

Transportation Committee

For the Metropolitan Council meeting of March 13, 2019

Subject: Master Contracts for Mechanical Engineering Services – Contract 18P251

Proposed Action

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute five master contracts with a duration of four years, each valued at \$250,000 to the following firms:

Toltz, King, Duvall Anderson and Associates

LHB, Inc.

Stanley Consultants, Inc.

Hallberg Engineering, Inc.

Short, Elliott, Hendrickson, Inc.

Summary of Committee Discussion/Questions

Metro Transit Senior Project Administrator Julie Brenny presented this item. Dorfman asked for clarification on how the cap is measured

Motion by Commers, seconded by Schreiber. Motion carried. **Consent** to Council.

Transportation Committee

Meeting date: February 25, 2019

For the Metropolitan Council meeting of March 13, 2019

Subject: Master Contracts for Mechanical Engineering Services – Contract 18P251

District(s), Member(s): All

Policy/Legal Reference: Council Expenditure Policy 3-3 Expenditure, Minnesota Statute 473.1565, Minnesota Statute 114D.50

Staff Prepared/Presented: Wes Kooistra, General Manager, 612-349-7510
Marilyn Porter, Director, E&F, 612-349-7689
Julie Brenny, Sr. Project Administrator, E & F, 612-349-7444

Division/Department: Metro Transit Engineering & Facilities

Proposed Action

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Background

The Engineering & Facilities 2019 - 2024 Capital Improvement Program (CIP) includes approximately \$258 million for capital improvements, including new construction as well as rehabilitation of aging facilities. In 2018, Metro Transit embarked on a condition assessment program which will further inform the CIP in the coming years for project prioritization and project implementation for rehabilitation of facilities. An essential element is availability of contracted engineering services to support this work.

A Request for Proposals was issued on July 27, 2018. Twelve proposals were received on September 5, 2018. An Evaluation Panel was convened to review the proposals based on the following criteria: quality, qualifications/experience, service delivery plan, key personnel, and qualifications/experience of proposed sub-consultants. Evaluation panel members evaluated the proposals individually and then as a group. The panel reached consensus that the five highest rated firms provided the most advantageous proposals to meet Council's mechanical engineering needs.

The work from these master contracts will be awarded on an as-needed basis, as requested, and authorized by the Council over a four-year period.

Rationale

Metro Transit has utilized Master Contracts for a variety of engineering related services since 2001. Master Contracts continue to add enormous value by saving

staff time and minimizing project costs, as aligned with the Thrive principle of Stewardship. Execution of master contracts requires Council approval if the cumulative value of the contracts exceed \$500,000.

Thrive Lens Analysis

This action promotes **Stewardship** through needed rehabilitation and replacement of existing Metro Transit assets.

Funding

Funding is provided upon execution of a work order and will be the related capital project funding or operating funding for each project and will be included in future capital and operating budgets.

Known Support / Opposition

There is no known opposition to this project.