



METRO TRANSIT POLICE REVIEW PROPOSAL PHASE 1

Project Overview

Stakeholder and Community Engagement

Of those who are impacted by the Metro Transit policing system and those who can create impact.

1. Understand people's experiences with the Metro Transit Police Department.
2. Define what safety and enforcement mean to each unique stakeholder.

What?

- A multi-method Metro Transit Police review, including:
 - Individual Interviews
 - Small Group Discussions
 - Anonymous Online Survey
 - Community Town Halls
 - Literature Review
 - Data Discovery

PHASE 1 TIMELINE

Activities	September 2020	October 2020	November 2020	December 2020	January 2021
Week 1	<ol style="list-style-type: none"> 1. Stakeholder Analysis – Work with Metropolitan Council to identify key stakeholders to seek input from (those who have been impacted by the Metro Transit policing system and those who can create impact). 2. Citizens League finalize contracts with project team subcontractors 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Develop communications & outreach plan for small group discussions, online survey, and community town halls. 3. Develop online survey. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Conduct small group discussions. 3. Plan community town hall. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 	<ol style="list-style-type: none"> 1. Compile data and produce summary report of phase 1 findings.
Week 2	<ol style="list-style-type: none"> 1. Establish advisory committee for advisement on project and develop committee charter for governance. Advisory committee members should be representative of various stakeholders (i.e. customers, Metro Transit PD, Metropolitan Council Members, staff, community organizations, community members, and etc.) 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Develop and launch communications & outreach plan for small group discussions, online survey, and community town halls. 3. Develop online survey. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Conduct small group discussions. 3. Planning of community town halls (November and December). 	<ol style="list-style-type: none"> 1. Host second online community town hall. 	<ol style="list-style-type: none"> 1. Compile data and produce summary report of phase 1 findings.
Week 3	<ol style="list-style-type: none"> 1. Finalize and seek buy-in from all advisory committee members on stakeholder list and project scope. 2. Outreach to stakeholders for individual interviews. 3. Development of interview questions. 4. Literature review and data discovery begins and ends December 31, 2020. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Outreach to set up small group conversations. 3. Launch online survey (survey promotions will go from mid-September to mid-December) 4. Outreach and schedule small group discussions. 3. Planning of community town halls. 	<ol style="list-style-type: none"> 1. Host first online community town hall. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 	<ol style="list-style-type: none"> 1. Compile data and produce summary report of phase 1 findings.
Week 4	<ol style="list-style-type: none"> 1. Finalize and seek buy-in from all advisory committee members on stakeholder list and project scope. 2. Outreach to stakeholders for individuals interviews. 3. Finalize interview questions. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Outreach and schedule small group discussions. 3. Planning of community town halls. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Conduct small group discussions. 3. Finalize planning of second community town hall. 	<ol style="list-style-type: none"> 1. Conduct individual interviews with identified stakeholders. 2. Online survey closes. 	<ol style="list-style-type: none"> 1. Compile data and produce summary report of phase 1 findings. <p style="text-align: center;">FINAL REPORT DUE MONDAY, FEBRUARY 8TH, 2021</p>

Timeline Highlights

- Goal 1 – Conduct 50 to 100 individual interviews by January 1, 2021.
- Goal 2 - Conduct at least 8 small group discussions by December 1, 2020.
- Goal 3 – Collect results from anonymous online survey by December 31st, 2020.
- Goal 4 - Host 2 online community town halls by January 1, 2021.

Who?

- Businesses, chambers, customers, community members, Metro Transit PD, Metropolitan Council Members, Metropolitan Council staff, community based organizations, and more.
- Intentional outreach to and ensuring accessibility of engagement process for communities/folks who are:
 - Black, Indigenous, and people of color (BIPOC)
 - Youth under 18 years old
 - Intellectual and developmental disability
 - Experiencing homelessness
 - Limited financial resources and no/limited access to the internet
 - Need access to interpreter services
 - Representation from all 16 districts

Project Considerations

- COVID – 19 impact on engagement
- Stipends for community engagement

Project Groups

- **Project Team**
 - Citizens League Executive Director or Interim Executive Director
 - Citizens League Public Policy Director
 - One lead subcontractor acting as co-project manager and facilitator
- **Advisory Committee**
 - Metropolitan Council Members, Metropolitan Council staff, community organizations, community members, Metro Transit Police Department, and others.
- **Community Advisory Committee**
 - Community members who use transit
 - BIPOC
 - Youth
 - Compensation for their time
 - Guidance on curation of engagement events and survey questions

Deliverables

- Stakeholder analysis
- Summary of literature review and data discovery findings
- De-identified notes from all data gathering methods.
- Final report of Phase 1 findings by February 8, 2021.

Phase 2

Utilize Citizens League Study Committee Model to develop recommendations to Metropolitan Council from feedback gathered in Phase 1.

QUESTIONS