

# Committee Report

Transportation Committee



**Committee Meeting Date:** May 23, 2022

**For the Metropolitan Council:** June 8, 2022

## Business Item: 2022-133

Master Contracts for Environmental Assessment and Investigation Services – Contract 21P251

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 21P251A with Braun Intertec Corporation, Contract 21P251B with American Engineering Testing, Inc., Contract 21P251C with Short Elliot Hendrickson, Inc. (SEH) and Contract 21P251D with WSP USA, Inc., for environmental assessment and investigation services to support Metro Transit Engineering and Facilities in the amounts of \$250,000 each, for a total not to exceed a value of \$1,000,000.

### Summary of Transportation Committee Discussion/Questions

Metro Transit Project Administrator Julie Brenny presented this item. Committee Member Gonzalez asked for clarification on the procurement process. Metropolitan Council Procurement Director Jody Jacoby explained the process for proposals. General Manager Kooistra noted that the DBE goals are an important example of the ongoing work. Committee Member Sterner asked about remaining funding. Brenny noted that most of the value of the contract will be used. Jacoby explained about the controls in place.

Motion by Sterner, seconded by Gonzalez. Motion carried.



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<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	FM 14-2 – Expenditures for the Procurement of Goods, Services, and Real Estate Policy
<b>Staff Prepared/Presented:</b>	Wes Kooistra, General Manager, 612-349-7510 Nick Thompson, Deputy General Manager, 612-349-7507 Marilyn Porter, Director of Engineering and Facilities, 612-349-7689 Julie Brenny, Senior Project Administrator, 612-349-7444
<b>Division/Department:</b>	Metro Transit/Engineering and Facilities

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 21P251A with Braun Intertec Corporation, Contract 21P251B with American Engineering Testing, Inc., Contract 21P251C with Short Elliot Hendrickson, Inc. (SEH) and Contract 21P251D with WSP USA, Inc., for environmental assessment and investigation services to support Metro Transit Engineering and Facilities in the amounts of \$250,000 each, for a total not to exceed a value of \$1,000,000.

### Background

The Engineering and Facilities 2022 – 2027 Capital Improvement Program (CIP) includes approximately \$270 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. In addition, Engineering and Facilities staff work closely with Light Rail and Commuter Rail staff on initiatives within the Rail CIP that are directly related to the work under this category of contracts. An essential element is the availability of skilled engineering and design service firms to perform this work.

A Request for Proposal was issued on October 8, 2021. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquires. There were twenty-six plan holders, twenty consultants, two subcontractors, one plan room, and six plan holders identified as minority, woman, small or disadvantaged business enterprises. The Council received ten proposals to be evaluated for the consideration of award.

This was a Brooks-Act Procurement, a two-step process. The evaluation panel discussed and debated the merits of the ten proposals and reached consensus that the proposals submitted by Braun Intertec Corporation, American Engineering Testing, Inc., Short Elliot Hendrickson, Inc. (SEH) and WSP USA, Inc, as the most technically qualified. Following the evaluation panel's selection, the negotiation panel negotiated pricing. The negotiation panel agreed that the final

negotiated prices are fair and reasonable. Work orders for specific projects under these master contracts will be awarded on an as-needed basis over a five-year period. The four recommended proposers provide the best overall value to the Council.

### **Rationale**

The execution of professional services contracts with a cumulative value over \$500,000 requires Council approval.

### **Thrive Lens Analysis**

This action promotes Stewardship through needed rehabilitation and replacement of existing Metro Transit assets.

### **Funding**

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

### **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEEO) assigned a DBE goal of 15% for this project. OEEEO has determined that the recommended proposers have met the Council's DBE contract requirements for this project.

