

## **Community Development Committee**

Meeting date: September 16, 2019

For the Metropolitan Council meeting of October 9, 2019

<b>Subject:</b> The City of Scandia 2040 Comprehensive Plan, Review File 21979-1
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### **Proposed Action**

That the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

### **Recommendations of the Community Development Committee**

1. Authorize the City of Scandia to place its 2040 Comprehensive Plan into effect.
2. Revise the community designation for the Village Center portion of Scandia, as shown in Figure 3, from Diversified Rural to Rural Center.
3. Advise the City to implement the advisory comments in the Review Record for Surface Water Management.

### **Community Development Committee Summary of Committee Discussion/Questions**

Senior Planner Corrin Wendell presented the staff's report to the Committee. There were no representatives from the City in attendance. Councilmember Vento asked about the mining uses within the City. Community Development Director, Lisa Barajas responded that mining in Washington County is largely made up of sand and gravel extraction and contributes to the local supply of materials for construction activities. Mining has been a part of the community for decades and continues to be. The Community Development Committee unanimously recommended approval of the proposed action with no questions or discussion at its meeting on September 16, 2019.

## Community Development Committee

Meeting date: September 16, 2019

For the Metropolitan Council meeting of October 9, 2019

**Subject:** City of Scandia 2040 Comprehensive Plan, Review File 21979-1

**District(s), Member(s):** District 12, Francisco J. Gonzalez

**Policy/Legal Reference:** Metropolitan Land Planning Act (Minn. Stat. § 473.175), Minn. Stat. § 473.513

**Staff Prepared/Presented:** Corrin Wendell, Senior Planner (651-602-1832)  
Angela R. Torres, Local Planning Assistance Manager (651-602-1566)

**Division/Department:** Community Development / Regional Planning

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## Advisory Comments

The following Advisory Comments are part of the Council action authorizing the City of Scandia to implement its 2040 Comprehensive Plan (Plan).

### Community Development Committee

1. As stated in the *Local Planning Handbook*, the City must take the following steps:
  - a. Adopt the Plan in final form after considering the Council's review recommendations as contained in the body of this report.
  - b. Submit one hard copy and one electronic copy of the Plan to the Council. The electronic copy must be submitted as one unified file.
  - c. Submit to the Council a copy of the City Council resolution evidencing final adoption of the Plan.
2. The *Local Planning Handbook* also states that local governments must formally adopt their comprehensive plans within nine months after the Council's final action. If the Council has recommended changes to the Plan, local governments should incorporate those recommended changes into the Plan or respond to the Council before "final adoption" of the comprehensive plan by the governing body of the local governmental unit. (Minn. Stat. § 473.858, subd. 3)
3. Local governments must adopt official controls as identified in their 2040 comprehensive plans and must submit copies of the official controls to the Council within 30 days after the official controls are adopted. (Minn. Stat. § 473.865, subd. 1)
4. Local governmental units cannot adopt any official controls or fiscal devices that conflict with their comprehensive plans or which permit activities in conflict with the Council's metropolitan system plans (Minn. Stat. §§ 473.864, subd. 2; 473.865, subd. 2). If official controls conflict with comprehensive plans, the official controls must be amended within 9 months following amendments to comprehensive plans (Minn. Stat. § 473.865, subd. 3).

### Environment Committee

1. The Council-approved Comprehensive Sewer Plan becomes effective only after the Plan receives final approval from the local governmental unit's governing body. After the Plan receives final approval from the City and the Comprehensive Sewer Plan becomes effective, the City may implement its Plan to alter, expand, or improve its sewage disposal system consistent with the Council-approved Comprehensive Sewer Plan.
2. A copy of the City Council resolution adopting its 2040 comprehensive plan, including its Comprehensive Sewer Plan, must be submitted to the Council.

## Background

The City of Scandia is located in the northern part of Washington County. It is surrounded by the communities of Chisago Lake Township, Franconia Township, Farmington Township, Marine on St. Croix, May Township, Hugo, Forest Lake, and Chisago City.

The City submitted its 2040 Comprehensive Plan (Plan) to the Council for review to meet the Metropolitan Land Planning Act requirements (Minn. Stat. §§ 473.851 to 473.871) and the Council’s 2015 System Statement requirements.

## Review Authority & Rationale

Minn. Stat. § 473.175 directs the Metropolitan Council to review a local government’s comprehensive plan and provide a written statement to the local government regarding the Plan’s:

- **Conformance** with metropolitan system plans
- **Consistency** with the adopted plans and policies of the Council
- **Compatibility** with the plans of adjacent governmental units and plans of affected special districts and school districts

By resolution, the Council may require a local government to modify its comprehensive plan if the Council determines that “the plan is more likely than not to have a substantial impact on or contain a substantial departure from metropolitan system plans” (Minn. Stat. § 473.175, subd. 1).

Each local government unit shall adopt a policy plan for the collection, treatment, and disposal of sewage for which the local government unit is responsible, coordinated with the Metropolitan Council’s plan, and may revise the same as often as it deems necessary (Minn. Stat. § 473.513).

The attached Review Record details the Council’s assessment of the Plan’s conformance, consistency, and compatibility, and is summarized below.

