

Transportation Committee

For the Metropolitan Council meeting of February 12, 2020

Subject: Master Contracts for Rail Engineering Services – Contract 19P131

Proposed Action

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute four master contracts for rail engineering services to support Blue Line, Green Line and NorthStar rail systems projects as follows:

Kimley-Horn and Associates, Inc. - \$850,000

HDR Engineering, Inc. - \$550,000

TKDA - \$550,000

HNTB Corporation - \$550,000

Summary of Committee Discussion/Questions

Metro Transit Senior Project Administrator Julie Brenny presented this item. Atlas-Ingebretson asked if there were initially DBE goals. Brenny said there were not but staff work closely with vendors and track goals now. General Manager Kooistra added that this is a change from previous ways of handling this. Procurement Contracts and Procurement Director Jody Jacoby shared details about a Brooks Act procurement in response to Cummings inquiry. Chamblis asked how the job opportunities and/or trainings are communicated. Brenny said an annual meet-and-greet is held with large engineering firms and the approved MCUBs are invited.

Motion by Sterner, seconded by Zeran. Motion carried, **consent** to Council.

Transportation Committee

Meeting date: January 27, 2020

For the Metropolitan Council meeting of February 12, 2020

Subject: Master Contracts for Rail Engineering Services – Contract 19P131

District(s), Member(s): All

Policy/Legal Reference: Council Expenditure Policy 3-3 Expenditure

Staff Prepared/Presented: Wes Kooistra, General Manager, 612-349-7510

Marilyn Porter, Director, E&F, 612-349-7689

Julie Brenny, Sr. Project Administrator, E & F, 612-349-7444

Division/Department: Metro Transit Engineering & Facilities

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Background

The Engineering & Facilities 2020 - 2025 Capital Improvement Program (CIP) includes approximately \$250 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. In addition, Engineering and Facilities staff work closely with Light Rail and Commuter Rail staff on initiatives within the Rail CIP that are directly related to the work under this category of contracts. An essential element is the availability of skilled engineering and design service firms to perform this work.

A Request for Proposal was issued on July 2, 2019. There were twenty-four plan holders and ten proposals were received on August 15, 2019. This was a Brooks-Act Procurement, a two-step process. The evaluation panel selected the four recommended proposers as the most technically qualified. Following the evaluation panel's selection, the negotiation panel negotiated pricing. The negotiation panel agreed that the final negotiated prices are fair and reasonable. Work orders for specific projects under these master contracts will be awarded on an as-needed basis over a five-year period.

The Office of Equal Opportunity (OEO) set a Disadvantaged Business Enterprise (DBE) goal of 10% to this project. OEO determined that the four proposers listed above passed the DBE evaluation by meeting or exceeding the numeric goal.

Rationale

Metro Transit has utilized Master Contracts for a variety of engineering related services since 2001. Master Contracts continue to add enormous value by saving staff time and minimizing project costs, as aligned with the Thrive principle of Stewardship. The execution of master contracts requires Council approval when the cumulative value of the contracts exceed \$500,000.

Thrive Lens Analysis

This action promotes **Stewardship** through needed rehabilitation and replacement of existing Metro Transit assets and **Equity** through the 10% DBE goal assigned to the contracts.

Funding

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

Known Support / Opposition

There is no known opposition to this project.