

Committee Report

Management Committee



Committee meeting date: September 10, 2025

For the Metropolitan Council: September 24, 2025

Business Item: 2025-227

e-Builder Software Maintenance, Contract 18M120 – Amendment Two

Proposed action

That the Metropolitan Council authorize the Regional Administrator to execute an amendment for contract 18M120 with e-Builder Inc. that will increase the contract value by \$240,333 for a total contract not to exceed amount of \$5,110,334.

Summary of Management committee discussion/questions

Information Security Deputy Director Sue Hauge presented background on the e-Builder software system. She explained the request from Metro Transit to add professional support services on to the existing contract. A committee member asked if e-Builder allowed vendors working on Met Council construction projects access to the software system. Ms. Hauge confirmed that the cloud-based e-Builder system does allow access for vendors to review project communications and documents. There were no additional questions.

Motion by Osman, seconded by Jenkins. Motion carried.



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District(s), member(s):	All
Policy/legal reference:	FM 14-2, Expenditures for the Procurement of Goods, Services, and Real Estate Policy
Staff prepared/presented:	Sue Hauge, Deputy Chief Information Officer, 651-602-1443
Division/department:	Regional Administration/Information Services

Proposed action

That the Metropolitan Council authorize the Regional Administrator to execute an amendment for contract 18M120 with e-Builder Inc. that will increase the contract value by \$240,333 for a total contract not to exceed amount of \$5,110,334.

Background

e-Builder is a project management system that standardizes and improves communication, and increases accountability between the offices, consultants, contractors and other project stakeholders by providing a single location to submit, review, approve and access project documents.

In September 2018, the Council approved a sole-source procurement contract with e-Builder Inc. in the amount \$1,819,374.90 over a five-year period with cost divided between Environmental Services (ES) and Metro Transit (MT). In December 2023, the Council approved Amendment 1 to contract 18M120 to extend the contract an additional five years, to expire on December 31, 2028. The total value of the contract was increased by \$3,050,625.36 to bring the total not to exceed value up to \$4,870,000.26.

At this time, Metro Transit (MT) is requesting to add part-time consulting on to the contract, increasing the total contract by \$240,333. The managed services would commence upon execution of this amendment and run through the remainder of the contract term.

Rationale

Council Policy requires amendments exceeding 10% of the original authorized contract value be approved by the Council if the cumulative value exceeds \$500,000. Amendments to contracts that exceed 10% of the original value constitute sole source procurements.

Thrive lens analysis

The Council adopted Imagine 2050 on February 12, 2025, which builds on policy direction in Thrive MSP 2040. Under the Thrive lens, this action advances the outcome of Stewardship and Sustainability by ensuring reliability, resilience, security and cost-effectiveness of the

Council's computers, servers and cloud services.

Funding

The current agreement is included in the Information Services, Metro Transit, Environmental Services and Metropolitan Transportation Services operating budgets using local funds.

Small business inclusion

The original solicitation was procured using a Sole Source. The Office of Equity and Equal Opportunity does not establish small business goals on sole source procurements as they offer no subcontracting opportunities.