Review Standard	Review Area	Plan Status
Conformance	Regional system plan for Parks	Conforms
Conformance	Regional system plan for Transportation, including Aviation	Conforms
Conformance	Water Resources (Wastewater Services and Surface Water Management)	Conforms
Consistency with Council Policy	<i>Thrive MSP 2040</i> and Land Use	Consistent, with proposed changes to Community Designations
Consistency with Council Policy	Forecasts	Consistent
Consistency with Council Policy	<i>2040 Housing Policy Plan</i>	Consistent
Consistency with Council Policy	Water Supply	Consistent
Consistency with Council Policy	Community and Subsurface Sewage Treatment Systems (SSTS)	Consistent
Compatibility	Compatible with the plans of adjacent and affected governmental districts	Compatible

## Thrive Lens Analysis

The proposed 2040 comprehensive plan is reviewed against the land use policies in *Thrive MSP 2040*. To achieve the outcomes identified in Thrive, the metropolitan development guide defines the Land Use Policy for the region and includes strategies for local governments and the Council to implement. These policies and strategies are interrelated and, taken together, serve to achieve the outcomes identified in Thrive.

**Funding**

None.

**Known Support / Opposition**

There is no known local opposition to the 2040 comprehensive plan.

# REVIEW RECORD

## City of Scandia 2040 Comprehensive Plan

### Review File No. 21979-1, Business Item No. 2019-257

The following Review Record documents how the proposed Plan meets the requirements of the Metropolitan Land Planning Act and conforms to regional system plans, is consistent with regional policies, and is compatible with the plans of adjacent and affected jurisdictions.

### Conformance with Regional Systems

The Council reviews plans to determine conformance with metropolitan system plans. The Council has reviewed the City's Plan and finds that it conforms to the Council's regional system plans for Regional Parks, Transportation (including Aviation), and Water Resources.

#### *Regional Parks and Trails*

*Reviewer: Colin Kelly, Community Development (CD) - Regional Parks (651-602-1361)*

The Plan conforms to the 2040 Regional Parks Policy Plan (RPPP) for the Regional Parks System element. Washington County is the Park implementing agency for Regional Parks System components in the City of Scandia, for which the Plan accurately describes the Regional Parks System components. Regional Parks, Park Reserves or Special Recreation Features located within the City include Big Marine Park Reserve (Figure 1). The Plan appropriately acknowledges State lands within the community, including William O'Brien State Park; Crystal Spring and Falls Creek scientific and natural areas; and Rutstrum Wildlife Management Area.

#### *Regional Transportation, Transit, and Aviation*

*Reviewer: Russ Owen, Metropolitan Transportation Services (MTS) (651-602-1724)*

The Plan conforms to the 2040 Transportation Policy Plan (TPP). It accurately reflects transportation system components of the TPP and is consistent with Council policies regarding community roles, the needs of non-automobile transportation, access to job concentrations, and the needs of freight.

#### **Roadways**

The Plan conforms to the highway system element of the TPP. There are no metropolitan highways (principal arterials) within the City's boundaries. The Plan accurately reflects the regional functional classification map of A-minor arterials. TH 97/Scandia Trail, TH 95/St Croix Trail, CSAH 3/Olinda Trail and CSAH 15/Manning Trail are all A-minor Connectors. The Plan also delineates one major collector (CR 91) and 13 minor collectors.

The Plan identifies all the required characteristics of the City's roadways, including existing and future functional class and existing and forecasted traffic volumes for minor arterials and collectors. These future forecasts are only slightly higher than today's traffic volumes, so the Plans states there is no need to widen any roads or reserve right of way for future expansions. The City uses MnDOT and Washington County guidelines to manage access for its roads, depending on the jurisdiction of each road. The Plan also mentions the City is cooperating with MnDOT in the ongoing study of possible safety improvements to TH 97.

#### **Transit**

The Plan reflects that Scandia is a rural community located in Transit Market Area V. As such, it does not have any existing or planned scheduled transit service, but it does have Transit Link dial-a-ride service.

## **Aviation**

The Plan conforms to the aviation system element of the TPP. There is not an existing or planned airport within Scandia and currently no structures taller than 500 feet. The Plan does discuss notifying FAA of any structures 200 feet or higher proposed in the future and includes policies that protect regional airspace from such obstructions, although it also notes the unlikelihood of such a structure being proposed in Scandia.

## **Bicycling and Walking**

The Plan is consistent with the Bicycling and Pedestrian chapter of the TPP. Existing and planned trails are discussed and mapped in the Parks chapter. There are no Regional Bicycle Transportation Network (RBTN) corridors within or near the City. Although the Plan states that the largely rural nature of the community is not conducive to pedestrian travel, it does have a discussion of pedestrian safety issues, especially those related to crossing TH 97, a 2-lane minor arterial.

## **Freight**

The Plan is consistent with freight policies of the TPP. The Plan maps heavy commercial vehicle traffic counts but indicates that there are no manufacturing or distribution centers in the city, and that freight is not a major issue for the city. It does identify the CN railroad that runs along the eastern edge of the city which carries only a few trains per week.

