

Metropolitan Parks and Open Space Commission

Meeting date: April 4, 2019

Community Development Committee

Meeting date: April 15, 2019

For the Metropolitan Council meeting of April 24, 2019

Subject: Grant Project Scope Change, Mississippi River Regional Trail to Lake Byllesby Regional Park, Dakota County

MPOSC District(s), Member(s): District H, Todd Kemery

Council District(s), Member(s): District 16, Wendy Wulff

Policy/Legal Reference: Minn. Stat. § 473.315

Staff Prepared/Presented: Sam Johnson, Grants Administrator (651-602-1757)

Division/Department: Community Development / Regional Planning

Proposed Action

That the Metropolitan Council approve a grant project scope change for Dakota County grant agreement SG-22058 to modify the project from the Mississippi River Regional Trail construction project to the Lake Byllesby Regional Park construction improvements.

Background

Dakota County requests that the Metropolitan Council approve a grant project scope change for unexecuted parks grant SG-22058 to change the project from the Mississippi River Regional Trail construction project to the Lake Byllesby Regional Park construction improvements (see Attachment 1).

On July 26, 2017, the Council approved the quarterly budget amendment that included a 2017 state-bond-funded grant (SG-22058) to Dakota County for \$852,000 for Mississippi River Regional Trail Construction – Rosemount West Segment ([Business Item 2017-118](#)). On September 21, 2017, the Community Development Director authorized a minor project description change from “Mississippi River Regional Trail Construction – Rosemount West Segment” to “Mississippi River Regional Trail Construction – Rosemount” to include the entire trail. This project was originally submitted to the Legislature as part of the Council’s 2017 Regional Parks System State Bonding Program request.

The Metropolitan Council has not executed the grant agreement for SG-22058 with Dakota County. The County experienced numerous project complexities regarding trail acquisition, design, and engineering that delayed the project. As such, the County has not used funds connected with the original proposed trail construction project. The County now proposes to change the project scope to implement improvements at Lake Byllesby Regional Park. The components of the proposed improvements are comprehensively defined in the Lake Byllesby Regional Park Master Plan which the Council approved on May 23, 2018 in [Business Item 2018-114](#).

The proposed project description is:

“Construction and construction administration for improvements to increase access to Lake Byllesby and Cannon River; to provide trails and small gathering space(s) on Echo Point; to restore and re-naturalize the park with trees, shrubs and

native perennials; to improve the layout and/or capacity of the picnic ground and campground; and for other master plan approved improvements.”

Rationale

Dakota County’s proposed change meets all of the relevant Metropolitan Council requirements. The proposed project– construction improvements at Lake Byllesby Regional Park – is consistent with the *2040 Regional Parks Policy Plan* and the Council-approved master plan for Lake Byllesby Regional Park, which was evaluated using the Regional Parks System Equity Toolkit.

The Dakota County Board approved the proposed project scope change and funding reallocation in its 2019 Capital Improvement Program plan on December 18, 2018 (Attachments 2 & 3).

Thrive Lens Analysis

The Lake Byllesby Regional Park Master Plan supports the Thrive outcomes of stewardship and prosperity by recommending the management, restoration, and enhancement of natural resources within the park. The Thrive outcome of equity is supported by a community outreach process by Dakota County that engaged a cross-section of the community during the development of the master plan. Additionally, the master plan advances the Thrive outcome of livability through increasing access to nature and outdoor recreation.

Funding

The Council approved the County’s grant SG-22058 for \$852,000 funded by 2017 State Bonding, authorized by Laws of Minnesota 2017, chapter 8, section 16, subdivision 2.

The 10-year total cost estimate provided with the Lake Byllesby Regional Park Master Plan in [Business Item 2018-114](#) for East Byllesby and West Byllesby are respectively \$8,919,300 and \$2,070,250, for a total of \$10,989,550.

Dakota County provided the below summary of other funding sources currently intended to be used for the Lake Byllesby Master Plan Improvements. The 2019 Legacy Funds subgrant (SG-05854) was approved by the Council on July 25, 2018 in Business Item No. [2018-195](#). The 2018 Regional Park Bonding was made available on March 6, 2019 through 2019 State Bonding, authorized by Laws of Minnesota 2019, chapter 2, section 5.

Table 1. Project Funding Sources, Lake Byllesby Master Plan Improvements

Revenue Source	Amount	Design / Engineering	Construction / Construction Admin.
Dakota County funds	\$2,570,345	x	X
2019 Legacy Funds (SG-05854)	\$1,122,255		X
2018 Regional Park Bonding (Approved)	\$425,009		X
2017 Regional Park Bonding (SG-22058)	\$852,000		X
TOTAL	\$4,969,609		

Known Support / Opposition

The Dakota County Board of Commissioners adopted the Lake Byllesby Regional Park Master Plan on January 23, 2018. The Dakota County Board approved the proposed project scope change and funding reallocation in its 2019 Capital Improvement Program plan on December 18, 2018. There is no known opposition.



