

Transportation Committee

For the Metropolitan Council meeting of June 24, 2020

Subject: Master Contracts for Structural Design Services – Contract 19P262

Proposed Action

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute three master contracts for structural design services to support Metro Transit Engineering & Facilities:

Kimley-Horn and Associates, Inc. - \$700,000

TKDA - \$700,000

SRF Consulting Group, Inc. - \$700,000

Summary of Committee Discussion/Questions

Metro Transit Senior Project Administrator Julie Brenny presented this item. There were no questions or comments from Council Members.

Motion by Fredson, seconded by Sterner. Motion carried, **consent** to Council.

Transportation Committee

Meeting date: June 8, 2020

For the Metropolitan Council meeting of June 24, 2020

Subject: Master Contracts for Structural Design Services – Contract 19P262

District(s), Member(s): All

Policy/Legal Reference: Council Expenditure Policy 3-3 Expenditure

Staff Prepared/Presented: Wes Kooistra, General Manager, 612-349-7510

Marilyn Porter, Director, E&F, 612-349-7689

Julie Brenny, Sr. Project Administrator, E & F, 612-349-7444

Division/Department: Metro Transit Engineering & Facilities

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Background

The Engineering & Facilities 2020 - 2025 Capital Improvement Program (CIP) includes approximately \$250 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. In addition, Engineering and Facilities staff work closely with Light Rail and Commuter Rail staff on initiatives within the Rail CIP that are directly related to the work under this category of contracts. An essential element is the availability of skilled engineering and design service firms to perform this work.

A Request for Proposal was issued on October 31, 2019. There were sixteen plan holders and five proposals were received on December 4, 2019. This was a Brooks-Act Procurement, a two-step process. The evaluation panel selected the three recommended proposers as the most technically qualified. Following the evaluation panel's selection, the negotiation panel negotiated pricing. The negotiation panel agreed that the final negotiated prices are fair and reasonable. Work orders for specific projects under these master contracts will be awarded on an as-needed basis over a five-year period.

The Office of Equal Opportunity (OEO) set a Disadvantaged Business Enterprise (DBE) goal of 15% to this project. OEO determined that the three proposers listed above passed the DBE evaluation by meeting or exceeding the numeric goal.

Rationale

Metro Transit has utilized Master Contracts for a variety of engineering related services since 2001. Master Contracts continue to add enormous value by saving staff time and

minimizing project costs, as aligned with the Thrive principle of Stewardship. The execution of master contracts requires Council approval when the cumulative value of the contracts exceed \$500,000.

Thrive Lens Analysis

This action promotes **Stewardship** through needed rehabilitation and replacement of existing Metro Transit assets and **Equity** through the 15% DBE goal assigned to the contracts.

Funding

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

Known Support / Opposition

There is no known opposition to this project.