## **Transportation Analysis Zones (TAZs)**

The Plan conforms to the TPP regarding TAZ allocations. The City's TAZ allocations for employment, households, and population appropriately sum to the Council's citywide forecast totals for all forecast years.

## **Water Resources**

### **Wastewater Service**

*Reviewer: Kyle Colvin, Environmental Services (ES) – Engineering Programs (651-602-1151)*

The Plan conforms to the 2040 Water Resources Policy Plan (WRPP). It represents the City's guide for future growth and development through the year 2040. The City is provided wastewater services through a combination of private and public communal wastewater treatment systems and individual Subsurface Sewage Treatment Systems or SSTs. The Plan indicates continued wastewater services will be provided through these types of services through 2040.

The Plan states that there are two private communal wastewater treatment systems and three publicly owned facilities within the City. All operate under a state permit. The Plan does not indicate a need for expansion at the private systems to accommodate the growth within areas served by these facilities. However, the Plan does states that all three of the Public systems are operating at near capacity, and that there are high nitrate issues with the Bliss Addition facility. The Plan states that the City is currently considering treatment options to mitigate the high nitrate issues associated with the Bliss Addition facility.

The Plan does not propose nor anticipates requesting connection to the Regional Wastewater Disposal system within the 20-year planning period; therefore, the City is not required to submit for approval a formal Comprehensive Sanitary Sewer Plan.

The Council does not have plans to provide wastewater services to the community within the 2040 planning period.

### **Surface Water Management**

*Reviewer: Jim Larsen, CD – Local Planning Assistance (651-602-1159)*

The Plan is consistent with Council policy requirements and in conformance with the Council's WRPP for local surface water management. The Plan satisfies the requirements for 2040 comprehensive

plans. Scandia lies within the oversight boundaries of the Carnelian-Marine-Saint Croix, Comfort Lake – Forest Lake, and Rice Creek Watershed Districts (WDs). Scandia submitted a draft Local Water Management Plan (LWMP) update to the Council in May 2018. Council Water Resources staff reviewed and commented on the draft LWMP to the City and three WDs in a letter dated June 18, 2018. The LWMP was approved by the Carnelian-Marine-Saint Croix WD on March 20, 2019, the Comfort Lake – Forest Lake WD on March 4, 2019, and the Rice Creek WD on March 27, 2019. The Plan incorporates the City’s final draft LWMP in Appendix H.

**Advisory Comments**

We request that the City provide to the Council the date the City adopts the final LWMP, and a copy of the final adopted LWMP that will be included in the final Plan document that the City adopts.

**Consistency with Council Policies**

The Council reviews plans to evaluate their apparent consistency with the adopted plans of the Council. Council staff have reviewed the City’s Plan and find that it is consistent with the Council’s policies, as detailed below.

**Forecasts**

*Reviewer: Paul Hanson, CD – Research (651-602-1642)*

The Plan includes (table on page 12) the Council forecast for the City. For reference, forecasts are shown in Table 1 below.

**Table 1. City of Scandia Forecasts**

	Census 2010	Estimated 2017	Council Forecasts		
			2020	2030	2040
<b>Population</b>	3,934	4,049	4,260	4,630	4,950
<b>Households</b>	1,498	1,490	1,700	1,910	2,100
<b>Employment</b>	519	493	620	690	730

All forecasts tables throughout the Plan are consistent and the City has enough land guided to accommodate future household growth.

**Thrive MSP 2040 and Land Use**

*Reviewer: Corrin Wendell, AICP, CD – Local Planning Assistance (651-602-1832)*

The Plan is consistent with *Thrive MSP 2040* and its land use policies. The Plan acknowledges the *Thrive* community designation of Diversified Rural (Figure 2) for much of the City. The Plan proposes a community designation change for the Village Center area within the central part of the City to be classified as Rural Center (Figure 3) as described under the Rural Center section below.

The Existing Land Use Map, Figure 4, shows that the existing land uses in Scandia are predominantly Undeveloped (41%), Agricultural (25%), and Single Family Detached (10.4%). Approximately 12.8% of the City is Open Water. The City is home to an historic village area, where most of the development of the community is located.

**Rural Center**

*Thrive* calls for Rural Center communities to plan for and stage development for forecasted growth through 2040 and beyond at overall average net densities of at least 3-5 dwelling units per acre. Rural Center communities are to strive for higher-density commercial uses and compatible higher-density residential land uses in the commercial core of the community to ensure efficient uses of existing infrastructure investments.



The Plan updates some of the guided land use categories from the 2030 plan (Figure 5). The Plan supports the Village Center, the social and economic heart of the City. The Plan encourages a vibrant Village Center and surrounding residential neighborhoods while utilizing existing infrastructure, and guiding development and redevelopment in an orderly manner. The Plan encourages infill development in vacant or underutilized lots in this area.

