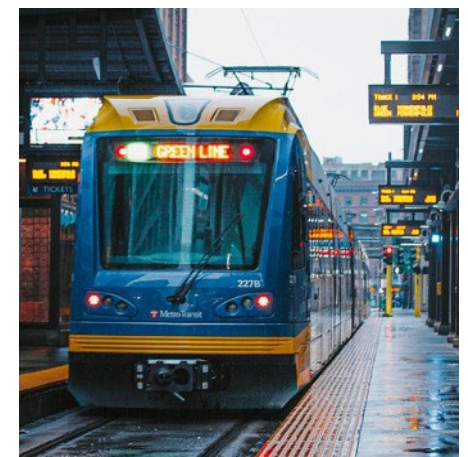
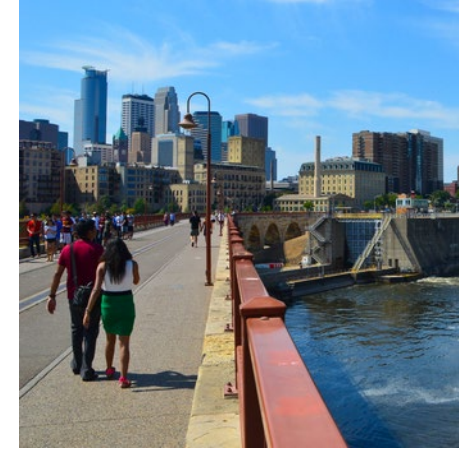
MTS

- Video*
- Program Documentation

Accomplishments

2024 DPO Highlights

- Introduced the Data Practices Office newsletter
 - Sent by email quarterly to liaisons and managers throughout the agency
 - DPO news, data practices tips and reminders, and data request statistics
- Onboarded second data practices specialist
 - Metro Transit focus
 - Addresses two needs—
 - number of data requests and large or complicated data requests
 - Metro Transit's many data types and diffuse structure



Looking Ahead



Support for External and Internal Customers

- New data practices training for Council staff
 - Intermediate-level content to improve internal expertise
 - Available in first-quarter 2025
- Video data request improvements
 - FAQ for data practices webpage
 - Internal access improvements
- Managing large requests to ensure public access
 - Consistent application of the Met Council's copy costs procedure
 - Measuring impact
- Requests for police data
 - Enhanced online guidance for requesters



Thank You

Met Council Data Practices Office Team:

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