

Management Committee

For the Metropolitan Council meeting of April 25, 2018

Subject: Microsoft Enterprise Agreement Renewal

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to enter into a three-year Microsoft Enterprise license and support agreement in the amount of \$4,700,000 to cover the period 5/1/2018 to 4/30/2021.

Summary of Committee Discussion/Questions

Pancho Henderson, Assistant IT Director in the Council's Information Services Department, presented Business item 2018-79.

Microsoft Office Suite and Microsoft products are used Council wide, and the Council is dependent upon these products to conduct our day to day business. The current Microsoft agreement expires April 30th 2018. The new three-year agreement includes licensing and support for Windows desktop, laptop and server operating systems, Office365 products (e.g. Word, Excel, Power Point, e-mail), SQL Server databases, SharePoint and other critical Microsoft services.

Management Committee members had no questions

It was moved by Cunningham and seconded by Rodriguez, Consent to Council.

Management Committee

Meeting date: April 11, 2018

For the Metropolitan Council meeting of April 25, 2018

Subject: Microsoft Enterprise Agreement Renewal

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurements of Goods and Services over \$500,000

Staff Prepared/Presented: Pancho Henderson, Assistant Director, Information Services, 602-1627

Division/Department: RA Information Services

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to enter into a three-year Microsoft Enterprise license and support agreement in the amount of \$4,700,000 to cover the period 5/1/2018 to 4/30/2021.

Background

Our three-year Enterprise agreement with Microsoft expires April 30, 2018. The agreement includes licensing and support for Windows desktop, laptop and server operating systems, Office365 products (e.g. Word, Excel, Power Point, e-mail), SQL Server databases, SharePoint and other critical Microsoft services.

Earlier this year, a team reviewed the Enterprise agreement licenses we are currently using and structured this three-year agreement in the most advantageous way. The team reviewed multiple options, provided a technical recommendation and leveraged the volume discount under the State of Minnesota cooperative purchasing venture.

Rationale

The Council is dependent upon Microsoft Office, email and operating system software to conduct our daily business. This new Microsoft Enterprise renewal agreement will provide the following :

- Predictable budgeting, and software upgrades.
- Advanced security and threat protection to mitigate issues such as phishing
- Additional licenses for staff not covered in previous agreement
- Potential opportunities for consolidation of existing services
- Ability to eliminate items in current agreement that we no longer need

Thrive Lens Analysis

The Microsoft Enterprise agreement is needed to address the reliability, resilience, security and cost-effectiveness of the Council's computer Windows operating systems and Office365 computing products. This supports the Thrive outcomes of stewardship and sustainability.

Funding

Funding for this enterprise agreement is included in the Information Services operating budget.

Known Support / Opposition

No opposition is known at this time.