

Environment Committee

For the Metropolitan Council meeting of October 27, 2021

Subject: Heating, Ventilation, Air Conditioning & Sheetmetal Services at MCES Facilities, Contract 21P273

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute contract 21P273 with UHL Company to provide Heating, Ventilation, & Air-Conditioning (HVAC) as needed services for MCES facilities in an amount not to exceed \$2,500,000. This is a same week request for approval due to the current contract extension terminating at the end of the month.

Summary of Committee Discussion/Questions

Committee Member Wulff asked the reason for the short window for the bidding process. Staff stated the contracting process began in 2019 (corrected post meeting contracting began in 2020). Original contract was due to expire in March 2021. The initial request for bids yielded only one responsive, responsible bidder, requiring a rebid. Extensions were requested and the length of time needed to complete the contracting process delayed bringing this for approval. Staff further stated the focus of the bidding process was to collaborate with procurement and office of equal opportunity to come up with a creative way to include MCUB vendors. In the end we split off a part of this work for a smaller separate contract that will focus on work that an MCUB should be able to bid on.

Committee Member Zeran appreciates the effort on this contracting process to include MCUB vendors.

Chair Lindstrom asked if it is getting more difficult to locate qualified vendors to do the work. Staff stated with our efforts it will get easier.

The proposed action was approved and forwarded to the October 27, 2021 Council meeting for approval.

Environment Committee

Meeting date: October 26, 2021

For the Metropolitan Council meeting of October 27, 2021

Subject: Heating, Ventilation, Air Conditioning & Sheetmetal Services at MCES Facilities, Contract 21P273

District(s), Member(s): All

Policy/Legal Reference: FM 14-2 - Expenditures for the Procurement of Goods and Services Policy

Staff Prepared/Presented: John Tierney, 651-602-8307

Division/Department: MCES c/o Leisa Thompson, 651-602-8101

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute contract 21P273 with UHL Company to provide Heating, Ventilation, & Air-Conditioning (HVAC) as needed services for MCES facilities in an amount not to exceed \$2,500,000. This is a same week request for approval due to the current contract extension terminating at the end of the month.

Background

Council wastewater treatment facilities have numerous HVAC systems that must be maintained for proper operation, including efficiency and safety requirements. A multi-year time and material contract will allow us to efficiently provide the services required to properly maintain our systems. Due to the seasonality of the work, securing a contract is the most efficient way to manage the workload.

The Invitation for Bids was advertised on September 17, 2021. A pre-bid meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquires. There were twelve plan holders, five prime bidders, four subcontractors, three plan rooms, and one plan holders identified as woman, minority, veteran or disadvantaged business enterprise. Procurement facilitated a public bid opening on October 7, 2021, and seven bids were received.

Rationale

The seven bids received, ranged from \$330,640 to \$391,496.16. UHL Company is the lowest, responsive, responsible bidder and recommended for award. The execution of a non-construction contract in excess of \$500,000 requires Council approval.

Office of Equal Opportunity

The Office of Equal Opportunity (OEO) thoroughly reviewed this procurement for MCUB opportunities in accordance with applicable federal and state laws and regulations as well as contract specifications. Upon conclusion of OEO’s research and analysis, no MCUB goal was set.

Funding

Funds are available through the annual operating budget from each MCES location.

Known Support / Opposition

There is no known opposition.