

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, March 20, 2013  
Metropolitan Council Chambers, St. Paul, MN

MEMBERS PRESENT:	Hovland, James	Stark, Russ	Butcher, Gerry
	Huffman, Blake	Callison, Jan	Petryk, Becky
	Drotning, Karl	Lilligren, Robert	Duininck, Adam
	Sanger, Sue	Ulrich, Jon	Janovy, Jennifer
		Maluchnik, Randy	Look, Matt
			Miron, Fran (Kriesel, Gary – Alt)
ABSENT:	Hamann-Roland, Mary	Roszbach, Will	Tjornhom, Bethany
	Gallagher, Steven	Peilen, Lisa	d’Almeida, Anani
	Hargis, William, Chair	Swanson, Dick	Have, Ron
	Isaacs, Aaron	McKnight, Kenya	Fawley, Ethan
	Thornton, David	Donahoe, Margaret	Van Hattum, David
	Swanson, Dick		
LIAISON/STAFF PRESENT:	Kevin Roggenbuck, TAB Coordinator		

**I. Call to Order**

A quorum was not present at the start of the meeting. TAB Vice Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 12:40 p.m. on Wednesday, March 20, 2013 and began the meeting with reports while waiting for a quorum. A quorum was present during the action item discussions and voting portion of the meeting.

**II. Adoption of the Agenda**

It was moved by Lilligren, seconded by Huffman to adopt the agenda. Motion carried.

**III. Public Forum**

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today’s meeting.

**IV. Reports**

**a. TAB Chair’s Report**

Vice Chair Hovland had no report from the TAB Chair and stated that the meeting format issue will be discussed during the Other Business/Items from TAB members portion of the meeting.

**b. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)**

Metropolitan Council member Duininck reported that the new Metro Council website has been launched and encouraged members to check it out and direct any comments or suggestions for improvements to Metro Council Communications staff.

**c. Technical Advisory Committee**

Pat Bursaw, Chair, reported that the TAC met on 3/06/13 and welcomed new TAC member Jane Kansier from Prior Lake. The TAC also recognized retiring member Bob Vorpahl; Bridget Rief will replace Vorpahl from the MAC.

The TAC heard an update on MnSHIP (Minnesota State Highway Investment Plan); a draft of the report is due to MnDOT on 4/15/13 and the final report to the Legislature in August. There will be additional outreach in May/June, and a report to the TAB approximately May.

The TAC also heard a presentation from Ted Schoenecker – MnDOT- regarding 2013 Local Federal Program Changes, and acted favorably on items on the TAB agenda today.

TAC Planning also heard an update on the partnership agency workgroup, whose work will be used in the TPP Update process.

## **V. Consent Items**

Motion by Lilligren, seconded by Duininck to approve the Consent Items as listed below. Motion passed.

- a. Approval of the Minutes from February 20, 2013.

## **VI. Action Items**

- a. Update on the Regional Solicitation Evaluation.  
Kevin Roggenbuck presented this item. The Regional Solicitation Evaluation (RSE) Steering Committee met today. Two-thirds of surveys that were given to involved parties have been returned. Participants in the survey have expressed a strong desire to participate and give feedback in the process. Most feel that because the Regional Solicitation process is data driven it is credible and want to retain the integrity of the process. Telephone survey questions will be sent to TAB members to inform the TAB of what is being asked on the surveys. TAB members need not answer all questions, but are asked to pick 1-2 questions that concern them, and provide a reply to Kevin by 3/29. The RSE discussed who will be surveyed via the Internet; this will be 100 +/- applicants, usually developers of projects. The internet survey will begin 3/25. There are concerns regarding the schedule and timing of the Regional Solicitation Evaluation as it relates to Thrive and TPP.
- b. 2013-17: 2013-2016 TIP Amendment  
Kevin Roggenbuck presented this item.  
Motion by Gunyou, seconded by Butcher:  
Recommend that the Transportation Advisory Board accept the public comment report with changes to the draft amendment to the 2013-2016 Transportation Improvement Program (TIP) to add approximately \$159 million in federal funding as the 2015-2016 allocations of federal Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ), Transportation Alternatives (TA), and Railroad-Highway Grade Crossing Safety Improvement Program funding.  
Motion passed.
- c. 2013-16: 2013-2016 TIP Amendment  
Pat Bursaw presented this item. Roggenbuck noted that there will be minor changes to K.Keel letter to facilitate the STIP amendment, but that the list of projects remains the same.  
Motion by Huffman, seconded by Callison:  
Recommend that the Transportation Advisory Board adopt an amendment to the 2013-2016 Transportation Improvement Program (TIP) to add the attached list of 74 projects with approximately \$159 million in federal funding as the 2015-2016 allocations of federal Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ), Transportation Alternatives (TA), and railroad-Highway Grade Crossing Safety Improvement Program funding and delete the related 12 placeholder projects for this funding.  
Motion passed.

## **VII. Information and Discussion Items**

- a. Regional Solicitation Evaluation Monthly Report  
This information was discussed in VI., a. above.
  
- b. 2013 Local Federal Program Changes  
Ted Schoenecker - MnDOT Metro State Aid presented this item. Members discussed the process and options for the advancement of local federal funds. These funds must be authorized by June 28, 2013 (Schoenecker included the schedule in the meeting materials), so the projects must be ready, and there is a short time period for FHWA review and approval. After much discussion, and in the interest of the time frame and flexibility, the following action was taken.  
Motion by Callison, seconded by Huffman, that the TAB:
  1. Recommend to staff(s) to add funds to the projects listed on the table of existing, regionally selected, local federal aid projects provided by MnDOT- table titled: "2013 – Additional Federal Funds (75% Max and \$2.5M Max)".
  2. Recommend that the remaining approx. \$17.5+M be utilized by the counties on pavement preservation/ADA/safety as described in the presentation; and
  3. Recommend that a county can bring forth additional existing federally eligible projects from the county share, including those projects within their county also receiving additional funds through this process, within the next few days.Motion passed.

Following the motion, Schoenecker asked that the TAB Chair send a letter to each of the counties, stating the amount of funding that will be available to them.

- c. 2040 Transportation Policy Plan Update  
Amy Vennewitz – Metropolitan Council presented this item including: the reason for the TPP update, working in conjunction with Thrive MSP 2040, new Urbanized Area (UZA) as a result of the census, new studies for which the results will be included in TPP, TAB/TAC input process, public participation and schedule.
  
- d. Transportation Advisory Board Calendar through June 2013  
Kevin Roggenbuck – TAB Coordinator included a calendar of TAB action and information items for upcoming TAB meetings in today's meeting packet. The list will be periodically updated and provided to the TAB.

## **VIII. Special Agenda**

No special agenda items scheduled for this meeting.

## **IX. Other Business/Items of TAB Members**

Vice Chair Hovland asked members to think about the preferences regarding the one meeting/separate committee meetings format. The issue will most likely be discussed at the April TAB meeting.

## **X. Adjournment**

Business completed, the meeting adjourned at 2:45 p.m.