Physical Development Division

Dakota County
Western Service Center
14955 Galaxie Avenue
Apple Valley, MN 55124-8579

952.891.7000
Fax 952.891.7031

Environmental Resources
Land Conservation
Groundwater Protection
Surface Water
Waste Regulation
Environmental Initiatives

Office of Planning

Parks, Facilities, and Fleet
Management

Transportation
Highways
Surveyor's Office
Transit Office

January 16, 2019

Emmett Mullin
Manager of Regional Parks and Natural Resource Unit
Metropolitan Council
390 North Robert Street
St. Paul, MN 55101

RE: Request to Modify SG-22058 to Implement Improvements to Lake Byllesby Regional Park

Dear Mr. Mullin:

Dakota County respectfully submits this letter to request a modification of our ML 2017 bonding allocation of \$852,000 (SG-22058) so that the funds may be used for the construction of master plan improvements at Lake Byllesby Regional Park.

Metro Regional Park State Bonding in 2017 included the \$852,000 allocation to Dakota County for construction of the Rosemount West segment of the Mississippi River Regional Trail. While development of the Mississippi River Regional Trail in Rosemount remains a high priority for the County, the project has experienced numerous complexities regarding acquisition, design, and engineering. At this time, the estimated completion date of the project is in 2022. This exceeds the term of the grant, which specifies a Completion Date of December 31, 2020.

In September 2017, the Metropolitan Council Community Development Director approved Dakota County's request to modify the unexecuted grant agreement to change the project description from the "Rosemount West" segment to "Rosemount," excluding the specification of the "West" segment, in order to allow funds to be used for the Rosemount segment overall. Since that time, the County has made efforts to advance the project; however, despite the modification, it is unlikely that the County will be in a position to complete the project within the term of the grant.

Dakota County requests that the unexecuted grant be modified to reallocate the \$852,000 to the implementation of improvements at Lake Byllesby Regional Park in accordance with the park master plan adopted by the Metropolitan Council on May 23, 2018. Design and engineering for this project is currently underway. The requested reallocation would be limited to construction and construction administration of the improvements, with the following proposed scope:

Construction and construction administration for improvements to increase access to Lake Byllesby and Cannon River; to provide trails and small gathering space(s) on Echo Point; to restore and re-naturalize the park with trees, shrubs and native perennials; to improve the layout and/or capacity picnic ground and campground; and for other master plan approved improvements.

This scope reflects the approved project description of the executed ML 2017 Parks & Trails

Legacy grant agreement (\$1,122,255; SG-05854) and the pending ML 2018 Regional Park Bonding grant allocation (\$425,009). The County is confident that the project will be completed prior to the expiration of the grant Completion Date of December 31, 2020.

This reallocation was approved by the Dakota County Board of Commissioners in the 2019-2023 adopted Parks Capital Improvement Plan (Resolution No. 18-655; December 18, 2018) and is therefore the approved policy direction of the agency. The relevant page from the adopted Parks Capital Improvement Plan is attached for your reference.

Thank you for your consideration.

