

Committee Report

Environment Committee



Committee Meeting Date: March 22, 2022

For the Metropolitan Council: April 13, 2022

Business Item: 2022-84

Security Officer Services, Contract 21P214

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to negotiate and execute contract 21P214 with Securitas Security Services USA, Inc., to provide security officer services for MCES and 390 North Robert Street facilities in the amount of \$4,470,000.

Summary of Environment Committee Discussion/Questions

Staff clarified security services have been contracted since 2001 and that this vendor has been utilized over the past several years.

Committee Member Sterner inquired about the difference in cost from the current contract to the renewal amount. Staff clarified it is roughly \$150,000 more annually than the current contract considering the sites that are included.

Committee Member Sterner asked if there were other bidders. Staff stated 5 proposals were received and this was the 2nd lowest bid and best qualified to complete the work.

Committee Member Zeran inquired if we were in violation of any labor agreements by outsourcing this work. Staff stated there has not been any opposition by unions related to this work.

Motion by Fredson, seconded by Vento. Motion carried.

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District(s), Member(s):	All
Policy/Legal Reference:	Council Policy FM 14-2 Expenditures for Procurement of Goods and Services
Staff Prepared/Presented:	John Young, Manager, Facilities & Fleet, 651-602-8281
Division/Department:	MCES c/o Leisa Thompson, 651-602-8101

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to negotiate and execute contract 21P214 with Securitas Security Services USA, Inc., to provide security officer services for MCES and 390 North Robert Street facilities in the amount of \$4,470,000.

Background

This proposed contract provides regular security guard service at the MCES and 390 North Robert Street facilities. The licensed contractor will provide professional, fully trained, and qualified uniformed security officers to perform security services reasonably necessary to protect the Council from unauthorized entry, vandalism, theft or other similar damage. The contractor's staff will have full responsibility for securing buildings, grounds, and entrances to Council locations to provide a safe and secure working environment.

A Request for Proposals was issued on October 26, 2021. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquiries. There were eleven registered plan holders, ten prime proposers, one plan room, and four of the plan holders identified as minority, women, small, veteran or disadvantaged business enterprises. The Council received five proposals to be evaluated for the consideration of award.

The panel evaluated and ranked all proposals on the following criteria: quality of the proposal; qualifications of the of the proposer; service delivery plan, experience of key personnel, and the price for the total hourly bill rates for various job categories.

The evaluation panel determined that the proposal submitted by Securitas Security Services USA, Inc., is the most advantageous to the Council and recommended for award.

Rationale

The execution of a professional services contract in excess of \$500,000 requires Council approval.

Thrive Lens Analysis

Stewardship – Competitively bidding the security services provides the best pricing and service to the Council.

Funding

Annual funding for these services is provided in the Metropolitan Council Environmental Services Operating Budget.

Small Business Inclusion

The Office of Equal Opportunity (OEO) assigned a Metropolitan Council Underutilized Business (MCUB) goal of 8% for this project. OEO has determined that the recommended proposer has met the Council's MCUB contract requirements for this project.

