

# Committee Report

Transportation Committee



**Committee Meeting Date:** February 12, 2024

**For the Metropolitan Council:** February 28, 2024

## Business Item: 2024-46

Trapeze Software Maintenance Agreement, Contract 22P150

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a sole source contract 22P150 with Trapeze Software Group, Inc., to provide scheduling software in an amount not to exceed \$1,702,555.

### Summary of Transportation Committee Discussion/Questions

Metropolitan Council Chief Information Officer (CIO) Gretchen White, Deputy CIO Sue Hauge, and Director of Contract Services for Metro Mobility Gerri Sutton presented this item. They explained the item before the Committee is the software maintenance contract for the existing Metro Mobility ride scheduling system.

Council Members asked questions related to customers scheduling Metro Mobility rides and if this agreement included new features that are going to be available? It was explained that this contract is for existing software modules. Later in 2024, there will be an upgrade to the software that will be brought forward for review and approval that will expand functionality and offer new features.

Motion by Moreles, seconded by Chamblis. Motion carried, Consent to Council.



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**District(s), Member(s):** All

**Policy/Legal Reference:** FM 14-2, Expenditures for the Procurement of Goods, Services, and Real Estate Policy

**Staff Prepared/Presented:** Gretchen White, Chief Information Officer (CIO), 651-602-1443  
Sue Hauge, Deputy CIO, 651-602-1136

**Division/Department:** Regional Administration/Information Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a sole source contract 22P150 with Trapeze Software Group, Inc., to provide scheduling software in an amount not to exceed \$1,702,555.

### Background

The Trapeze Software Group provides Pass System software which is utilized by Metropolitan Transportation Services' (MTS) Metro Mobility. The software allows for door-to-door service scheduling with American Disability Act (ADA) customers being served in the seven-county area. The Trapeze system allows customers to schedule Metro Mobility rides over the phone or through a website. There are approximately 1,100 appointments per day. This provides for seven modules included within the proposed software maintenance agreement.

Trapeze has been approved for the Information Services (IS) Sole Source List. This new agreement has fresh terms and conditions. The last contract was adopted in 2012 as Trapeze Contract #12P248. The IS Department is proposing a two-year contract beginning in 2024.

### Rationale

The execution of professional services contract exceeding \$500,000 requires Council approval.

### Thrive Lens Analysis

This contract amendment will further advance the Thrive outcomes of Stewardship and Sustainability by ensuring reliability, resilience, security, and cost-effectiveness which is critical to the Council's daily efficient operation.

### Funding

The current Agreement is included in the Information Services operating budget using local funds.

## Small Business Inclusion

This contract is being procured through a sole source. Therefore, the Office of Equity and Equal Opportunity did not assign a Metropolitan Council Underutilized Business.

