

### Management Committee

For the Metropolitan Council meeting of January 11, 2017

**Subject:** Approval of 2017 Sole Source Procurement of Maintenance Services for Software and Hardware; and Hosted Services

#### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance and support service payments on a sole-source basis for installed software and hardware, with the services to be procured from the vendors on the attached 2017 Information Services Sole Source Vendor List up to \$7,860,200.

#### Summary of Committee Discussion/Questions

Pancho Henderson, Assistant IT Director in the Council's Information Services Department, presented Business Item 2016-228, Sole Source Procurement of 2017 Maintenance Services for Software, Hardware and Hosted Services.

The Council's computer hardware and software systems require ongoing maintenance and support and these systems have been competitively procured. Information Services requested approval to procure ongoing maintenance and support for these systems as per the Council's Sole Source procurement procedure.

It is Information Service's practice to annually update the list of technology Sole Source vendors, and request Council approval to authorize the Regional Administrator to make vendor payments throughout the subsequent year. This allows for ongoing Sole Source procurement authorization and more efficient administration. Funding for maintenance services for Software, Hardware and Hosted Services has been included in the Council's 2017 operating budget.

Motion by Cunningham, Seconded by Melander. Consent to Council.

## Management Committee

Meeting date: December 14, 2016

For the Metropolitan Council meeting of January 11, 2017

**Subject:** 2017 Sole Source Procurement of Maintenance Services for Software and Hardware; and Hosted Services

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures– Procurement of Goods and Services \$500,000.

**Staff Prepared/Presented:** Pancho Henderson, Assistant Director, 602-1627; Micky Gutzmann, Director, Contracts and Procurement, 602-1741

**Division/Department:** RA - Information Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance and support service payments on a sole-source basis for installed software and hardware, with the services to be procured from the vendors on the attached 2017 Information Services Sole Source Vendor List up to \$7,860,200.

### Background

Computer hardware and software purchased by the Council require ongoing maintenance and support. Competitive procurements for the hardware and software have already been completed; this item addresses ongoing maintenance and support services resulting from these competitive procurements.

Council Procurement Procedure 10.4.1 addresses sole source procurements and provides the following guidance: “Sole source procurement of Original Equipment Manufacturer (OEM) repairs, parts, equipment and systems, software maintenance and support, or other services that are required on a continuous basis may be authorized on an ongoing basis.”

### Rationale

It is our practice to annually update the list of vendors and request Council approval to authorize the Regional Administrator to make vendor payments for these services throughout the subsequent year. This allows for ongoing sole source procurement authorization and more efficient administration.

### Thrive Lens Analysis

Maintenance services for software and hardware are needed to address the reliability, resilience, security and cost-effectiveness of the Council’s technology systems which support the Thrive outcomes of stewardship and sustainability. By integrating maintenance across the Council we are able to efficiently track efforts, supporting the Thrive accountability principle.

### Funding

Purchases will generally be made by purchase order. The Regional Administrator will either authorize the purchase or delegate the authority to authorize the purchase as appropriate under Council Expenditures *Policy 3-3 and 3-3c*.

Funding for these software and hardware services is included in the Council’s operating budget.

### Known Support / Opposition

Authorization to purchase these types of services on a sole source basis has been requested and approved annually. This request provides for the authorization of an updated list of Information Services Sole Source vendors for 2017.