The Village Center is served by an existing public communal wastewater system and has historic development patterns consistent with the capacity available through that local system. The Plan expands the Village Neighborhoods and Village Mixed Use categories with guiding densities at 1 unit per 2.5 acres continuing the previous guiding land use from the 2030 Comprehensive Plan. The Plan directs growth in the community to the Village Area, but acknowledges the capacity constraints of the local utility system, and so has chosen to limit overall development density. While the Village Center area guided densities are less than the 3 units per acre set for Rural Center communities, the Village Center area proposed for Rural Center designation does have the characteristics of historic Rural Centers throughout the region, with a historic downtown that supports small businesses, public spaces, and civic buildings accompanied by integrated residential uses in a more walkable built environment. Given previous development patterns and the limited capacity for the local community system to accommodate higher density development opportunities, Council staff find that the Plan is consistent with Council land use policies. No regional wastewater service is contemplated for the City in this planning period, and the City is responsible for the maintenance and operations of the public communal wastewater system.

### **Diversified Rural**

*Thrive* describes Diversified Rural communities as communities that contain a variety of agricultural and non-agricultural land uses. These areas both protect rural, agricultural lands while offering potential for future development. Development density in Diversified Rural areas average 4 units per 40 acres. In the future, Diversified Rural communities could face land use incompatibilities should future development occur and urbanization expand. Some communities with the Diversified Rural designation are included in the Long Term Service Area for the regional wastewater system, but Scandia is not identified as being served by the regional wastewater system in the WRPP. The Plan is consistent with density policies for the Diversified Rural community designation.

### ***Rural Mixed Use District***

The Plan describes a new Rural Mixed Use district west of Big Marine Lake to permit additional density. The implementation of this land use category is contingent upon infrastructure repairs or upgrades and would require a comprehensive plan amendment. This new land use category is intended to allow for single-family residential development connected to the Big Marine Store rural commercial area. Single family residential is guided at a maximum density of 4 units per 40 acres. Some civic buildings, small commercial, and parks and recreation uses will also be allowed. The City anticipates that the Rural Mixed Use District will have roughly 85 percent residential uses and 15 percent commercial or civic uses. Improvements to the existing community septic system serving this area are necessary to permit higher density in this area. Until that occurs, new development will be limited in this area. The Plan maintains densities at 4 units/40 acres in this area, consistent with the Diversified Rural Community Designation.

### ***Agricultural Preserves***

The Plan also shows the Agricultural Preserves Overlay for the continuation of the Agricultural Preserves Program in the City. This overlay is intended to encourage the continuation of agricultural production through ensuring the availability of the Program to qualifying agricultural landowners. Parcels enrolled in the Agricultural Preserves Program and located within the Agricultural Preserves Overlay are guided at a maximum density of 1 unit per 40 acres, consistent with the statutory program requirements.

## **Housing**

*Reviewer: Hilary Lovelace, CD – Housing (651-602-1555)*

The Plan is consistent with the *2040 Housing Policy Plan*. As of 2016, the City has more than 1,500 homes including 30 multifamily units and more than 1,400 single-family homes. Approximately 150 homes are rented. More than 550 housing units are currently affordable to households earning under 80% of Area Median Income (AMI). Nearly 220 households earning 80% of AMI or below are paying more than 30% of their income toward housing costs. Notably, there are 16 units affordable to households with income at or below 30% AMI and more than 80 cost burdened households with incomes at or below 30% AMI.

The Plan identifies existing housing needs including senior housing and assisted living, affordable housing, and maintaining existing housing units. The City currently has 40 publicly subsidized homes for seniors.

The City does not have an allocation of affordable housing need in the 2021-2030 decade as it is not expected to experience any sewer-serviced growth.

The housing implementation plan component of the Plan describes that the City will consider TIF, housing bonds, and tax abatement for projects that offer units affordable at or below 80% AMI. The Plan also indicates that the City will refer residents to housing assistance programs offered by Minnesota Housing and the Washington County CDA. The City states that they will work with groups and stakeholders to develop actions plans to meet the need for multi-generational living.

## **Water Supply**

*Reviewer: Brian Davis, ES – Water Supply Planning (651-602-1519)*

The Plan is consistent with WRPP policies related to water supply, including the policy on sustainable water supplies, the policy on assessing and protecting regional water resources, and the policy on water conservation and reuse. Because the community does not own/operate a municipal community public water supply system (PWS), no local water supply plan is required.

## **Community and Subsurface Sewage Treatment Systems (SSTS)**

*Reviewer: Jim Larsen, CD – Local Planning Assistance (651-602-1159)*

The Plan indicates that there are 1,426 individual SSTS, two private Community Wastewater Treatment Systems, and three small publicly-owned and operated Community Wastewater Treatment Systems in the City. The three latter facilities, historically referred to as “201 facilities” are operated and maintained by the City in accordance with City Ordinance No. 189. Washington County manages all aspects of SSTS installation, inspection, and maintenance management for the City. County SSTS Ordinance 206 (Development Code Chapter 4) is consistent with Minnesota Pollution Control Agency Chapter 7080-7083 Rules and Council *2040 Water Resources Policy Plan* requirements.

## **Special Resource Protection**

### **Solar Access Protection**

*Reviewer: Cameran Bailey, CD – Local Planning Assistance (651-602-1212)*

The Plan is consistent with statutory requirements (Minn. Stat. 473.859) and Council policy regarding planning for the protection and development of access to direct sunlight for solar energy systems as required by the Metropolitan Land Planning Act (MLPA). The Plan includes the required solar planning elements.

