

### Environment Committee

Meeting date: February 9, 2016

For the Metropolitan Council meeting of February 24, 2016

**Subject:** Authorization to Award Contract 15P114 for Heating Ventilation and Air Conditioning (HVAC) Services at Metropolitan Council Environmental Services Facilities

#### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a contract with UHL Company, Inc. to provide Heating, Ventilation, & Air-Conditioning (HVAC) Services for Metropolitan Council Environmental Facilities in an amount not to exceed \$2,500,000 over a 5 year period.

#### Summary of Committee Discussion/Questions

The HVAC service is outsourced and is variable in nature. Services have been contracted for the past 5 years, this the second contract with the same contractor.

**Motion to approve the proposed action above was made, seconded, and passed unanimously.**

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**Subject:** Authorization to Award Contract 15P114 for Heating Ventilation and Air Conditioning (HVAC) Services at Metropolitan Council Environmental Services Facilities

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures - Procurements of Goods and Services over \$500,000

**Staff Prepared/Presented:** Dan White, 651-602-8299

**Division/Department:** MCES c/o Leisa Thompson, 651-602-8101

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### Background

Council waste water treatment facilities have numerous HVAC systems that must be maintained for proper operation, including efficiency and safety requirements. A multi-year time and material contract will allow us to efficiently provide the services required to properly maintain our systems. A formal Invitation for Bids was issued on September 2, 2015 and responses were obtained from seven (7) vendors. The lowest responsive, responsible bidder was determined to be UHL Company, Inc.

### Rationale

These services are best provided by qualified technicians with the technical knowledge, skills, certification, and equipment to do this work. Since this work load can fluctuate from month to month it is economically feasible to use contractors to supply this service as needed.

### Funding

Funds are available through the annual operating budget.

### Known Support / Opposition

There is no known opposition.