

**Transportation Committee**

For the Metropolitan Council meeting of November 14, 2018

**Subject:** Master Contracts for Electrical Engineering Services – Contract 18P069

**Proposed Action**

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute four master contracts with a duration of four years, each valued at \$250,000 to the following firms:

Stanley Consultants, Inc.

Toltz, King, Duvall Anderson and Associates

Hallberg Engineering, Inc.

Short, Elliott, Hendrickson, Inc.

**Summary of Committee Discussion/Questions**

Julie Brenny presented this item. Munt asked which firm is DBE, to which Brenny responded that is Hallberg Engineering, Inc.

Motion by Schreiber, seconded by Munt. Motion carried. CONSENT to Council.

## Transportation Committee

Meeting date: November 7, 2018

For the Metropolitan Council meeting of November 14, 2018

**Subject:** Master Contracts for Electrical Engineering Services – Contract 18P069

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Expenditure Policy 3-3 Expenditure, Minnesota Statute 473.1565, Minnesota Statute 114D.50

**Staff Prepared/Presented:** Brian Lamb, General Manager, 612-349-7510  
Marilyn Porter, Director, E&F, 612-349-7689  
Julie Brenny, Sr. Project Administrator, E & F, 612-349-7444

**Division/Department:** Metro Transit Engineering & Facilities

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### Background

The Engineering & Facilities 2018 - 2023 Capital Improvement Program (CIP) includes approximately \$152 million for capital improvements, including new construction as well as rehabilitation of aging facilities. In 2018, Metro Transit has embarked on a condition assessment program which will further inform the CIP in the coming years for project prioritization and project implementation for rehabilitation of facilities. An essential element is availability of contracted engineering services to support this work.

A Request for Proposals was issued on May 24th, 2018. Nine proposals were received on June 28th, 2018. An Evaluation Panel was convened to review the proposals based on the following criteria: quality, qualifications/experience, service delivery plan, key personnel, and qualifications/experience of proposed Sub-Consultants. evaluation panel members evaluated the proposals individually and then as a group. The panel reached consensus that the four highest rated firms provided the most advantageous proposals to meet Council's electrical engineering needs.

The work from these master contracts will be awarded on an as-needed basis, as requested, and authorized by the Council over a four-year period.

### Rationale

Metro Transit has utilized Master Contracts for a variety of engineering related services since 2001. Master Contracts continue to add enormous value by saving staff time and minimizing project costs, as aligned with the Thrive principle of Stewardship. Execution of master contracts requires Council approval if the cumulative value of the contracts exceed \$500,000.

## Thrive Lens Analysis

This action promotes **Stewardship** through needed rehabilitation and replacement of existing Metro Transit assets.

## Funding

Funding is provided upon execution of a work order and will be the related capital project funding or operating funding for each project and will be included in future capital and operating budgets.

## Known Support / Opposition

There is no known opposition to this project.