**2017 Sole Source List for Hardware and Software Maintenance and Hosted Services  
By Division**

<b>Division</b>	<b>Vendor</b>	<b>Product</b>	<b>PO Amount</b>
CD	Happy	HRA software used for Section 8 Housing	34,000
CD	Qualtrics LLC	Datacollection Software	10,500
CD	Regional Economic Models	Support renewal for Policy Insight modeling software	18,500
		<b>Total for Community Development</b>	<b>63,000</b>
Enterprise	Benefit Focus	Hosted Services used by HR for Employee Benefits	180,000
Enterprise	Citilabs	Transportation and land use modeling software	7,500
Enterprise	Citrix	Citrix - XenApp and NetScaler - Hardware Support	68,000
Enterprise	CS Stars LLC	Hosted service for risk management software	119,400
Enterprise	Developer Express	Development tools used to develop web based applications	5,000
Enterprise	Dulles Technology Partners	Hosted Service for grant management software	25,000
Enterprise	EC America	vBrick - enterprise content management software	6,500
Enterprise	Gov Delivery	Hosted service for bulk e-mail and list management	70,000
Enterprise	Granicus	Web streaming for Council Meetings - hardware and software	28,000
Enterprise	LogRhythm	Security software for credit card environment	25,400
Enterprise	Mid-America Business Systems	AppXtender - document management software	121,000
Enterprise	NeoGov	Hosted service for HR recruiting	32,000
Enterprise	Oracle	Peoplesoft HR/ Finance, WAM, Hyperion and Oracle Database Software	1,417,000
Enterprise	Oracle (Taleo)	Hosted Service for learning management	100,000
Enterprise	Paessler AG	PRTG Unlimited - Network monitoring tool	5,000
Enterprise	PTC Oberon	Arbortext contract templates for Procurement	4,000
Enterprise	RTVision	Real estate software	11,000
Enterprise	SAP America	Business intelligence software	283,400
Enterprise	Snap Survey	Hosted service WebHost survey software	6,500
Enterprise	Sympro	Treasury Software to track journal Entries	15,000
Enterprise	Tripwire	Security software for credit card environment	15,000
Enterprise	Veritas	Hosted service for legal litigation hold service	9,900
		<b>Total for Enterprise</b>	<b>2,554,600</b>
ES	Aquatic Informatics	Water data management	20,000
ES	Enfotech	Industrial waste software	80,000
ES	DLT Solutions	AutoCAD - engineering software	18,000
ES	GS Systems	WonderWare - industrial control system software	175,000
ES	OpenText	Business intelligence software	30,300
ES	Power/mation	Cimplicity - industrial control software for interceptors	40,000
ES	PTC Oberon	Development and technical authoring for operations documents	32,600
ES	Thermo Fisher Scientific	SampleManager - laboratory information management system	54,000
ES	Trak Engineering	Fuel management system	27,000
		<b>Total for Environmental Services</b>	<b>476,900</b>
MT	Acepela	Text-to-Voice software used for announcement system on bus	10,000
MT	ACT Traffic Solutions	EMTRAC - Software Maintenance for Signal Priority System	50,000
MT	Allison Transmission	Diagnostic software for Allison Transmissions	9,000
MT	Apollo	DVR system to record videos on buses and LRT vehicles	20,300
MT	CUBIC	Electronic fare collection system	600,000
MT	Cummins	Diagnostic software for bus operations	17,700
MT	Egan/ACT	Real-Time Sign System	55,000
MT	Embarcadero	Database tuning software	50,000
MT	Fleetwatch	Fuel and fluid management system for bus operations	68,000
MT	GIRO/HASTUS	Scheduling and garage operations	311,000
MT	IBM	AIX - Operating system for IBM servers	65,000
MT	Init Innovations	Annual ridership data input to the National Transit Database	14,000
MT	LETG/Zeurcher	Police Information Management System maintenance	150,000
MT	Meritor Wabco	ToolBox Software - bus brake systems	13,000
MT	Milestone	Recording system - Video recording software on 5 camera trailers	20,000
MT	Minneapolis Finance Dept	Workforce Director - Payroll and shift scheduling for Police Dept	16,000
MT/MTS	Northland Business Systems	Verint AudioLog System - phone, radio and rail recording system	69,000
MT	PCS Mobile	Squad camera recording system	11,000
MT	QuestionMark	SSP Perception Software Mechanics Certification	8,500
MT	Rockwell Collins	Industrial control system software for the Blue and Green lines	275,000
MT	Safe Net	Database Connector License	10,000
MT	SAP (Sybase)	Adaptive Server, ASE, Power Builder, etc.	30,000

**2017 Sole Source List for Hardware and Software Maintenance and Hosted Services  
By Division**

<b>Division</b>	<b>Vendor</b>	<b>Product</b>	<b>PO Amount</b>
MT	Smart Software	Inventory Optimization Software	35,000
MT	Trapeze	Transit Master - Automatic Vehicle Locator	2,000,000
MTS	Trapeze	Software to book and schedule trips and dispatch buses in real time	540,200
MT	Verint	Video recording for buses trains, platforms and park and rides	54,000
		<b>Total for Metro Transit and MTS</b>	<b>4,501,700</b>
SPO	ARCOM	MasterSpec software used for transferring construction specs	6,000
BPO	Bentley Systems	Essential engineering software	100,000
SPO/BPO	DLT Solutions	AutoCAD - engineering software	80,000
SPO	On-Center	On Screen Take Off - Construction cost estimating software	15,000
SPO	Transoft	AutoTurn Pro 3D - engineering software	20,000
SPO/BPO	HCSS	Bidding and estimating engineering application	7,000
SPO/BPO	Interactive Design Systems	Bridge design & analysis software	20,000
SPO/BPO	RS Means	Costworks - construction cost estimating software	11,000
SPO/BPO	XP Solutions	Xpswmm - storm water modeling software	5,000
		<b>Total for Project Offices</b>	<b>264,000</b>
		<b>Total</b>	<b>7,860,200</b>