

# Committee Report

Environment Committee



**Committee Meeting Date:** February 28, 2023

**For the Metropolitan Council:** March 08, 2023

## Business Item: 2023-1

Master Contract for Water Resources Planning, Design, and Consultation

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute master contracts 21P339 A-C for water resources planning, design, and consultation services with not to exceed amounts as follows:

<u>Organization</u>	<u>Contract Number</u>	<u>Contract Amount</u>
Barr Engineering	21P339A	\$300,000
HDR Engineering	21P339B	\$300,000
Stantec Consulting	21P339C	\$300,000

### Summary of Environment Committee Discussion/Questions

- CM Sterner asked: Are all of the awarded teams local companies?
- Staff responded: Yes, they all have local offices.
- CM Sterner asked: The DBE was requested to be 9 percent or higher, what were the DBE commitments of the three selected proposers?
- Staff responded: We are not sure of the actual commitments, but all three of the selected proposers passed review by the Office of Equity and Equal Opportunity (OEEO).
- CM Wulff asked: Is there anyone in-house that can do this?
- Staff responded: This contract involves specialty engineering disciplines and having third-party assistance is important.
- Chair Lindstrom asked: Is this master contract for two years?
- Staff responded: This contract will be for 5 years.

Motion by CM Sterner, seconded by CM Wulf. Motion carried.

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Master Contract for Water Resources Planning, Design, and Consultation Services

**District(s), Member(s):** All

**Policy/Legal Reference:** FM 14-2 Expenditures for Procurement of Goods, Services, and Real Estate Policy

**Staff Prepared/Presented:** Michael Nguyen, Senior Engineer, 651-602-1503  
Rene Heflin, Plant Engineering Manager, 651-602-1077

**Division/Department:** MCES/ Plant Engineering

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### Background

Water Resources master contracts which provide technical services in the areas of sustainable landscapes, stormwater management, and water resources are needed to support the Capital Program.

The Request for Proposals was issued on September 15, 2022. A pre-proposal meeting was hosted by Council staff that outlined solicitation requirements, discussed project specifications and responded to plan holder inquiries. There were twenty-three registered plan holders, nineteen consultants, two subcontractors, two plan rooms, and five of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. On November 27, 2022, the Council received seven proposals to be evaluated for consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. An evaluation panel of Council staff ranked and selected the most technically qualified proposers. Following approval of the evaluation panel findings, conclusions and recommendations, the cost data of the top three proposers was reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable and recommend Barr Engineering, HDR Engineering, and Stantec Consulting as the most advantageous to the Council.

## **Rationale**

The execution of professional service contracts exceeding \$500,000 require Council approval.

## **Thrive Lens Analysis**

This action advances the Thrive Outcomes of Stewardship and Sustainability. Public financial resources will be responsibly invested to support orderly economic development while maintaining the regional wastewater system assets, which protect the region's natural resources.

## **Funding**

Funding is provided in the authorized capital program.

## **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEO) set a Disadvantaged Business Enterprise (DBE) goal of nine percent (9%). OEEO determined that all firms being recommended for award have met the DBE requirement of this contract.

