Management Committee
For the Metropolitan Council meeting of November 14, 2018

Subject: 2019 Sole Source Procurement of Maintenance Services for Software, Hardware and Hosted Services

Proposed Action
That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance, hosted services and support service payments on a sole-source basis for installed software and hardware, with the services to be procured from the vendors on the attached 2019 Information Services Sole Source Vendor list up to $9,834,400.

Summary of Committee Discussion/Questions
Theresa Nistler, Assistant Director IS Finance & Budget and Jody Jacoby, Manager of Contracts and Procurement presented Business item 2018-253. Council Member Rummel asked if the amount was significantly different. Theresa Nistler referenced that the amount had gone up from the previous years' list(s) $534,400 but that we are beginning to see a positive trend. The percentage change from last year to this year is 5.43% and our trend over the past eight years has averaged 8.95% of an increase year over year. We are beginning to see a positive impact from the efforts over the past few years and continued focus on overall management of the sole source list. Council member Cunningham asked how many vendors on the list are women or minority owned. Jody Jacoby didn't have that information readily available but will gather it and ensure the Committee Chair and Members receive the information. Council member Rodriguez asked if when buying hardware, we look at whether different software applications work with that hardware. Theresa Nistler confirmed we do have that practice as part of our review.

Motion by Rummel and seconded by Barber, motion carried. **Consent to Council.**

Management Committee
Meeting date: October 24, 2018

For the Metropolitan Council meeting of November 14, 2018

Subject: 2019 Sole Source Procurement of Maintenance Services for Software, Hardware and Hosted Services

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurement of Goods and Services over $500,000.

Staff Prepared/Presented: Theresa Nistler, Assistant Director, 602-1504; Jody Jacoby, Manager, Contracts and Procurement, 651-602-1144

Division/Department: RA - Information Services

Proposed Action
That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance, hosted services and support service payments on a sole-source basis for installed software and hardware, with the services to be procured from the vendors on the attached 2019 Information Services Sole Source Vendor list up to $9,834,400.

Background
Computer hardware and software purchased by the Council require ongoing maintenance, hosted services and support. Competitive procurements for the hardware and software have already been completed; this item addresses ongoing maintenance and support services resulting from these competitive procurements.

Council Procurement Procedure 10.4.1 addresses sole source procurements and provides the following guidance: "Sole source procurement of Original Equipment Manufacturer (OEM) repairs, parts, equipment and systems, software maintenance and support, or other services that are required on a continuous basis may be authorized on an ongoing basis."

Rationale
It is our practice to annually update the list of vendors and request Council approval to authorize the Regional Administrator to make vendor payments for these services throughout the subsequent year. This allows for ongoing sole source procurement authorization, transparency, and more efficient administration.

Thrive Lens Analysis
Maintenance services for software and hardware are needed to address the reliability, resilience, security and cost-effectiveness of the Council's technology systems which support the Thrive outcomes of stewardship and sustainability. By integrating maintenance across the Council, we are able to efficiently track efforts, which supports the Thrive accountability principle.

Funding
Purchases will generally be made by purchase order. The Regional Administrator will either authorize the purchase or delegate the authority to authorize the purchase as appropriate under Council Expenditures *Policy 3-3 and 3-3c*.

Funding for these software and hardware services is included in the Council's operating budget.

Known Support / Opposition

Authorization to purchase these types of services on a sole source basis has been requested and approved annually. This request provides for the authorization of an updated list of Information Services Sole Source vendors for 2019.

Division	Vendor	Product	Amount
COMMUNITY DEVELOPMENT			
CD	Happy	HRA software used for Section 8 Housing	50,000
CD	Qualtrics LLC	Datacollection Software	10,500
CD	Regional Economic Models	Support renewal for Policy Insight modeling software	18,500
		Total for Community Development	**79,000**
ENTERPRISE			
Enterprise	Benefit Focus	Hosted Services used by HR for Employee Benefits	180,000
Enterprise	Citilabs	Transportation and land use modeling software	7,500
Enterprise	Citrix	Citrix - XenApp and NetScaler - Hardware Support	100,000
Enterprise	ControlUP	Monitors Citrix Farm	13,000
Enterprise	Developer Express	Development tools used to develop web based applications	6,500
Enterprise	Dulles Technology Partners	Hosted Service for grant management software	25,000
Enterprise	EC America	vBrick - enterprise content management software	6,500
Enterprise	Granicus/GovDelivery	Hosted service for bulk e-mail and list management	70,000
Enterprise	Granicus	Web streaming for Council Meetings - hardware and software	28,000
Enterprise	Information Systems Corp	AppXtender - document management software	121,000
Enterprise	LogRhythm	Security software for credit card environment	25,400
Enterprice	ManageEngine	ManageEngine ADManager Plus Professional	10,600
Enterprise	Ncompass Technologies	GIS: street centerlines and landmarks data	58,500
Enterprise	NeoGov	Hosted service for HR recruiting	32,000
Enterprise	Oracle	Peoplesoft HR/ Finance, WAM, Hyperion and Oracle Database Software	1,617,000
Enterprise	Oracle (Taleo/LearnCenter)	Hosted Service for learning management	100,000
Enterprise	Paessler AG	PRTG Unlimited - Network monitoring tool	5,000
Enterprise	PTC Oberon	Arbortext contract templates for Procurement	4,000
Enterprise	RTVision	Real estate software	11,000
Enterprise	SAP America	Business intelligence software	283,400
Enterprise	Snap Survey	Hosted service WebHost survey software	6,500
Enterprise	Sympro	Treasury Software to track journal Entries	15,000
Enterprise	Tripwire	Security software for credit card environment	27,000
Enterprise	Veracode	Secures web. ,pbo;e amd tjord=party enterprise applications	26,400
Enterprise	Veritas	Hosted service for legal litigation hold service	11,000
		Total for Enterprise	**2,790,300**
ENVIRONMENTAL SERVICES			
ES	Aquatic Informatics	Water data collection and review (replacing after 2018)	20,000
ES	DLT Solutions	AutoCAD - engineering software	22,000
ES	Enfotech	Industrial waste software	80,000
ES	Geonexus	GeoWorx Sync, Tier1	6,100
ES	GS Systems/Wonderware	WonderWare - industrial control system software	250,000

