

# Committee Report

Transportation Committee



**Committee Meeting Date:** October 10, 2022

**For the Metropolitan Council:** October 26, 2022

## Business Item: 2022-264

Non-Operator Uniform Lease and Laundry Services, Contract 21P218

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 21P218 with City Laundry Co., that will provide garment lease and laundry services for up to 5 years, for up to 750 employee uniforms across 5 different Metro Transit departments in an amount not to exceed \$1,461,544.91.

### Summary of Transportation Committee Discussion/Questions

Metro Transit Bus Maintenance Director Abel Mumbi presented this item. Responding to a question from Chamblis, Mumbi explained that OEEO set a DBE goal of 1% and the vendor will exceed that to about 4%. Chamblis expressed her appreciation for staff for being able to strategize to allow for more DBE participation with subcontractors. Cummings asked if staff work closely with the vendor. Mumbi responded that part of the reason for the amendment on the previous contract, is to allow time to transition to this new vendor to ensure they have all the information and logistics they need to be successful.

Motion by Cummings, seconded by Sterner. Motion carried, Consent to Council.



# Business Item

Transportation Committee



Committee Meeting Date: October 10, 2022

For the Metropolitan Council: October 26, 2022

## Business Item: 2022-264

Non-Operator Uniform Lease and Laundry Services, Contract 21P218

<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	FM 14-2 - Expenditures for the Procurement of Goods, Services, and Real Estate Policy
<b>Staff Prepared/Presented:</b>	Anthony Zessman, Project Manager – Bus Maintenance, (612)349-5073 Abel Mumbi, Director – Bus Maintenance, (612)349-5006
<b>Division/Department:</b>	Metro Transit /Bus Maintenance

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 21P218 with City Laundry Co., that will provide garment lease and laundry services for up to 5 years, for up to 750 employee uniforms across 5 different Metro Transit departments in an amount not to exceed \$1,461,544.91.

### Background

As ATU and TMSA bargaining agreements require, this contract would provide the lease and laundry of garments for daily work performed by employees in Bus Maintenance, Light Rail, Commuter Rail, Finance and Engineering and Facilities at 13 locations through 2028.

The RFP was advertised on December 7, 2021. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquiries. There were seven registered plan holders, five suppliers, two plan rooms, and three of the plan holders identified as minority, woman, small, veteran or disadvantaged business enterprises.

The Council received three proposals to be evaluated for the consideration of award and used proposer quality, proposer qualifications, experience, price and the ability to meet estimated lease and laundry service requirements. The evaluation panel reached consensus that the proposal submitted by City Laundry Co. as the most advantageous to the Council and recommends for contract award.

### Rationale

The execution of a professional service contract exceeding \$500,000 requires Council approval.

## **Thrive Lens Analysis**

Authorization to enter this contract for garment lease and laundry services supports advancing Thrive Outcome by providing the following:

Stewardship: utilizing a cross-department contract, minimizing the financial resources required to support the garment requirements of up to 750 employees.

Livability: adding value to our region by attracting and retaining a talented workforce.

Equity: the recommended proposal includes a portion of work to be completed by a local MCUB thus promoting the success of the local business and the surrounding community.

## **Funding**

The costs associated with this contract would use funds included in the Metro Transit Operating Budget. Allocations would be distributed proportionately to employees receiving uniform services in each department.

## **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEO) set a Metropolitan Council Underutilized Business (MCUB) goal of one percent (1%). OEEO determined that the firm being recommended for award has met the MCUB requirements of this contract.

