

Environment Committee

For the Metropolitan Council meeting of May 24, 2017

Subject: Project Communications and Outreach Master Contracts for MCES Capital Program

Proposed Action

That the Metropolitan Council authorize its Regional Administrator to award and execute master contracts 16P306 for communications and outreach related to MCES capital projects in the amount of \$500,000 each to HDR Engineering, Inc., ZAN Associates, and WSB & Associates, Inc. totaling \$1,500,000.

Summary of Committee Discussion/Questions

Staff clarified that variations in project workloads result in variations in staffing needed.

Council Member Letofsky noted capital projects are planned in build up areas that will require increased engagement with the public. Staff stated the program has increased in order to rehabilitate the existing system and that the planned projects are disruptive to neighborhoods. Engaging the public and talking with areas affected on a more regular basis has resulted in a greater acceptance of scheduled work allowing projects to be completed more effectively and efficiently. Due to increased engagement, there have been fewer complaints and has worked well.

Motion to approve the proposed action was made, seconded, and passed.

Environment Committee

Meeting date: May 9, 2017

For the Metropolitan Council meeting of May 24, 2017

Subject: Project Communications and Outreach Master Contracts for MCES Capital Program

District(s), Member(s): All

Policy/Legal Reference: 3-3 Expenditures

Staff Prepared/Presented: Jeannine Clancy, 651-602-1210

Division/Department: MCES c/o Leisa Thompson, 651-602-1053

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Background

Communication and outreach services are needed to implement the authorized multi-year capital program for both the interceptor system and treatment plants. Contract amounts are based on level of effort estimate by MCES Technical Services staff.

A formal solicitation was issued on January 17, 2017 and seven proposals were received on February 20, 2017. A panel of four MCES staff plus one staff member from Council Communications evaluated the proposals.

Based on strengths most closely aligned with the scope of work, staff recommends awarding master contracts in the amount of \$500,000 each to HDR Engineering, Inc., ZAN Associates, and WSB & Associates, Inc.

Rationale

Master contracts with a cumulative value of \$500,000 or more require Council authorization.

Thrive Lens Analysis

These consulting services support the following Thrive Outcomes:

- **Equity:** the work promotes engagement and communication across a broad cross section of the community.
- **Stewardship:** the work supports efforts to maintain the region's wastewater treatment and collection system.
- **Sustainability:** the work supports efforts to invest in the region's wastewater treatment and collection system so that it can be operated in an effective and efficient way.

Funding

Funding is provided in the 2017 Authorized Capital Program.

Known Support / Opposition

There is no known opposition.