

Management Committee

For the Metropolitan Council meeting of May 20, 2015

Subject: Authorization to enter into a three year Microsoft Enterprise License and Support Agreement.
District(s), Member(s): All

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to enter into a three year Microsoft Enterprise license and support agreement in the amount of \$2,610,025 to cover the period 5/1/2015 to 4/30/2018.

Summary of Committee Discussion/Questions

Acting Assistant IS Director Pancho Henderson presented this item. The Microsoft Office Suite and Microsoft products are used Council wide, and the Council is dependent upon these products to conduct our day to day business. Council staff reviewed the Microsoft Enterprise Agreement for renewal and determined that it is in the Council's best interest to continue with this agreement. We are requesting approval for renewing this contract for an additional three years, utilizing the state of MN contract for Microsoft volume licensing discounts.

This agreement includes licenses and support for Windows Desktop Operating System, Office (Word, PowerPoint, Excel, and Access), Client Access Licenses (CALs) for SharePoint Enterprise, Exchange Server Enterprise, and Windows Server.

Funding for this agreement is included in the Council's operating budget

Management Committee

Meeting date: April 22, 2015

For the Metropolitan Council meeting of the Management Committee May 20, 2015

Subject: Authorization to enter into a three year Microsoft Enterprise License and Support Agreement.

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurement of goods and Services over \$500,000

Staff Prepared/Presented: Pancho Henderson, Acting Assistant IS Director

Division/Department: RA – Information Services

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to enter into a three year Microsoft Enterprise license and support agreement in the amount of \$2,610,025 to cover the period 5/1/2015 to 4/30/2018.

Background

The Council's three year Microsoft Enterprise Agreement (EA) is about to expire. The EA includes licenses and support for Windows Desktop Operating System, Office (Word, PowerPoint, Excel, and Access), Client Access Licenses (CALs) for SharePoint Enterprise, Exchange Server Enterprise, and Windows Server.

Earlier this year a team reviewed the Enterprise Agreement for renewal and determined that it is in the Council's best interest to continue this agreement. We will purchase this agreement through the State of Minnesota which will allow us to take advantage of their volume discount.

Rationale

The Council is dependent upon Microsoft Office, Exchange and Server Operating software to conduct our day to day business. Our current licensing and software support agreement expires 4/30/2015. Continuing with this agreement will provide predictable budgeting, software upgrades, and flexibility to use additional software suites that can continue to allow Council staff to do their day to day office work efficiently and effectively. In addition, we have worked with Microsoft to "true up" our licensing coverage to reflect additional users as the Council workforce continues to grow.

Funding

Funding for this agreement is included in the Council's operating budget.

Known Support / Opposition

No known opposition.