### **Aggregate Resource Protection**

*Reviewer: Jim Larsen, CD – Local Planning Assistance (651-602-1159)*

The Plan indicates, consistent with the Council’s aggregate resources inventory information contained in *Minnesota Geological Survey Information Circular 46*, the presence of viable aggregate resources in

the City. The Plan identifies the extent and location of the resources within the City. The City utilizes an Aggregate Mining Overlay District within its zoning ordinance to oversee aggregate extraction operations. Plan goal and policy statements call for preservation of sensitive resource areas, allowance for the safe and orderly extraction of aggregate resources prior to transitions to other uses of other areas where viable resources are present, and restoration with native vegetation following resource extraction.

## Historic Preservation

*Reviewer: Corrin Wendell, AICP, CD – Local Planning Assistance (651-602-1832)*

The Plan appropriately addresses historic preservation within the City. The Plan preserves and augments the community character and history in the community as well as identifies that the City will continue to review and modify, as necessary, the ordinances as they relate to the preservation of significant historic resources.

## Plan Implementation

*Reviewer: Corrin Wendell, AICP, CD – Local Planning Assistance (651-602-1832)*

The Plan includes a description of and schedule for any necessary changes to the capital improvement program, the zoning code, the subdivision code, the SSTS code, and the housing implementation program.

The Plan, with supplemental materials, describes the official controls and fiscal devices that the City will employ to implement the Plan. Specific implementation strategies are contained in individual chapters of the Plan, with capital improvements planning detailed in the appendix.

## Compatibility with Plans of Adjacent Governmental Units and Plans of Affected Special Districts and School Districts

The proposed Plan is compatible with the plans of adjacent jurisdictions. No compatibility issues with plans of adjacent governmental units and plans of affected special districts and school districts were identified.

## Documents Submitted for Review

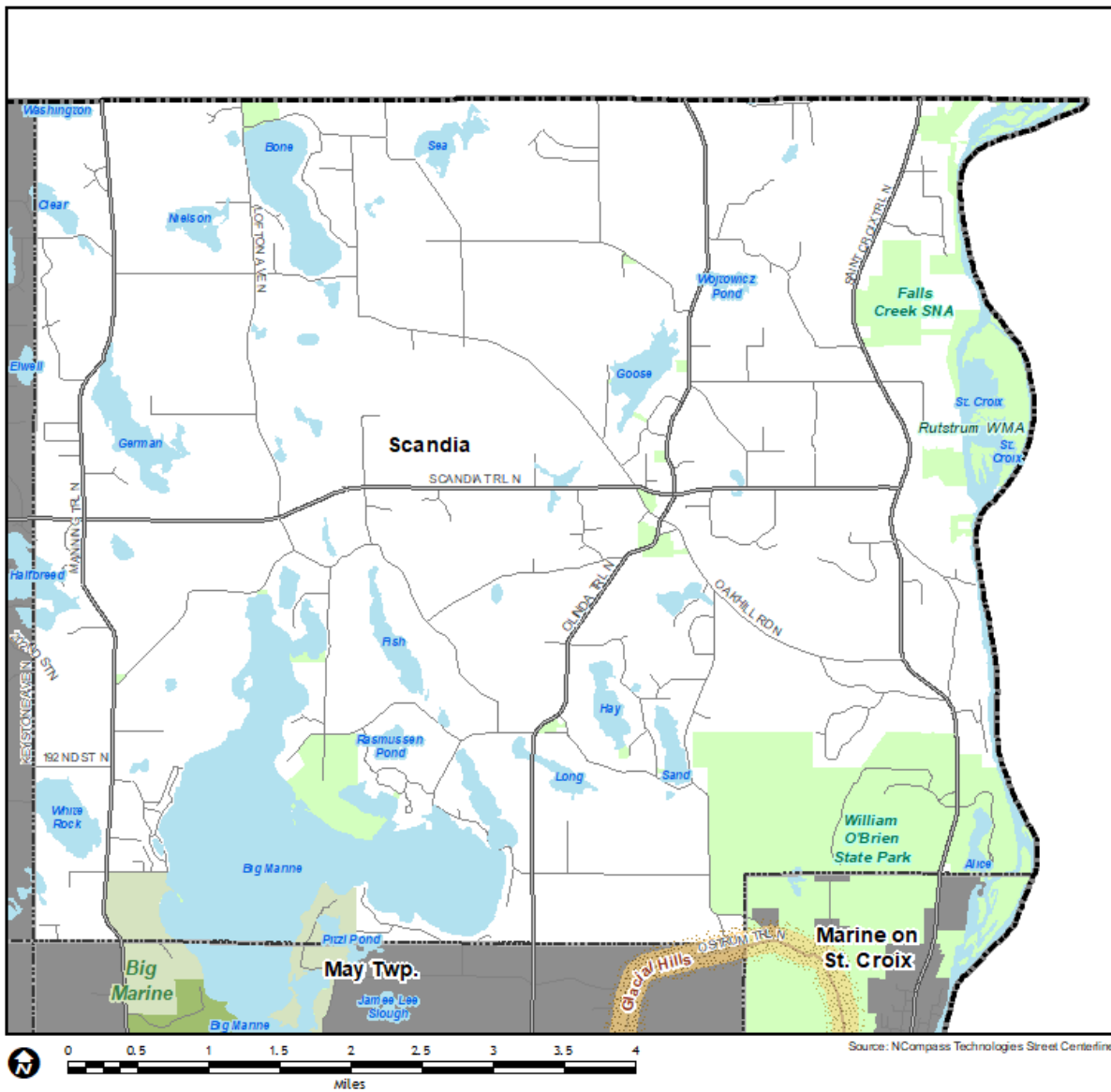
In response to the 2015 System Statement, the City submitted the following documents for review:

