

Committee Report

Transportation Committee



Committee Meeting Date: February 24, 2025

For the Metropolitan Council: March 12, 2025

Business Item: 2025-55

Master Contracts for Bridge Inspection Services, Contract 24P041

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute contracts 24P041A and 24P041B for bridge inspection services that will support Metro Transit Engineering and Facilities in an amount not to exceed \$2,900,000 as follows:

Organization	Contract Number	Contract Amount
Kimley-Horn and Associates, Inc.	24P041A	\$1,350,000
Collins Engineers, Inc.	24P041B	\$1,550,000

Summary of Transportation Committee Discussion/Questions

Metro Transit Senior Project Administrator Julie Brenny presented this item. There were no comments or questions from Council members.

It was motioned by Morales, seconded by Carter, Tyrone. Motion carried, consent to Council.



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District(s), Member(s): All

Policy/Legal Reference: FM 14-2 – Expenditures for the Procurement of Goods, Services, and Real Estate Policy

Staff Prepared/Presented: Lesley Kandaras, General Manager, 612-349-7513
Brian Funk, Deputy General Manager, COO, 612-349-7514
Marilyn Porter, Director of Engineering and Facilities, 612-349-7689
Julie Brenny, Senior Project Administrator, 612-349-7444

Division/Department: Metro Transit/Engineering and Facilities

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Background

The Engineering and Facilities 2025 – 2030 Capital Improvement Program (CIP) includes approximately \$288 million for capital improvements, including new construction as well as rehabilitation of aging facilities and systems. An essential element to complete this work is the availability of skilled engineering firms to perform this work.

A Request for Proposal was issued on July 30, 2024. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquiries. There were twenty plan holders, seventeen consultants, one subcontractor, two plan rooms, and six of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. On September 11, 2024, the Council received two proposals to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. The evaluation panel ranked and selected the most technically qualified proposers. Following approval of the evaluation panel findings, conclusions, and recommendation, the costing data of the highest ranked proposers were reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable.

The panel recommends the proposals submitted by Kimley-Horn & Associates, Inc. and Collins Engineers, Inc. as the most advantageous to the Council. Work orders for specific projects under these master contracts will be awarded on an as-needed basis.

Rationale

The execution of an engineering contract that exceeds \$500,000 requires Council approval.

Thrive Lens Analysis

This action promotes Stewardship through needed rehabilitation and replacement of existing Metro Transit assets.

Funding

Funding will be included in future Council authorized capital and operating budgets. Work orders will only be executed after Council budget authority has been approved.

Small Business Inclusion

The Office of Equity and Equal Opportunity (OEEEO) assigned a Disadvantaged Business Enterprise (DBE) goal of 4% for this solicitation. OEEEO determined that the firms being recommended for award have met the DBE requirements of this contract.

