Committee Report

Management Committee

Business Item: 2024-173

Consultant to Implement PeopleSoft Software Modules, Contract 23P023

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contract 23P023 with Iceberg Technology Group, to provide consulting services for the implementation of PeopleSoft software modules in an amount not to exceed $1,998,080.

Summary of Management Committee Discussion/Questions

Deputy Chief Information Officer Sue Hauge of the Information Services (IS) Department presented the item. She explained that the proposed action before the group is to negotiate and execute the contract with Iceberg Technology Group, to provide consulting services for Implementing additional PeopleSoft Software modules with the objective of providing efficiencies to the use of clear and consistent and standardized council practices supported by common technologies. This will implement six new PeopleSoft modules including Timekeeping and Absence Management, replacing current manual processes. Additionally, Procurement currently uses six different procurement systems, this project will consolidate these into one solution in the Councils "System of Record" in PeopleSoft. This will consolidate and modernize the technology that supports standardized processes and improve reporting from one system. An RFP was issued on October 30th, 2023; nine (9) proposals were evaluated, and the evaluation team reached consensus that Iceberg Technology Group was most advantageous to the Council. OEEO determined that Iceberg met the requirement of the MCUP Goal of 5% for the solicitation requirement was met.

- Committee members asked if training will be included as part of the implementation? Deputy CIO, Sue Hauge responded positively, confirming that training and communication will be included with the implementation services.
- Committee members asked if all different types of contracts will be able to be tracked with the new system. Deputy CIO, Sue Hauge, responded positively that yes, all different types of contracts will be supported in the new solution.
- Council members asked if the different modules would be implemented in a phased approach? Deputy CIO, Sue Hauge responded that yes they will be phased and expected to take approximately eighteen months to complete.
- Council members asked if there is a process of managing the proposed time and budget? Deputy CIO, Sue Hauge responded, the council has established a program team of Project Managers and a Program manager to oversee the on time and within budget delivery of this and other projects within the Business Process and System Integration (BPSI) program.

Committee members responded with encouragement that the new system will improve the overall experience and efficiency of key business processes.

Motion by Lee, seconded by Osman; Motion carried

Metropolitan Council

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Consultant to Implement PeopleSoft Software Modules, Contract 23P023

District(s), Member(s):	All Districts: all Members
Policy/Legal Reference:	FM 14-2 Expenditures for the Procurement of Goods, Services, and Real Estate Policy
Staff Prepared/Presented:	Sue Hauge, Deputy Chief Information Officer, 651-602-1136
Division/Department:	Regional Administration/Information Services

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contract 23P023 with Iceberg Technology Group, to provide consulting services for the implementation of PeopleSoft software modules in an amount not to exceed $1,998,080.

Background

As part of The Metropolitan Council Business Process and System Integration (BPSI) Program, with the objective to provide efficiencies through the use of clear, consistent, and standardized Council practices supported by common technologies, the Council plans to implement additional modules in PeopleSoft Human Resources and PeopleSoft Financials.

These additional modules will modernize supporting technology, optimize business processes and consolidate enterprise-wide common process solutions. Three essential business functions will be included in this project: Procurement, Timekeeping and Absence Management.

A Request for Proposal was issued on October 30, 2023. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquiries. There were twenty-eight registered plan holders, twenty-four consultants, one subcontractor, three plan rooms, and nineteen plan holders identified as minority, woman, veteran, small or disadvantaged business enterprises. The Council received nine proposals on January 25, 2024, to be evaluated for the consideration of award and used proposer quality, proposer qualifications, experience, and price as the criteria for evaluation. The evaluation panel reached consensus that the proposal submitted by Iceberg Technology Group is the most advantageous to the Council and recommend for award.

Rationale

The execution of a professional service contract exceeding $500,000 requires Council approval.

Thrive Lens Analysis

This action furthers the Thrive outcome of Stewardship by advancing operational efficiency for time and attendance across the enterprise and optimization of the procurement and supplier contract management for the Council. Additionally, this action furthers the Thrive outcome of Sustainability – preserving the region's capacity to maintain and support its well-being and productivity.

Funding

Funding for this project is included in the Information Services budget.

Small Business Inclusion

The Office of Equity & Equal Opportunity (OEEO) assigned a Metropolitan Council Underutilized Business (MCUB) goal of 5% for this solicitation. OEEO determined that the firm being recommended for award has met the MCUB requirements of this contract.