- June 14, 2018: Scandia 2040 Preliminary Plan
- December 26, 2018: Scandia 2040 Comprehensive Plan
- February 26, 2019: Revisions to surface water management plan, wastewater, land use, housing, and parks and trails
- May 13, 2019: Revisions to land use and wastewater
- June 4, 2019: Revisions to land use
- June 24, 2019: Revisions to land use
- July 1, 2019: Revisions to land use and wastewater
- July 22, 2019: Revisions to land use

## Attachments

- Figure 1: Location Map with Regional Systems
- Figure 2: *Thrive MSP 2040* Community Designations
- Figure 3: Proposed Community Designations
- Figure 4: Existing Land Use
- Figure 5: 2040 Planned Land Use

Figure 1. Location Map with Regional Systems



**Regional Systems**

**Transportation**

**Transitways**

2040 Transportation System Policy - adopted January 2015

- Existing
- Planned Current Revenue Scenario
- Planned Current Revenue Scenario - CTIB\* Phase 1 Projects
- Potential Increased Revenue Scenario

**Regional Highway System**

- Existing Principal Arterials
- Planned Principal Arterials
- Existing Minor Arterials
- Planned Minor Arterials
- Existing Other Arterials
- Planned Other Arterials

**Recreation Open Space**

**Regional Parks**

- Existing (Open to Public)
- In Master Plan (Not Open to Public)
- Planned Units

**Regional Trails**

- Existing (Open to Public)
- Existing (Not Open to Public)
- Planned

**Wastewater**

- Meters
- Lift Stations
- MCES Interceptors
- MCES Treatment Plants

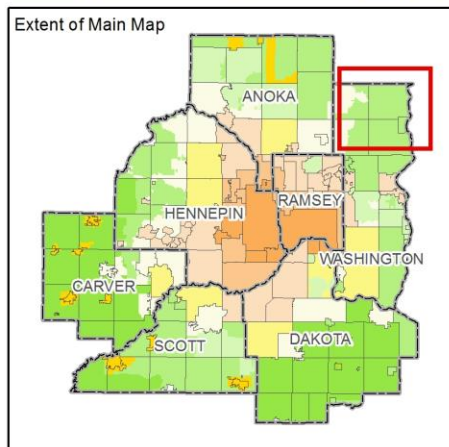
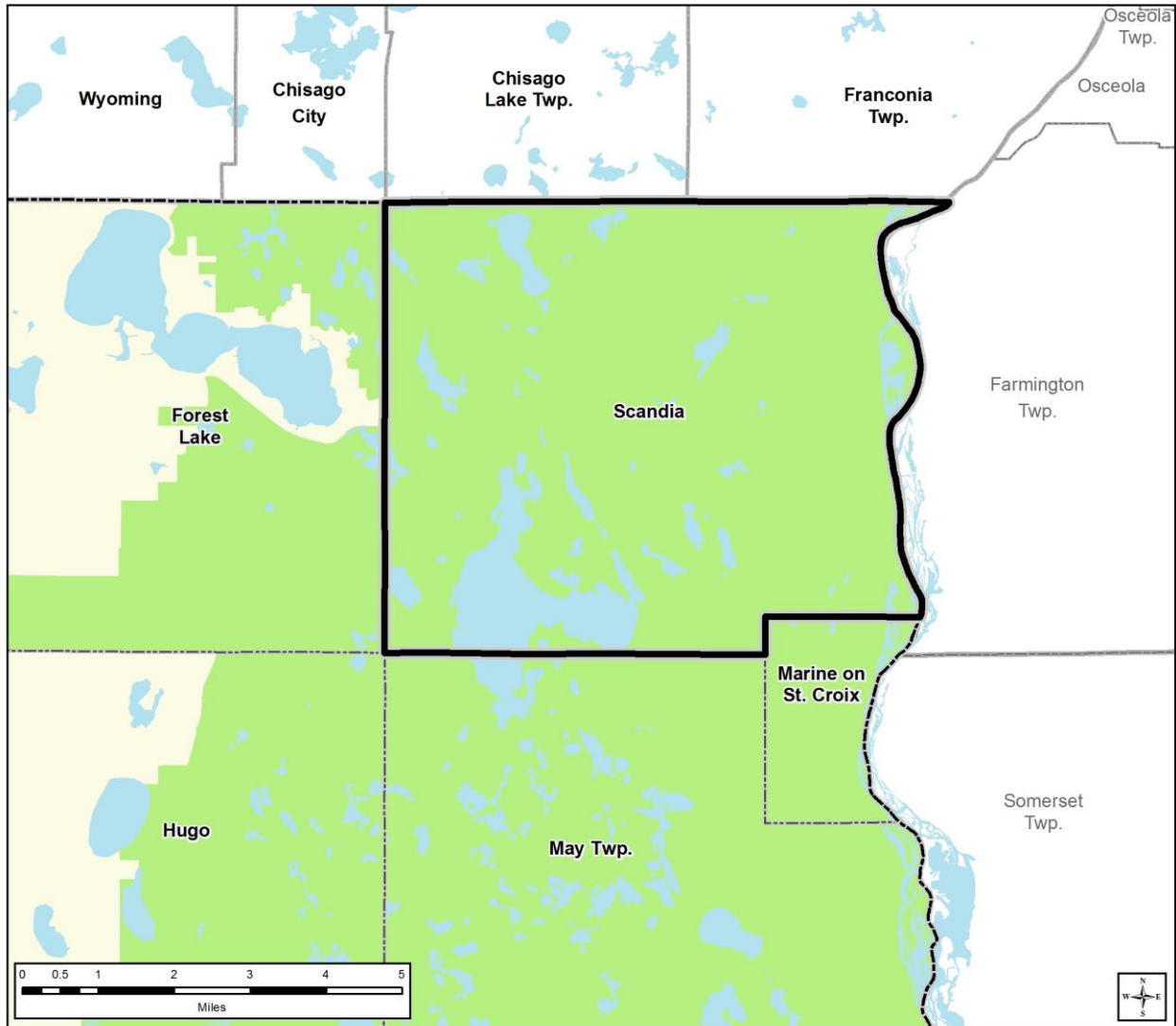
**Regional Park Search Areas and Regional Trail Search Corridors**

