

**Transportation Committee**

For the Metropolitan Council meeting of September 26, 2018

**Subject:** Master Contracts for Design Services for Metro Transit Projects – Contract 17P366

**Proposed Action**

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute twenty contracts at varying dollar amounts, totaling \$7,000,000 to the following firms:

Kimley-Horn and Associates, Inc.	\$550,000
HNTB Corporation	\$500,000
SRF Consulting Group, Inc.	\$500,000
HDR, Inc.	\$450,000
Toltz, King, Duvall Anderson & Associates	\$400,000
Short Elliott Hendrickson, Inc.	\$400,000
LHB, Inc.	\$400,000
Miller Dunwiddie Architecture, Inc.	\$350,000
Rani Engineering, Inc.	\$350,000
EVS, Inc.	\$350,000
Snow Kreilich Architects, Inc.	\$350,000
Bolton & Menk, Inc.	\$300,000
Wendel	\$300,000
WSB and Associates, Inc.	\$300,000
Hansen Thorp Pellinen Olson, Inc.	\$250,000
Stantec Consulting Services, Inc.	\$250,000
Sambatek, Inc.	\$250,000
4RM+ULA, LLP	\$250,000
Kodet Architectural Group, Ltd.	\$250,000
AECOM Technical Services, Inc.	\$250,000

**Summary of Committee Discussion/Questions**

Marilyn Porter introduced Julie Brenny who presented this item. There were no questions or comments from Council members.

Motion by Letofsky, seconded by Elkins. Motion carried. CONSENT to Council.

## Transportation Committee

Meeting date: September 10, 2018

For the Metropolitan Council meeting of September 26, 2018

**Subject:** Master Contracts for Design Services for Metro Transit Projects – Contract 17P366

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Expenditure Policy 3-3 Expenditure, Minnesota Statute 473.1565, Minnesota Statute 114D.50

**Staff Prepared/Presented:** Brian Lamb, General Manager, 612-349-7510  
Marilyn Porter, Director, E&F, 612-349-7689  
Julie Brenny, Sr. Project Administrator, E & F, 612-349-7444

**Division/Department:** Metro Transit Engineering & Facilities

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## Background

The Engineering & Facilities 2018 - 2023 Capital Improvement Program (CIP) includes approximately \$152 million for capital improvements, including new construction as well as rehabilitation of aging facilities. In 2018 Metro Transit has embarked on a condition assessment program which will further inform the CIP in the coming years for project prioritization and project implementation for rehabilitation of facilities. An essential element is availability of the necessary contracted engineering services to support this work,

A Request for Proposals was issued on January 19th, 2018. A DBE goal of 15% was applied to this project. Twenty-six (26) proposals were received on March 5, 2018. The evaluation panel members evaluated the proposals individually and then came together to reach consensus. The proposals were rated on quality, qualifications/experience, service delivery plan, key personnel, and qualifications/experience of proposed Sub-Consultants. The evaluation panel reached consensus that the twenty highest ranked, responsive, responsible proposers met the Council's A/E design service needs.

## Rationale

Metro Transit has successfully utilized Master Contracts for a variety of engineering related services since 2001. Master Contracts save staff time and minimize project costs, as aligned with the Thrive principle of Stewardship. Execution of master contracts requires Council approval if the cumulative value of all the contracts exceed \$500,000.

## Thrive Lens Analysis

This action promotes **Stewardship** through needed rehabilitation and replacement of existing Metro Transit assets. This action promotes **Equity** through the DBE goal of 15% for all contracts.

## Funding

Funding is provided upon execution of a work order and will be the related capital project funding or operating funding for each project and will be included in future capital and operating budgets.

## Known Support / Opposition

There is no known opposition to this project.