Introduction to

Transportation Accessibility Advisory Committee (TAAC)

6/3/2015

Presented to TAAC

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TAAC Purpose and Mandate

1. *Advise on the development and management of policies regarding accessibility of all aspects of fixed regular route and special transportation services for persons with disabilities.**

2. *Advise on the Council on long-range plans to meet the accessible transportation needs of the disability community.**

3. Assist in communicating with riders, advocacy groups, and legislators to enhance the efficiency and effectiveness of the region's special transportation services.***

Mn Statute 473.375
**TAAC Bylaws*

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TAAC Membership Requirements

Legislative

1. Sixteen Members (plus) a Chair
2. Elderly persons
3. Persons with disabilities
4. Users of Special Transportation Services (Metro Mobility)
5. At least ½ must be both ADA-certified and users of public transit
6. Two must be from the Council on Disability

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TAAC Membership Requirements

By-Laws

1. One member from each precinct (A-H)*   8
2. Two members from MSCD   2
3. Two members from MCCD   2
4. Two members from MAAA   2
5. One member from   AARP   1

Preference given to applicants living in the precinct they represent.

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Other helpful information

1. Serve at the "pleasure of the Council" for a two year term
2. Regular attendance is expected and required
3. Serve without compensation but "reasonable expenses can be reimbursed"
4. Meetings are held monthly
5. Operate in accordance with Robert's Rules of Order, by-laws and Council policies
6. Voting is done in person by voice vote – a roll call can be called if requested
7. Vice Chair is a member of the Committee appointed by the Chair

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Roberts Rules of Order

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Purpose and Background

PURPOSE: Orderly, productive and focused meetings

BACKGROUND: "Codification of parliamentary law" by Henry Martyn Robert, in 1875 after presiding over a disastrous public meeting

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Helpful Vocabulary

Quorum: Minimum number of members needed for business to be validly transacted. (Simple Majority)

Chair: The title for the presiding officer who is responsible for conducting the meeting and ensuring that the rules are observed.

Have the floor: A person recognized by the Chair and allowed to speak.

Out of Order: A member or motion that did not follow Robert's Rules

Motion: The way business is brought to the committee.

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A Motion…

- **Requires Action:** It is the formal proposal by a member that the group take action.

- **Should be clear:** If passed it becomes the official stance of the group.

- **Must be seconded:** Another member must agree the group should consider the action.

- **Is restated by the Chair:** The Chair restates the motion to ensure it is clear.

- **Is opened for discussion:** The Chair opens discussion on the merits of the motion.

- **May be amended, referred or postponed:**

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Amending a Motion

An Amendment…

- **Modifies a motion:** The amendment adds, subtracts or clarifies the original motion.

- **Focuses the group:** When an amendment is made discussion is concentrated on the smaller issue.

- **May be amended:** Yes an amendment to a motion can be amended again.

- **Must be resolved:** Before reconsidering the motion the amendment must be resolved.

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Example of a motion

MOTION: "I move that Metro Mobility provide a free ride to every new rider."

AMMENDMENT 1: "I move that it is 2 free rides"

AMMENDMENT 2: "I move that the free rides be provided on a Go-To Card"

FINAL MOTION: I move that Metro Mobility provide 2 free rides on a Go-To Card to every new rider."

Resolution of a Motion

- **Refer:** Refer the question to a committee or other body. *"I make a motion that we refer this question to the Transportation Committee"*

- **Postpone:** A motion can be made to postpone for a set amount of time or indefinitely *"I move that we postpone a vote on this until the August meeting."*

- **Table:** Motion to lay aside, usually for a specific purpose. "I move we table this motion until we get financial information from MM Management on the cost"

- **Vote:** The Chair may call the motion to a vote.

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