

Committee Report

Transportation Committee



Committee Meeting Date: October 9, 2023

For the Metropolitan Council: October 25, 2023

Business Item: 2023-212

Master Contracts for Mechanical and Electrical Engineering Services, Contract 23P022

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contracts 23P022A-B for mechanical engineering services, and contracts 23P022C-D for electrical engineering services that will support Metro Transit Engineering and Facilities in an amount not to exceed \$3,000,000 as follows:

Organization	Contract Number	Contract Amount
TKDA	23P022A	\$750,000
LHB, Inc.	23P022B	\$750,000
TKDA	23P022C	\$750,000
Kimley Horn and Associates, Inc.	23P022D	\$750,000

Summary of Transportation Committee Discussion/Questions

Metro Transit Senior Project Administrator Julie Brenny presented this item. Carter, Tyronne asked which of the companies was a DBE. Brenny stated the companies awarded the contracts aren't DBEs themselves, but the subs underneath the companies are DBEs.

Motion by Carter, Toni, seconded by Carter, Tyronne. Motion carried, Consent to Council.

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District(s), Member(s): All

Policy/Legal Reference: FM 14-2 – Expenditures for the Procurement of Goods, Services, and Real Estate Policy

Staff Prepared/Presented: Lesley Kandaras, General Manager, 612-349-7510
Brian Funk, Deputy General Manager, COO, 612-349-7507
Marilyn Porter, Director of Engineering and Facilities, 612-349-7689
Julie Brenny, Senior Project Administrator, 612-349-7444

Division/Department: Metro Transit/Engineering and Facilities

Proposed Action

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Background

The Engineering and Facilities 2023 – 2028 Capital Improvement Program (CIP) includes approximately \$275 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. In addition, Engineering and Facilities staff work closely with Light Rail and Commuter Rail staff on initiatives within the Rail CIP that are directly related to the work under this category of contracts. An essential element is the availability of skilled engineering and design service firms to perform this work.

A Request for Proposal was issued on April 11, 2023. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquires. There were thirty-two plan holders, thirteen consultants, one plan room, and four of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. On May 16, 2023, the Council received eight proposals to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. The evaluation panel ranked and selected the most technically qualified proposers. Following approval of the evaluation panel findings, conclusions, and recommendation, the costing data of the highest ranked proposers were reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable and recommend the proposals submitted by TKDA, LHB, Inc. and Kimley-Horn and Associates, Inc. as the most advantageous to the Council. Work orders for specific projects under these master contracts will be awarded on an as-needed basis.

Rationale

The execution of a professional services contract that exceeds \$500,000 requires Council approval.

Thrive Lens Analysis

This action promotes Stewardship through needed rehabilitation and replacement of existing Metro Transit assets.

Funding

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

Small Business Inclusion

The Office of Equity and Equal Opportunity (OEEO) assigned a DBE goal of 10% for this project. OEEO has determined that the recommended proposers have met the Council's DBE contract requirements for this project.

