

Metropolitan Parks and Open Space Commission

Meeting date: October 7, 2014

Subject: Metropolitan Parks and Open Space Commission appointments process for terms ending January 2015

District(s), Member(s): MPOSC Districts E, F, G, and H

Policy/Legal Reference: Minnesota Statute 473.303

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Division/Department: Community Development Division/Regional Parks and Natural Resources

Introduction

In accordance with MN Statute 473.303, Subd. 4a, the terms for Metropolitan Parks and Open Space Commission Districts E (currently vacant), F (Sarah Hietpas), G (Carrie Wasley) and H (Barbara Schmidt) will end on January 5, 2015. This memorandum describes the process for appointing persons for those Commission Districts.

Appointments Process

1. After the November 4 election, the Metropolitan Council will:
 - a. Notify the Secretary of State's office of the expiration of terms for MPOSC Districts E, F, G and H and request posting of the MPOSC District vacancies and how to apply.
 - b. Request newspapers of general circulation and those that cover Districts E, F, G and H to publish notice of the MPOSC District vacancies and how to apply.
 - c. Notify the governing bodies of cities, counties and townships in Districts E, F, G and H of the MPOSC District vacancies that includes a description of the appointment process and invite their participation and recommendations on who to appoint.
2. The Metropolitan Council will create an MPOSC appointments committee comprised of Metropolitan Council members. The committee is comprised of Council members whose districts overlap with the MPOSC districts. The committee will schedule meeting(s) within or near the MPOSC districts to accept statements from or on behalf of persons who have applied or been nominated for appointment. Concurrently, the Metropolitan Council will also consult with State legislators in the applicable MPOSC districts informing them of the name, address and background of each candidate and soliciting their recommendations, which are conveyed to the MPOSC appointments committee.

3. The MPOSC appointments committee submits a written report to the Metropolitan Council that lists the persons who have applied, been nominated, or recommended for the position along with a description of the background and qualifications for each person. In making its recommendation, the MPOSC appointments committee must consider the candidate's commitment to regularly communicate on issues before the MPOSC with Metropolitan Council members, legislators and local elected officials in the district.

4. The Metropolitan Council makes its appointment decision based on the recommendation of the MPOSC appointments committee.

Commissioners currently serving in Districts F, G and H continue to serve until the Council makes its appointment decision. If you wish to be considered for reappointment you must apply through the Secretary of State's office. We will send you a notice of the posting and directions for applying.