- Boundary Adjustment
- Search Area
- Regional Trail Search Corridors
- Local Streets
- Existing State Trails
- Other Parks, Preserves, Refuges and Natural Areas

\* Counties Transit Improvement Board (CTIB)

Figure 2. Thrive MSP 2040 Community Designations

**Community Designations  
City of Scandia, Washington County**

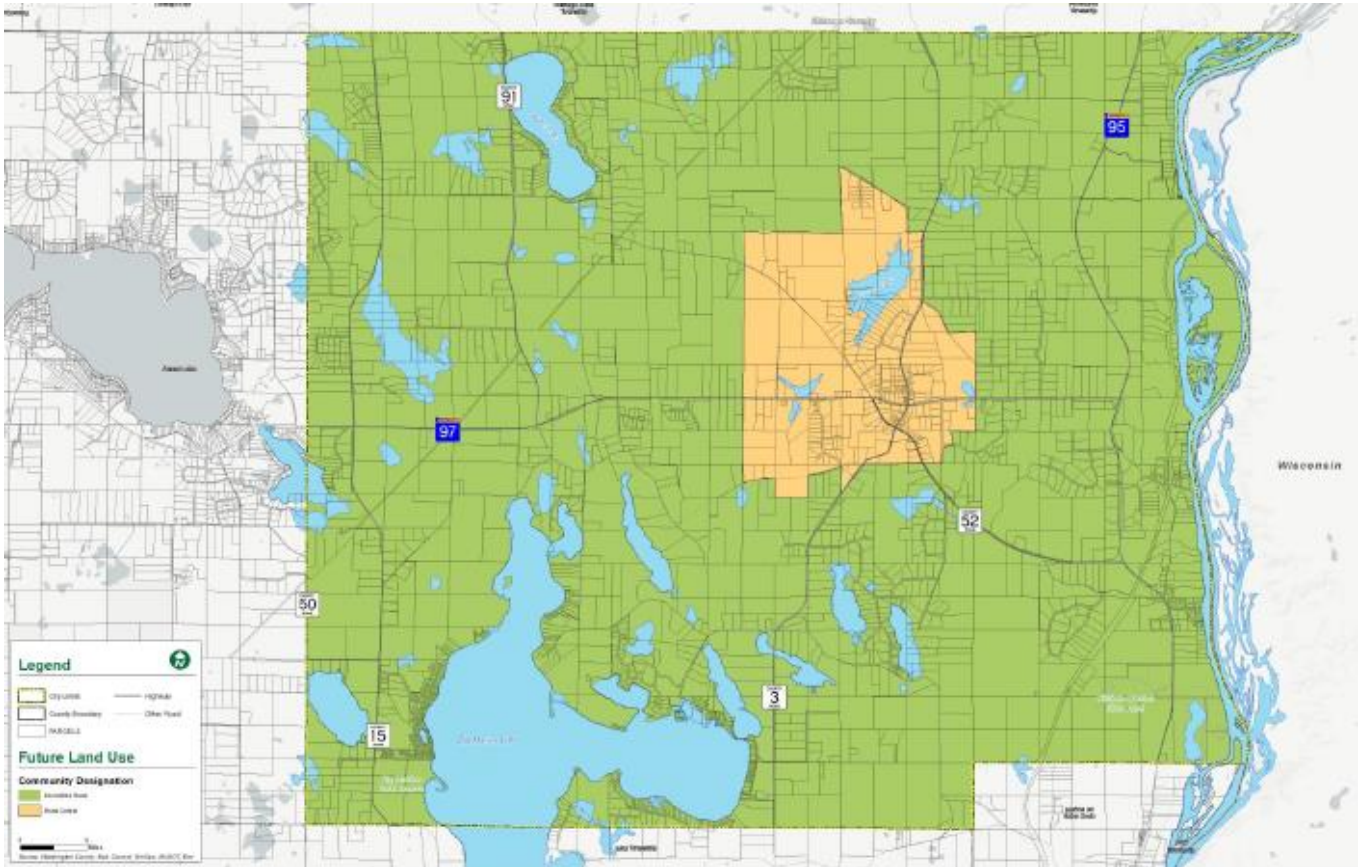


**Community Designations**

- |                                    |                        |
|------------------------------------|------------------------|