Sincerely,




Steve Sullivan
Director
Dakota County Parks
(952) 891-7088



Jeff Bransford
Senior Management Specialist
Dakota County Parks
(952) 891-7168

Enclosure

 2019 CAPITAL BUDGET and 2019 - 2023 PARKS CAPITAL IMPROVEMENT PROGRAM Park Development: Lake Byllesby Master Plan Improvements		Project Graphic									
Project Title:	Lake Byllesby Regional Park										
Project Number(s):	P00135										
Year of Board Authorization:	2017										
Target Completion:	2020										
Project Type:	New Construction										
JL Key:	P00135										
Project Location:	Lake Byllesby Regional Park										
Project Description:	The project scope is based upon the Lake Byllesby Master Plan approved by the County Board in 2018 and includes: campground improvements, Cannon River access, beach and water play enhancements, picnic area improvements, Echo Point use area development, and access to the west unit of the park. Park-wide natural resource improvements will also be completed.										
Project and Fiscal History:	Previously Approved: 2018: \$1,837,711 total (\$230,000 ELF + \$291,203 Property Tax + \$304,913 CPA + \$1,011,595 General Fund [Levy Mgmt Fund Balance])										
Current Request:	2019: \$3,131,898 total (\$172,372 Levy + \$100,656 CPA + \$204,606 Park Fund + \$255,000 ELF + \$1,122,255 2018 [SFY19] PTLF + \$425,009 2018 [SFY19] Regional Park Bonding + \$852,000 pending amendment of 2017 Regional Park Bonding [SG-22058])										
GRAND TOTAL FOR PROJECT:	\$4,969,609										
Note: Use of SG-22058 is dependent upon Met Council approval and County Board acceptance of amended grant.											
Project Revenues	Original Project Estimate	Approved Budget	2019 Budget	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	Beyond 2023	Total Revised Project Revenues Estimate	2019 Project Revenues Estimate Change	
Metro	1,622,295	-	2,399,264	-	-	-	-	-	2,399,264	776,969	
County Program Aid (CPA)	604,737	304,913	100,656	-	-	-	-	-	405,569	(199,168)	
Environmental Legacy Fund	462,688	230,000	255,000	-	-	-	-	-	485,000	22,312	
General Fund	-	1,011,595	-	-	-	-	-	-	1,011,595	1,011,595	
Park Fund	-	-	204,606	-	-	-	-	-	204,606	204,606	
County Levy	76,176	291,203	172,372	-	-	-	-	-	463,575	387,399	
	2,765,896	1,837,711	3,131,898	-	-	-	-	-	4,969,609	2,203,713	
Project Expenditures	Original Project Estimate	Approved Budget	2019 Budget	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	Beyond 2023	Total Revised Project Expenditures Estimate	2019 Project Expenditures Estimate Change	
Consulting Services	385,000	585,000	-	-	-	-	-	-	585,000	200,000	
New Construction	2,380,896	1,252,711	3,131,898	-	-	-	-	-	4,384,609	2,003,713	
Total	2,765,896	1,837,711	3,131,898	-	-	-	-	-	4,969,609	2,203,713	

**BOARD OF COUNTY COMMISSIONERS
DAKOTA COUNTY, MINNESOTA**

December 18, 2018

Resolution No. 18-655

Motion by Commissioner Thomas A. Egan

Second by Commissioner Mary Liz Holberg

Certification Of 2019 Property Tax Levy And Adoption Of Dakota County Budget And 2019-2023 Capital Improvement Program

WHEREAS, the Dakota County Board of Commissioners has completed the 2019 budget process; and

WHEREAS, the Dakota County Board of Commissioners held budget hearings from November 6 through November 8, 2018.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopt the 2019-2023 Capital Improvement Program in the amount of \$598,015,290; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby adopts the 2019 Dakota County budget as prepared, presented and set forth in the amount as follows:

Total Budget: \$409,469,873
Property Tax Levy: \$140,614,675

Department	FTE's	Total Budget	Non-Levy Revenue	County Property Tax
NON-DEPARTMENTAL(COUNTYWIDE)	2.00	4,645,260	21,806,171	(17,160,911)
COUNTY ADMINISTRATION	11.00	1,957,975	138,026	1,819,949
COUNTY BOARD	7.00	838,789	4,503	834,286
COUNTY COMMUNICATIONS	8.00	934,656	16,374	918,282
EMPLOYEE RELATIONS	19.45	2,923,305	130,342	2,792,963
Total Administration	45.45	6,654,725	289,245	6,365,480
COMMUNITY SERVICES ADMIN	18.00	2,755,919	359,663	2,396,256
SOCIAL SERVICES	372.75	59,217,461	28,959,540	30,257,921
EMPLOYMENT & ECONOMIC ASST	267.20	32,548,624	23,844,763	8,703,861

STATE OF MINNESOTA
County of Dakota

	YES		NO
Slavik	<u> X </u>	Slavik	_____
Gaylord	<u> X </u>	Gaylord	_____
Egan	<u> X </u>	Egan	_____
Atkins	<u> X </u>	Atkins	_____
Workman	<u> X </u>	Workman	_____
Holberg	<u> X </u>	Holberg	_____
Gerlach	<u> X </u>	Gerlach	_____

I, Jeni Reynolds, Clerk to the Board of the County of Dakota, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Dakota County, Minnesota, at their session held on the 18th day of December, 2018, now on file in the County Administration Department, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal of Dakota County this 18th day of December, 2018.

