

# Committee Report

Transportation Committee



**Committee Meeting Date:** May 22, 2023

**For the Metropolitan Council:** June 14, 2023

## Business Item: 2023-109

Master Contract for Construction Support Services, Contract 22P393

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 22P393 with Stantec Consulting Services, Inc., for construction support services to support Metro Transit Engineering and Facilities in an amount not to exceed \$1,000,000.

### Summary of Transportation Committee Discussion/Questions

Metro Transit Project Administrator Julie Brenny presented this item. There were no questions or comments from Council members.

Motion by Morales, seconded by Carter, Toni. Motion carried, Consent to Council.



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Master Contract for Construction Support Services, Contract 22P393

<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	FM 14-2 – Expenditures for the Procurement of Goods, Services, and Real Estate Policy
<b>Staff Prepared/Presented:</b>	Lesley Kandaras, Interim General Manager, 612-349-7510 Brian Funk, Deputy General Manager, 612-349-7507 Marilyn Porter, Director of Engineering and Facilities, 612-349-7689 Julie Brenny, Senior Project Administrator, 612-349-7444
<b>Division/Department:</b>	Metro Transit/Engineering and Facilities

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 22P393 with Stantec Consulting Services, Inc., for construction support services to support Metro Transit Engineering and Facilities in an amount not to exceed \$1,000,000.

### Background

The Engineering and Facilities 2023 – 2028 Capital Improvement Program (CIP) includes approximately \$275 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. In addition, Engineering and Facilities staff work closely with Light Rail and Commuter Rail staff on initiatives within the Rail CIP that are directly related to the work under this category of contracts. An essential element is the availability of skilled engineering and design service firms to perform this work.

A Request for Proposal was issued on January 3, 2023. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquiries. There were eighteen plan holders, seventeen consultants, one plan room, and five of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. On February 15, 2023, the Council received three proposals to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. The evaluation panel ranked and selected the most technically qualified proposers. Following approval of the evaluation panel findings, conclusions, and recommendation, the costing data of the highest ranked proposers were reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable and recommend the proposal submitted by Stantec Consulting Services, Inc. as the most advantageous to the Council. Work orders for specific projects under this master contract will be awarded on an as-needed basis.

## **Rationale**

The execution of a professional services contract that exceeds \$500,000 requires Council approval.

## **Thrive Lens Analysis**

This action promotes Stewardship through needed rehabilitation and replacement of existing Metro Transit assets.

## **Funding**

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

## **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEEO) assigned a DBE goal of 10% for this project. OEEEO has determined that the recommended proposer has met the Council's DBE contract requirements for this project.