| Outside Council planning authority | Emerging Suburban Edge |
| Agricultural                       | Suburban Edge          |
| Rural Residential                  | Suburban               |
| Diversified Rural                  | Urban                  |
| Rural Center                       | Urban Center           |

- County Boundaries
- City and Township Boundaries
- Lakes and Major Rivers

Figure 3. Proposed Community Designations



Source: Bolton & Menk



Figure 4. Existing Land Use

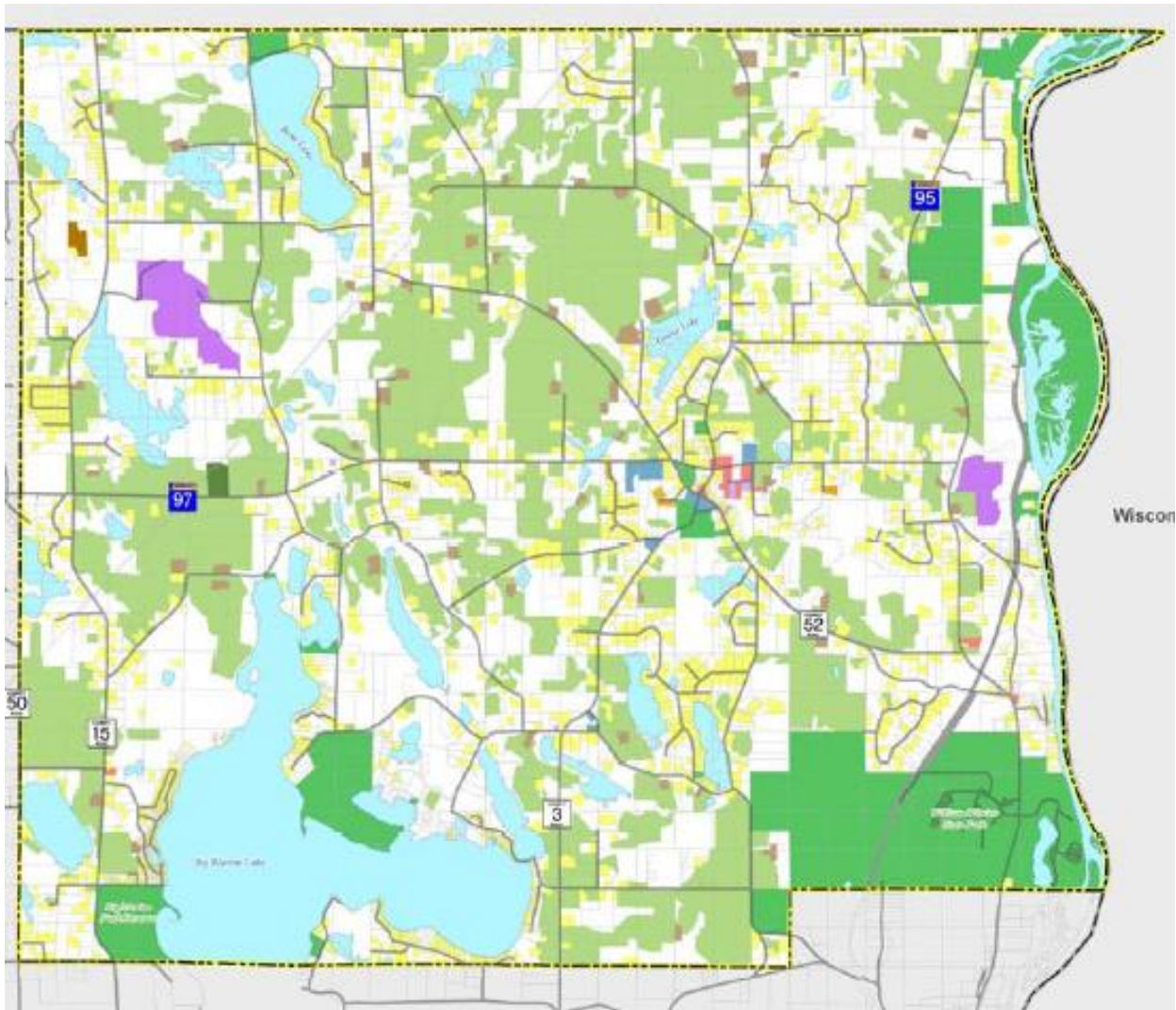


Figure 5. 2040 Planned Land Use

