

**Minutes of the
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, October 16, 2013
Metropolitan Council Chambers, St. Paul, MN

MEMBERS PRESENT:	Hargis, William, Chair	Stark, Russ	Butcher, Gerry
	Swanson, Dick	Gunyou, John	Van Hattum, David
	Maluchnik, Randy	McBride, Scott	Look, Matt
	Miron, Fran	Hovland, James	Gallagher, Steven
	Drotning, Karl	Hamann-Roland, Mary	Thornton, David
			Huffman, Blake Reinhardt, Victoria (alt)
ABSENT:	Rosbach, Will	Peilen, Lisa	Tjornhom, Bethany
	Fawley, Ethan	McKnight, Kenya	Donahoe, Margaret
	Lilligren, Robert	Sanger, Sue	Krause, Paul
	Isaacs, Aaron	Callison, Jan	Have, Ron
	Duininck, Adam	Petryk, Becky	
LIAISON/STAFF PRESENT:	Carl Ohrn, Interim TAB Coordinator		

I. Call to Order

A quorum was present when Chair Hargis called the regular meeting of the Transportation Advisory Board to order at 12:36 p.m. on Wednesday, October 16, 2013.

II. Adoption of the Agenda

It was moved by Maluchink, seconded by Hamann-Roland to adopt the agenda. Motion carried.

III. Public Forum

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today's meeting.

IV. Reports

1. TAB Chair's Report

Chair Hargis gave an update on the TAB Coordinator position. There were 30 applications, seven were interviewed by the task force and three were selected for a second interview. Ranking was fairly consistent from the first to second round. Metro Council Human Resources is working on recommendations. The candidate selection will go to the Executive Committee for recommendation to the full TAB. Approval is made by the full TAB.

2. TAB Bylaws Task Force

Hovland noted the "TAB Bylaws Task Force Issues and Recommendations" and the "Bylaws of the Transportation Advisory Board..." (with changes noted in blue) sheets provided to the members. Hovland explained the changes made to the the Bylaws and the committee discussed, particularly Page 9, Article VIII, Tab Coordinator employment. After discussion, a decision was made that the first paragraph of Article VIII read as follows: "The Board shall be staffed by a Transportation Coordinator who shall be on the Council's payroll." This change will be made prior to the TAB action on the bylaws scheduled for the November 20 TAB meeting. Members were generally comfortable with these changes to the bylaws.

October 16, 2013 TAB minutes

3. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)

Scott McBride-MnDOT reported that Corridors of Commerce program nominations are due today. It is anticipated that announcement of the Corridors of Commerce \$300M awards will be on November 1. David Thornton-MPCA said that an update of the Electric Vehicle grant is scheduled for the November 20 TAB meeting.

4. Technical Advisory Committee

Pat Bursaw reported the TAC met on October 2 and heard two special agenda items 1) Regional Solicitation Evaluation Study Update, 2) MnGO education a & outreach campaign; two agency reports: 1) Options to for allocating fiscal year 2017 TAP, STP and CMAQ Funds, 2) Preliminary Local Forecasts report from Libby Starling; and three action items – two of which are on the TAB agenda today. The TAC Executive Committee new member orientation is scheduled for 11/06; TAC aviation Task Force has been established to review MAC CIP and Aviation Chapter of the TPP.

V. Consent Items

Motion by Gunyou, seconded by Miron and passed, to approve the following consent items.

1. Approval of the Minutes from September 18, 2013.

VI. Action Items

1. 2013-39: Scope Change Request for CSAHs 60 (185th St) & 50 (Kenwood Trail) Roundabout Project
Bursaw presented this item. Drotning and Maluchnik spoke in favor of the scope change. There were no questions from committee members.

Motion by Hamann-Roland, seconded by Drotning:

Recommend approval of the request to modify the scope for SP#188-020-021, CSAHs 60 (185th St) & 50 (Kenwood Trail) Roundabout project to add expansion to a 4-lane divided highway CSAH 50 north from CSAH 60 to Jurel Way and CSAH 60 west from CSAH 50 to Orchard Trail. The change would also increase the budget to a total of \$6,870,000 with \$1,632,000 in STP funds and increased local amount of \$5,238,000.

Motion passed.

2. 2013-40: 2014-2017 TIP Amendment for CSAH 60 (185th St.) and CSAH 50 (Kenwood Trail) in the City of Lakeville

Bursaw presented this item. There were no questions from committee members.

Motion by Drotning, seconded by Hamann-Roland:

Recommend that the Transportation Advisory Board adopt an amendment to the 2014-2017 Transportation Improvement Program (TIP) to modify the scope of SP#188-020-021 (and change the SP # to 019-650-014) by adding expansion to a 4-lane divided highway CSAH 50 north from CSAH 60 to Jurel Way and CSAH 60 west from CSAH 50 to Orchard Trail. The change would also increase the budget to a total of \$6,870,000 with \$1,632,000 in STP funds and an increased local amount of \$5,238,000.

Motion passed.

3. 2013-42: Regional Solicitation Funding Categories and Eligibility

Hargis presented this item and gave a background of Regional Solicitation Evaluation steering committee discussions. As a result of the RSE steering committee meeting this morning, additional language has been added to the motion that was part of the meeting packet (language is included in the motion below).

Motion by Hovland, seconded by Maluchnik:

That the design of the next Regional Solicitation be based upon evaluation of projects by modal category; *recognizing the need to provide funding for both large and small projects within each category; recognizing the intent to allow use of funding programs for each mode as needed;* and that eligibility within each modal category be as shown on the attached tables.

Motion passed.

Members noted that flexibility is maintained by this recommendation, and categorizing by mode may provide more transparency to the public. Gunyou asked if the TAC could include a representative from the non-motorized/bike-ped group. He will email his question to Hargis for consideration.

VII. Information and Discussion

1. Regional Solicitation Evaluation Monthly Report
Marie Cote – SRF presented a Draft “Recommendation C: Setting Funding Targets by Mode Before Each Solicitation” for discussion. She noted a change to the first box on page 7, “The PMT recommends that the TAB set an ~~expected~~ approximate range of funding for the three modal categories prior to the release of each Regional Solicitation.” This language is meant to be used as a guide, and TAB can go outside the range. The RSE Steering Committee approved the categories listed under Bicycle and Pedestrian Facilities, and Transit and TDM projects on Page 11 of the handout. The RSE Steering Committee continues to work on categories listed under Roadways Including Multimodal Elements, and the TAB discussed these proposed categories. Reinhardt stated it would be helpful to explain the reason for the original 6 categories listed. Maluchnik stated concern about “A” Minors and the “A” Minor study that was done indicating the importance of “A”s, and he asked if there could be an example of a hybrid between the two category groups. VanHattum expressed the need for a definition of “geographical” balance/distribution, moving forward.
2. MNGO Education and Outreach
Mark Gieseke, MnDOT, presented the education and outreach efforts that are being made by MnDOT for MNGO and noted that the Corridors of Commerce Program goes hand-in-hand with MNGO. Maluchnik asked for information about how TAB can make recommendations to MnDOT.
3. MN Strategic Highway Safety Plan
Brad Estothen, MnDOT, presented on the MN Strategic Highway Safety Plan and how it relates to “Toward Zero Death” program. Estothen noted that federally, other DOTs are looking to Minnesota on how to implement TZD program. Stark noted a good broadening of focus to include bike/ped.

VIII. Other Business and Items of TAB Members

There were no other items of TAB members at this meeting.

IX. Adjournment

Business completed, the meeting adjourned at 2:15 p.m.