ES	OpenText	Business intelligence software	30,300
ES	Power/mation	Cimplicity - industrial control software for interceptors	15,000
ES	PTC / Oberon	Development and technical authoring for operations docouments	43,000
ES	Thermo Fisher Scientific	SampleManager - laboratory information management system	67,000
ES	Titania	Interface with Arbortext	96,000
ES	Trak Engineering	Fuel management system	27,000
		Total for Environmental Services	**656,400**

METRO TRANSIT AND MTS

MT	Acepela	Text-to-Voice software used for announcement system on bus	10,000
MT	ACT Traffic Solutions	EMTRAC - Software Maintenance for Signal Priority System	60,000
MT	Noregon/Allison Transmission	Diagnostic software for Allison Transmissions	20,000
MT	Apollo	DVR system to record videos on buses and LRT vehicles	20,300
MT	Contact Solutions	Calls made to IVR system	60,000
MT	CUBIC	Electronic fare collection system	600,000
MT	Cummins	Diagnostic software for bus operations	50,000
MT	Egan/ACT	Real-Time Sign System	55,000
MT	Embarcadero	Database tuning software	50,000
MT	Fleetwatch	Fuel and fluid management system for bus operations	68,000
MT	GTEL	Tracker interface to LOGIS	36,000
MT	GTEL	LASO	85,000
MT	GIRO/HASTUS	Scheduling and garage operations	321,000
MT	Hitachi	Video support	70,000
MT	IBM	AIX - Operating system for IBM servers	65,000
MT	Init Innovations	Annual ridership data input to the National Transit Database	18,000
MT	LexusNexus	Coplogic - Desk Officer Reporting System (DORS)	22,000
MT	LETG/Zeurcher	Police Information Management System maintenance	20,000
MT	LOGIS	Local Government Information System	370,000
MT	Meritor Wabco	ToolBox Software - bus brake systems	13,000
MT	Milestone	Recording system - Video recording software on 5 camera trailers	20,000
MT	Minneapolis Finance Dept	Workforce Director - Payroll and shift scheduling for Police Dept	16,000
MT/MTS	Northland Business Systems	Verint AudioLog System - phone, radio and rail recording system	121,000
MT	PCS Mobile	Squad camera recording system	11,000
MT	QuestionMark	SSP Perception Software Mechanics Certification	8,500
MT	Rockwell Collins/ARINC	Industrial control system software for the Blue and Green lines	275,000
MT	Safe Net	Database Connector License	10,000
MT	SAP (Sybase)	Adaptive Server, ASE, Power Builder, etc.	131,000
MT	Sierra Wireless	Bus OMGs - Passenger WiFi	260,000
MT	Smart Software	Inventory Optimization Software	38,500
MT	Tracker Products	Property/Evidence software	10,000
MT	Trapeze	Transit Master-Automatic Vehicle Locator and ATIS software	2,200,000

MTS	Trapeze	Software to book and schedule trips and displatch buses in real time	593,000
MT	Verint	Video recording for buses trains, platforms and park and rides	85,000
MT	ZF Testman	Diagnostic Software	35,000
		Total for Metro Transit and MTS	**5,827,300**
PROJECT OFFICES			
SPO	ARCOM	MasterSpec software used for transferring construction specs	6,000
BPO	Bentley Systems	Essential engineering software	80,000
SPO/BPO	DLT Solutions	AutoCAD - engineering software	100,000
SPO/BPO	e-Builder	Internet based Project Management System	210,000
SPO	On-Center	On Screen Take Off - Construction cost estimating software	15,000
SPO	Transoft	AutoTurn Pro 3D - engineering software	20,000
SPO/BPO	HCSS	Bidding and estimating engineering application	15,000
SPO/BPO	Interactive Design Systems	Bridge design & analysis software	10,000
SPO/BPO	RS Means	Costworks - construction cost estimating software	11,000
BPO	Traffic Ware LTD	Synchro 7 Traffic Design Application - BPO	4,400
SPO/BPO	XP Solutions	Xpswmm - storm water modeling software	10,000
		Total for Project Offices	**481,400**
		Total	**9,834,400**