Jeni Reynolds

Clerk to the Board

FINANCIAL SERVICES	28.00	2,933,911	124,117	2,809,794
BUDGET OFFICE	8.00	735,447	9,192	726,255
GIS ENTERPRISE	-	82,595	82,595	-
Total Operations, Mgmt and Bdgt	125.90	23,839,176	5,181,379	18,657,797
FLEET MANAGEMENT	14.00	2,845,033	613,700	2,231,333
CEP - FLEET MANAGEMENT	-	2,298,500	1,024,500	1,274,000
FACILITIES MANAGEMENT	51.00	12,301,311	772,777	11,528,534
PHYSICAL DEVELOPMENT ADMIN	25.35	2,996,051	304,689	2,691,362
TRANSPORTATION DEPARTMENT	98.00	8,116,329	6,935,204	1,181,125
PARKS AND OPEN SPACE	20.70	2,639,152	1,543,638	1,095,514
SOIL & WATER	-	324,806	-	324,806
ENVIRONMENTAL RESOURCES	34.00	9,758,483	9,322,307	436,176
CAPITAL PROJECT MANAGEMENT	-	-	-	-
BYLLESBY DAM	1.00	629,701	629,701	-
COUNTY LEGACY	-	75,256	75,256	-
Total Physical Development	244.05	41,984,622	21,221,772	20,762,850
Total Operations	1,890.07	262,226,900	127,744,046	134,482,854
DEBT SERVICE		-	-	-
CIP-COUNTY BUILDING		31,303,865	30,130,762	1,173,103
CIP-TRANSPORTATION		78,589,869	73,963,523	4,626,346
CIP-TRANSPORTATION SALES&USE TAX		4,743,113	4,743,113	-
CIP-PARKS		23,020,126	22,687,754	332,372
CIP-ENVIRONMENTAL RESOURCES		8,386,000	8,386,000	-
CIP-BYLLESBY DAM		-	-	-

STATE OF MINNESOTA
County of Dakota

	YES		NO
Slavik	<u> X </u>	Slavik	_____
Gaylord	<u> X </u>	Gaylord	_____
Egan	<u> X </u>	Egan	_____
Atkins	<u> X </u>	Atkins	_____
Workman	<u> X </u>	Workman	_____
Holberg	<u> X </u>	Holberg	_____
Gerlach	<u> X </u>	Gerlach	_____

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Jeni Reynolds

Clerk to the Board

PUBLIC HEALTH	110.02	11,454,146	7,185,521	4,268,625
VETERANS SERVICES	7.00	747,182	22,500	724,682
COMMUNITY CORRECTIONS	176.92	20,447,226	7,780,234	12,666,992
EXTENSION	-	363,208	30,700	332,508
Total Community Services	951.89	127,533,766	68,182,921	59,350,845
PUBLIC SERVICE & REVENUE ADMIN	5.31	820,931	415,025	405,906
ASSESSING SERVICES	40.00	4,042,966	3,200	4,039,766
PROPERTY TAXATION AND RECORDS	34.30	3,817,497	3,822,000	(4,503)
SERVICE & LICENSE CENTERS	28.44	2,287,172	1,726,400	560,772
HISTORICAL SOCIETY	-	107,185	-	107,185
COUNTY FAIR	-	191,117	-	191,117
LIBRARY	130.48	13,510,192	765,500	12,744,692
ELECTIONS	5.00	616,139	46,000	570,139
Total Public Services & Revenue	243.53	25,393,199	6,778,125	18,615,074
SHERIFF	183.25	22,436,576	3,277,759	19,158,817
COUNTY ATTORNEY	94.00	8,005,800	946,827	7,058,973
MEDICAL EXAMINER	-	1,332,390	59,847	1,272,543
DISTRICT COURT	-	401,386	-	401,386
OMB ADMIN	-	154,113	69,336	84,777
OFFICE OF RISK MANAGEMENT	7.00	4,039,697	2,003,233	2,036,464
INFORMATION TECHNOLOGY	68.00	14,005,804	2,292,135	11,713,669
OFFICE OF PERFORMANCE & ANALYSIS	8.00	834,926	25,000	809,926
CRIMINAL JUSTICE NETWORK	6.90	1,052,683	575,771	476,912

STATE OF MINNESOTA
County of Dakota

	YES		NO
Slavik	<u> X </u>	Slavik	_____
Gaylord	<u> X </u>	Gaylord	_____
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Atkins	<u> X </u>	Atkins	_____
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Jeni Reynolds

Clerk to the Board

CIP-DATA NETWORKS	1,200,000	1,200,000	-
Total CIP	147,242,973	141,111,152	6,131,821
Grand Total	1,890.07 409,469,873	268,855,198	140,614,675

Total transfers between funds not included in department budgets: \$13,470,028.

STATE OF MINNESOTA
County of Dakota

	YES		NO
Slavik	<u> X </u>	Slavik	_____
Gaylord	<u> X </u>	Gaylord	_____
Egan	<u> X </u>	Egan	_____
Atkins	<u> X </u>	Atkins	_____
Workman	<u> X </u>	Workman	_____
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Clerk to the Board