

**Transportation Committee**

For the Metropolitan Council meeting of March 25,2020

**Subject:** Master Contracts for Rail Systems Maintenance Services – Contract 19P147

**Proposed Action**

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute four master contracts for rail systems maintenance services to support Blue Line, Green Line Light Rail Systems and NorthStar Commuter Rail Systems maintenance projects as follows:

LTK Engineering Services, Inc. - \$1,000,000

WSP USA, Inc. - \$5000,000

HDR Engineering, Inc. - \$250,000

Gannett Fleming Transit and Rail Systems - \$250,000

**Summary of Committee Discussion/Questions**

Metro Transit Traction Power Manager Mike Erickson presented with Procurement Director Jody Jacoby. There were no comments or questions from the Council Members.

Motion by Sterner, seconded by Gonzalez. Motion carried, **consent** to Council.

## Transportation Committee

Meeting date: March 9, 2020

For the Metropolitan Council meeting of March 25, 2020

**Subject:** Master Contracts for Rail Systems Maintenance Services – Contract 19P147

District(s), Member(s): All

**Policy/Legal Reference:** Council Expenditure Policy 3-3 Expenditure

**Staff Prepared/Presented:** Wes Kooistra, General Manager, 612-349-7510

Daniel Suggs, Director, Rail Systems Maintenance, 612-341-5644

Mike Erickson, Traction Power Manager, 612-341-5637

**Division/Department:** Metro Transit Rail Systems Maintenance

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### Background

The rail systems maintenance department contracts for different engineering testing each year to ensure the rail system is maintained to industry standards. They contract for Stray Current, Electro Magnetic Interference (EMI) each year. The systems department has a need throughout the year to contract for engineering design of system changes to enhance or fix issues found in the rail system infrastructure. By using these master contracts, the transit agency will be able to keep the rail system operating at a high standard. This gives the agency the availability of skilled engineering and design service firms to perform this work.

A Request for Proposal was issued on July 1, 2019. There were thirteen plan holders and four proposals were received on August 15, 2019. This was a Brooks-Act Procurement, a two-step process. The evaluation panel selected the four recommended proposers as the most technically qualified. Following the evaluation panel's selection, the negotiation panel negotiated pricing. The negotiation panel agreed that the final negotiated prices are fair and reasonable. Work orders for specific projects under these master contracts will be awarded on an as-needed basis over a five-year period.

### Rationale

Metro Transit has utilized Master Contracts for a variety of engineering related services since 2001. Master Contracts continue to add enormous value by saving staff time and minimizing project costs, as

aligned with the Thrive principle of Stewardship. The execution of master contracts requires Council approval when the cumulative value of the contracts exceed \$500,000.

### **Thrive Lens Analysis**

This action promotes *Stewardship* through needed rehabilitation and replacement of existing Metro Transit assets. As part of the initial goal setting process, the Office of Equal Opportunity worked with project staff to identify defined work scope and to determine subcontracting opportunities for DBEs to perform on this contract. The Office of Equal Opportunity (OEO) did not assign a Disadvantaged Business Enterprise (DBE) goal for the following reasons: the specific projects and scope for these services have not yet been identified; and, due to the specialized nature of the work. Work scope will be identified and developed upon issuance of a Notice to Proceed Work Order. The chosen proposers have voluntarily included DBEs for participation on such work order in the event that a specific scope is defined and identified as a potential opportunity for them to perform at that time. As part of due diligence efforts, OEO provided a list of potential DBE firms to Procurement. Procurement directly solicited those DBE firms to create awareness of this solicitation.

### **Funding**

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

### **Known Support / Opposition**

There is no known opposition to this project.