

# Committee Report

Transportation Committee



**Committee Meeting Date:** August 12, 2024

**For the Metropolitan Council:** August 28, 2024

## Business Item: 2024-183

Master Contracts for Metro Transit Rail Engineering Services, Contract 23P194

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contracts 23P194A - 23P194D for rail engineering design services that will support Metro Transit Engineering and Facilities in an amount not to exceed \$5,000,000 as follows:

Organization	Contract Number	Contract Amount
Kimley-Horn and Associates, Inc.	23P194A	\$1,500,000
HDR Engineering, Inc.	23P194B	\$1,500,000
HNTB Corporation	23P194C	\$1,000,000
TKDA	23P194D	\$1,000,000

### Summary of Transportation Committee Discussion/Questions

Metro Transit Senior Project Administrator Julie Brenny presented this item. There were no questions from Council members.

It was moved by Morales, seconded by Carter, Tyrone. Motion carried, Consent to Council.



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<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	FM 14-2 – Expenditures for the Procurement of Goods, Services, and Real Estate Policy
<b>Staff Prepared/Presented:</b>	Lesley Kandaras, General Manager, 612-349-7513 Brian Funk, Deputy General Manager, COO, 612-349-7514 Marilyn Porter, Director of Engineering and Facilities, 612-349-7689 Julie Brenny, Senior Project Administrator, 612-349-7444
<b>Division/Department:</b>	Metro Transit/Engineering and Facilities

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### Background

The Engineering and Facilities 2024 – 2029 Capital Improvement Program (CIP) includes approximately \$288 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. In addition, Engineering and Facilities staff work closely with Light Rail and Commuter Rail staff on initiatives within the Rail CIP that are directly related to the work under this category of contracts. An essential element is the availability of skilled engineering firms to perform this work.

A Request for Proposal was issued on December 18, 2023. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquiries. There were thirty-four plan holders, twenty-four consultants, five subcontractors, five plan rooms, and fifteen of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. On February 21, 2024, the Council received seven proposals to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. The evaluation panel ranked and selected the most technically qualified proposers. Following approval of the evaluation panel findings, conclusions, and recommendation, the costing data of the highest ranked proposers were reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable.

The panel recommends the proposals submitted by Kimley-Horn & Associates, Inc., HDR Engineering, Inc., HNTB Corporation and TKDA as the most advantageous to the Council. Work orders for specific projects under these master contracts will be awarded on an as-needed basis.

### **Rationale**

The execution of an engineering contract that exceeds \$500,000 requires Council approval.

### **Thrive Lens Analysis**

This action promotes Stewardship through needed rehabilitation and replacement of existing Metro Transit assets.

### **Funding**

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

### **Small Business Inclusion**

The Office of Equity and Equal Opportunity (OEEO) assigned a Disadvantaged Business Enterprise (DBE) goal of 12% for this solicitation. OEEO determined that the proposers being recommended for award have met the DBE requirements for this contract.

