

## Committee Report

*Business Item No. 2021-286 SW*

### Environment Committee

For the Metropolitan Council meeting of October 27, 2021

**Subject:** Janitorial Services at the Metropolitan Wastewater Treatment Plant, Contract 21P196

#### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contract 21P196 with FBG Service Corporation (FBG) to provide janitorial services for the Metropolitan Wastewater Treatment Plant in an amount not to exceed \$718,673. This is a same week request for approval due to the current contract extension terminating at the end of the month.

#### Summary of Committee Discussion/Questions

No comments or questions.

The proposed action was approved and forwarded to the October 27, 2021 Council meeting for approval.

**Environment Committee**

Meeting date: October 26, 2021

For the Metropolitan Council meeting of November 10, 2021

**Subject:** Janitorial Services at the Metropolitan Wastewater Treatment Plant, Contract 21P196  
**District(s), Member(s):** All  
**Policy/Legal Reference:** FM 14-2 - Expenditures for the Procurement of Goods and Services Policy  
**Staff Prepared/Presented:** John Young, 651-602-8281; Dan White, 651-602-8299  
**Division/Department:** MCES c/o Leisa Thompson, 651-602-8101

**Proposed Action**

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contract 21P196 with FBG Service Corporation (FBG) to provide janitorial services for the Metropolitan Wastewater Treatment Plant in an amount not to exceed \$718,673. This is a same week request for approval due to the current contract extension terminating at the end of the month.

**Background**

The proposed contract will provide janitorial services for Metropolitan Wastewater Treatment Plant in Saint Paul. Janitorial services provide cleaning services for office, locker room and other non-process areas at the plant.

A Request for Proposal was issued on August 2, 2021. A pre-bid meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquires. There were seven registered plan holders, six prime proposers, one plan room and three of plan holders identified as minority, woman, small or disadvantaged business enterprises. The Council received three proposals to be evaluated for the consideration of award.

The following criteria was used in the evaluation of proposals; proposer quality, proposer qualifications, proposer experience, price and the ability to meet current and future needs. The evaluation panel utilized the expertise and knowledge from a wide array of staff disciplines and staff recommend FBG as most advantageous proposer to the Council. FBG offers operational solutions for required services and competitive pricing.

**Office of Equal Opportunity**

The Office of Equal Opportunity (OEO) set a Metropolitan Council Underutilized Business (MCUB) goal of ten percent (10%) on this contract. To be found responsive, a bidder must meet the MCUB requirements of the contract by either meeting the MCUB goal or making good faith efforts to meet the goal.

**Rationale**

The execution of contracts for professional services in excess of \$500,000 requires Council approval.

**Thrive Lens Analysis**

This action advances the Thrive Outcome of Stewardship by efficiently and effectively preserving our regional wastewater treatment plant complex.

**Funding**

Annual funding for these services is provided in the MCES Operating Budget.

**Known Support / Opposition**

There is no known opposition.